

NOTICE OF COMPETITIVE NEGOTIATION

CN-12-01

LEE TRAN PASSENGER AMENITIES AND BUS ROUTE INFRASTRUCTURE IMPROVEMENTS

Dated: October 7, 2011

Notice To Interested Consultants: Before submitting Letters of Interest, interested Consultants **must** obtain from Lee County Procurement Management, 1825 Hendry Street, 3rd FL, Fort Myers, FL 33901 or by calling (239) 533-5450 a copy of the complete Competitive Negotiations package dated October 7, 2011, for this project. **You may also download these documents from our Internet site at www.lee-county.com/procurementmanagement (under Projects, Open).** Please Note: **if the Official Documents are not obtained directly from Lee County Procurement Management (either by request or downloading), or are modified in any manner, these Letters of Interest will not be accepted for consideration by the County.**

All Letters of Interest must be submitted via email (to ContractsInBox@leegov.com) or in person to Lee County Procurement Management on the 3rd Floor of the County/City Annex Building at 1825 Hendry Street, 3rd FL, Fort Myers, Florida 33901, not later than **2:00 p.m., Tuesday, October 25, 2011**. Please read the Response Procedure carefully!

The Lee County Board of County Commissioners anticipates seeking professional consultant services on the project listed in this advertisement. Consideration will be given to only those firms that are qualified pursuant to law.

SELECTION PROCEDURE: The selection of the Consultant will be made in accordance with Lee County Procurement Policy and Chapter 287.055 Florida Statutes. Some or all of the responding firms may be requested to provide telephone interviews or written or oral technical proposals (or both), for the ranking process. After ranking of the consultants by the BOCC, the contract fee will be negotiated in accordance with Section 287.055, Florida Statutes.

Note: For estimated short-list and final selection meeting dates they can be reviewed on the Contracts Management web page at www.lee-county.com/procurementmanagement. For more information contact the Procurement Management Office at 239-533-5450.

RESPONSE PROCEDURE: Qualified consultants are encouraged to submit a Letter of Interest for the project by **2:00 PM** Eastern time on the specified date indicated above. **Letters of Interest will be submitted as attached files to E-Mail or in Person to the indicated response address and will be composed of a single file, in Adobe PDF format (unzipped), and will not exceed three (3) pages in length unless otherwise specified. Letters of Interest should not contain links to other Web pages and will, at a minimum, include the following information:**

- a. Project CN number and Name
- b. Consultant's name and address
- c. Proposed responsible office for consultant
- d. Contact person, phone and fax number and Internet Email Address
- e. Statement regarding prequalifications of consultant and/or proposed sub-consultants for the advertised work
- f. Proposed key personnel and their proposed roles (do not include resumes)
- g. Sub-consultant(s) that may be used for the project
- h. Indication as to whether the prime firm and/or sub-consultants are A Disadvantaged Business Enterprises (DBE)
- i. The third page will consist of the Project Teams approach to the project

NOTE NEW REQUIREMENT: IT IS THE SOLE RESPONSIBILITY OF THE CONSULTANT TO CHECK THE LEE COUNTY PROCUREMENT MANAGEMENT WEB SITE FOR ANY PROJECT ADDENDA ISSUED FOR THIS PROJECT. THE COUNTY WILL POST ADDENDA TO THIS WEB PAGE, BUT WILL NOT NOTIFY

The delivery of said Letter of Interest to Lee County prior to or on the time and date as stated in the Notice is solely and strictly the responsibility of the Consultant. Lee County shall not be responsible for delays caused by the E-mail System(s), United States Postal Service, Overnight Express Mail Services, or for delays caused by any other occurrence. The County expressly reserves the sole and exclusive right to accept or reject a late Letter of Interest when the lateness is due to matters beyond the control of any third party delivery service. Late Letters of Interest may be returned to the Consultant with the notation: "This Letter of Interest was received after the specified deadline time".

**Lee County Proposed Scope of Services
For
CN-12-01**

LEE TRAN PASSENGER AMENITIES AND BUS ROUTE INFRASTRUCTURE IMPROVEMENTS

Project Description:

Provide professional engineering and consulting services associated with the Design of Passenger Amenities at bus stop locations and bus route infrastructure improvements at various locations in Lee County. This procurement may be funded by the Florida Department of Transportation (FDOT) and/or the Federal Transit Administration (FTA) and must comply with FTA C4220.1F and the Brooks Act. FTA required clauses and certifications are attached and made a part hereof.

The project includes bus shelter site design and bus route infrastructure improvement design, traffic lane modifications and/or drainage improvements, route terminus points, concrete pads, benches, and shelters within the right-of-way or easement for buses to unload and pick up passengers. The work shall include performing engineering analysis, survey, site distance evaluation, checking adequate stopping distance, drainage conveyance; verification of availability of easements prior to design and survey, and meeting state and federal guidelines. The following scope includes the preliminary and final design, assistance obtaining permits and preparation of documents, engineer signing, sealing and certification of bus stop locations and route infrastructure improvements.

All shelter locations will be designed either together in one set of plans, or individually as easements become available, and will be let together or individually in separate packages for construction.

The signed and sealed structural design and details for shelter structures to be provided to the consultant by Lee Tran’s vendor.

Any additional right-of-way easements needed for the bus stops or route infrastructure improvements will be identified by the CONSULTANT prior to design and survey. The CONSULTANT shall identify for LEETRAN which locations will need right-of-way easements and meet to discuss design alternatives. All property owner coordination and negotiations for easements and right of way will be handled by Lee County.

Project Dates:

Advertisement Date	October 7, 2011
Response Deadline	Tuesday, October 25, 2011 @ 2:00 p.m.
Respond to	ContractsInBox@leegov.com
Phone	(239) 533-5450