

JUSTIFICATION FOR SOLE SOURCE PURCHASE

REQUISITION NUMBER _____

DATE FEB 27, 2013

DEPARTMENT UTILITIES

BUSINESS UNIT: METER SERVICES

SUGGESTED VENDOR

SUNSTATE METER & SUPPLY, INC.

ITEM DESCRIPTION AND REASON FOR SOLE SOURCE:
(MAY ALSO BE ATTACHED AS A MEMO)

WHEN UTILITIES TOOK OVER DAILY OPERATION OF THE UTILITY IN JANUARY 2001 THE DECISION WAS MADE UTILIZE ONE RELIABLE BRAND OF DIRECT READ WATER METER. NEPTUNE WATER METER (THE PRIMARY WATER METER INSTALLED IN THE LCU SERVICE AREA) WAS A RELIABLE BRAND UTILIZED IN THE SERVICE AREA FOR SEVERAL YEARS. UTILITIES EFFICIENTLY REDUCED PARTS INVENTORY AND CARRYING COST WITH ONE BRAND OF WATER METERS INSTEAD OF MANY. THIS SAVED BOTH TIME, CONFUSION AND OPERATING EXPENDITURES.

TECHNICAL CHARACTERISTICS:

COLD water meters which meet or exceed current American Water Works Association (AWWA) standards for Cold Water Meters C700 and NSF/ANSI 61 certifications.

THE WATER METER BODIES MUST BE MADE FROM LEAD FREE HIGH COPPER ALLOY. ALL METERS PROVIDED MUST BE OFFICIALLY LISTED WITH NSF IN CONFORMANCE WITH FLORIDA ADMINISTRATIVE CODE AND MEET ANSI/NSF 61 STANDARD. AND RECENT AMENDMENTS ANNEX F AND G.

SIZE, CAPACITY, AND METER LENGTHS SHALL BE SPECIFIED IN THE CURRENT AWWA STANDARD C700. ALL 5/8", 3/4" AND 1" METERS SHALL HAVE THREADED END CONNECTIONS AND ALL 1.5" AND 2" METERS SHALL HAVE 2 BOLT FLANGED END CONNECTIONS. THE MAXIMUM NUMBER OF DISC NUTATIONS OR PISTON OSCILLATIONS IS

NOT TO EXCEED THOSE SPECIFIED IN THE CURRENT AWWA C700 STANDARDS.

_____ lead free bronze alloy meters not only meet contain more stringent maximum lead levels for drinking water quality. Neptune's water meters already meet these future requirements.

REASON FOR REQUESTING SOLE SOURCE:

ITEM MUST MATCH EXISTING EQUIPMENT, WHICH IS:

IN 2001, LCU MADE THE DECISION TO ESTABLISH WATER METER STANDARDS AND BRAND SELECTION (NEPTUNE) FOR WATER METERS PURCHASED. THE WATER METERS ARE USED FOR NEW SERVICE INSTALLATIONS AND TO REPLACE AGED OR DAMAGED WATER METERS. UTILITIES HAS ADHERED TO THIS INTERNAL POLICY FOR THE PAST 12 YEARS.

ITEM IS A REPAIR PART FOR EXISTING EQUIPMENT, WHICH IS:

ITEM IS TO BE ATTACHED TO EXISTING ITEM, WHICH IS:

TECHNICAL CHARACTERISTICS OF REQUESTED ITEM ARE ESSENTIAL TO OUR NEEDS BECAUSE:

NO OTHER MANUFACTURER OF THIS TYPE OF PRODUCT EXISTS

OTHER MANUFACTURERS OF THIS TYPE OF PRODUCT DO NOT MEET OUR MINIMUM REQUIREMENTS:

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

OTHER _____

MUST PERFORM PRICE OR COST ANALYSIS OR ATTACH NEGOTIATED PRICE QUOTE FROM VENDOR; LETTER FROM MANUFACTURER STATING SOLE SOURCE.

A) PRICE ANALYSIS PERFORMED

BASED ON:

FROM 2004 TO MARCH 2013 UTILITIES HAS UTILIZED THE "PIGGYBACK" PURCHASING PROCESS (CITY OF PORT ST. LUCIE) TO PURCHASE NEPTUNE DIRECT READ WATER METERS. NEPTUNE METER COMPANY HAS COMMITTED TO ALLOW UTILITIES TO PURCHASE METERS AND PARTS BASED ON THE MARCH 2013 PRICE LIST UTILIZED UNDER "THE PIGGYBACK" WITH THE CITY OF PORT ST. LUCIE.

B) COST ANALYSIS PERFORMED:

BASED ON:

THE COUNT OF WATER METERS PURCHASED (BY WATER METER SIZE) WAS DETERMINED BY REVIEWING HISTORICAL RECORDS OF NEW AND REPLACED WATER METERS FROM FY2009-FY2012. THE COST WAS A FACTOR OF THE ESTIMATED NUMBER OF METERS BY SIZE TIMES THE NEPTUNE PRICE LIST CONTRACTED TO THE CITY OF PORT ST. LUCIE.

Carolyn B. Andrews

DEPUTY DIRECTOR OF BUSINESS OPERATIONS
SIGNATURE AND TITLE OF REQUESTER

I, *Diana Khan*, AUTHORIZED BUYER,
CONCLUDE THE FOLLOWING:

(X) SOLE SOURCE JUSTIFICATION IS ADEQUATE AND PURCHASE IS AUTHORIZED
WITHOUT COMPETITIVE BIDDING.

() SOLE SOURCE JUSTIFICATION IS INADEQUATE AND REQUISITION IS
RETURNED TO DEPARTMENT.

() DO TO TIME RESTRAINTS PURCHASE IS AUTHORIZED WITHOUT
COMPETITIVE BIDDING.

Diana Khan
BUYER

[Signature]
PURCHASING DIRECTOR