

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No.**

**1. ACTION REQUESTED/PURPOSE:**

- (A) Approve award of Formal Quotation No. Q-110253 Parking Monitoring Services for the Division of Facilities Services, to the low quoter meeting specifications, Allegiance Security Group, LLC (a local vendor), at the cost listed on the attached Lee County Tabulation Sheet.
- (B) The initial term of this quote is one year; also request authority to renew this quote for four additional one-year periods, at the same terms and conditions, if in the best interest of Lee County; and to exercise the consumer price index adjustment as per the specifications on an as needed basis.
- (C) Funding will come from come from the individual department or division's budget whom will be responsible for monitoring their individual expenditures. The Division of Facilities Services anticipates using approximately 12,000 hours annually for these services.

**2. FUNDING SOURCE:** Facilities Services Admin

**3. WHAT ACTION ACCOMPLISHES:** Allows the Division of Facilities Services to monitor the county parking lots.

**4. MANAGEMENT RECOMMENDATION:** Approve

**5. Departmental Category:**

**6. Meeting Date:**

**7. Agenda:**  
 Consent  
 Administrative  
 Appeals  
 Public  
 Walk-On

**8. Requirement/Purpose:** *(specify)*  
 Statute  
 Ordinance  
 Admin. Code AC-4-1  
 Other

**9. Request Initiated:**  
 Commissioner \_\_\_\_\_  
 Department \_\_\_\_\_  
 Division Facilities Service  
 By: Richard Beck

**10. Background:** On May 17, 2011, the Division of Procurement Management received seal quotations for the annual parking monitoring services for the Division of Facilities Services. On that date five responses were received two of which were no bids. The quotations have been thoroughly reviewed, and a recommendation is being made to award to Allegiance Security Group, LLC as the low quoter meeting all specification requirements.

Account String: QC512200100.503490

Attachments:

- (1) Tabulation Sheet
- (2) Specifications
- (3) Allegiance Security Group, LLC Quotation

**11. Review for Scheduling:**

Departm ent Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. W. Director
					Analyst	Risk	Grants	Mgr.	

**12. Commission Action:**

- Approved
- Deferred
- Denied
- Other