

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20130785**

**ACTION REQUESTED/PURPOSE:**

- A) Approve award of B-130488 SODIUM HYPOCHLORITE SOLUTION FOR UTILITIES WASTEWATER AND WATER PLANTS, to the lowest responsive, responsible bidder meeting all bid requirements, Allied Universal Corp, at a cost of \$ 0.46 per gallon (minimum 500 gallons) and \$0.88 per gallon (minimum 150 gallons), for a one year period with the option to renew for four additional one-year periods.
- B) Grant the Procurement Director the authority to administratively negotiate and renew this quote for four additional one-year periods under the same terms and conditions, if renewal/extension is in the best interest of Lee County and to exercise the price escalator clause. No increase in pricing will be allowed during the first year.
- C) Grant the Procurement Director the authority to act on behalf of the Board in the event of vendor non-compliance and proceed to the next low bidder in the event that the low bidder is unable to establish the effectiveness of their product.
- D) Approve annual expenditure of approximately \$650,000.00.

**FUNDING SOURCE:**

The funding source will be: Fund – Lee County Utilities Operations; Programs – Water Treatment Plants and Wastewater Treatment Plants; Project – Chemicals, Insecticide & Fertilizer. Funding for these products is included in the annual Utilities operating budgets.

**WHAT ACTION ACCOMPLISHES:**

Provides Lee County Utilities with a vendor to furnish and deliver Sodium Hypochlorite solution on an annual basis for use at their facilities. This product is used to disinfect the drinking water before it is sent to the customers to drink or to disinfect the wastewater effluent before distribution to the reuse system or disposal.

**MANAGEMENT RECOMMENDATION:** Approve

**Departmental Category:** C13B

**Meeting Date:** 9/24/2013

**Agenda:**

**Requirement/Purpose:** *(specify)*

Consent

- Statute
- Ordinance
- Admin Code AC-4-4
- Other

**Request Initiated**

**Commissioner:** All

**Department:** UTILITIES

**Division:** No Divisions

**By:** Pam Keyes

**Background:**

Lee County Utilities (LCU) submitted a request to Procurement Management to solicit bids for the product known as Sodium Hypochlorite. Due to a change in the market pricing LCU wanted to ensure they are receiving the best pricing for this product.

On July 9, 2013, the Procurement Management Department received sealed quotations for Sodium Hypochlorite Solution. On that date, three responses were received. The bids have been thoroughly reviewed, and a recommendation is being made to award to Allied Universal Corp as the low bidder meeting all specification requirements.

These products are budgeted annually within the Utilities operating budget. The total anticipated annual expenditure is in the amount of \$650,000.00. This product is used to disinfect the drinking water before it is sent to the customers to drink or to disinfect the wastewater effluent before distribution to the reuse system or disposal.

**11. Required Review:**

<i>Pam Keyes</i>	<i>Robert Franceschini</i>	<i>Emma Wolf</i>	<i>Mike Figueroa</i>	<i>Peter Winton</i>	<i>Dawn Perry-Lehnert</i>
UTILITIES	Purchasing	Budget Analyst	Risk	Budget Services	County Attorney
<i>Doug Meurer</i>					
Public Works Director					

**12. Commission Action:**

**APPROVED**

Funds are available in account strings OD5361848700.505240, OD5362448700.505240, OD5360548700.505240, OD5362848700.505240, OD5362748700.505240, OD5365248700.505240, OD5363148700.505240, OD5360148700.505240, OD5365148700.505240, OD5361948700.505240, OD5362048700.505240, OD5362948700.505240,

Attachments:

- (1) Bid Tabulation
- (2) Department Recommendation of Award
- (3) Allied Universal Corp
- (4) Solicitation Documents for B-130488