

**Lee County Continuum of Care (CoC)
Governing Board Meeting**
August 16, 2019 2:30 P.M.
Lee County Human and Veteran Services
2440 Thompson St., Fort Myers, FL 33901

Members Present: Kim Anderson, Lee Health
Janet Bartos, Lee County Homeless Coalition
David Brown, Family Initiative
Peter Fleishchmann, JFCS
Danyale Kinney, United Way
Daniel Kruse, Providence Family Life Center
Christine Lincoln, Community Cooperative
Sharon Rozier, City of Ft. Myers Community Development
Christine Barnhill, Lee County Sheriff's Office
Belinda Bruster, Centerstone of FL
Mandy Carey, Lee County Housing Authority
Myra Fiory, Central FL Behavioral
Richard McDaniel, JFCS
Lue Richardson, Dept. of Veteran Affairs
Andrew Vereecke, Park Royal Hospital

Staff Present: Tim Gillmore, Lee County Human and Veteran Services
Kim Hustad, Lee County Human and Veteran Services
Jeannie Sutton, Lee County Human and Veteran Services

I. Call to Order

- a. Meeting was called to order at 2:30 p.m. Introductions were made. Quorum present.
- b. Members absent with and without an excuse:
 1. Heidi Shoriak, Matt Vissaggio, Jesus Martinez, Charles Pereira, and Fred Richards are absent with an excuse.
 2. Isaac Dozier was absent without an excuse.

Public Comment

II. Review of Ranking Committee Recommendations

Ms. Sutton gave an overview of the ranking committee's effort to score 2019 CoC projects. The committee decided not to fund Lee County Housing Development because it was a project they submitted last year, which was not funded. CASL was not selected. The property will not be operational until 2021 and the grant begins in 2020. Investment Americans Veterans Foundation was scored the lowest so they were eliminated. United Way Coordinated Entry and Human Services Coordinated Entry were elected to be placed into a separate pot. They were selected for a reduced amount. United Way was selected for \$100,000 and HVS for \$65,000. That will put the coordinated entry system in a reoccurring funding pot to be submitted every year as a renewal application.

Ms. Sutton provided an overview of the funding competition restrictions include the annual renewal demand, which is the maximum you can request throughout the funding year. In addition, there is a bonus. The bonus for regular projects are permanent housing projects in the amount of \$223,000. With those two projects combined, they can request approximately \$1.9 million. They reallocated \$573,000 from Salvation Army, which was included in the NOFA for new projects. There was \$797,000 for new projects.

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III. Selection of 2019 CoC Project Applications to be Submitted to HUD*

Ms. Sutton mentioned she will need a motion and hold a vote to fund the applications recommended by the Performance Evaluation and Ranking Committee, then discussion would be held to rank all projects for submission to HUD.

ACTION:

Ms. Janet Bartos made a motion to accept the projects for submission to HUD and Mandy Carey seconded the motion, which passed unanimously.

Ms. Sutton mention the order in which applications are submitted to HUD dictates which projects will be in Tier 1 and Tier 2. HUD tells us the percentage of funds allowed in Tier 1 and the rest must go into Tier 2. This year tier 2 projects are approximately \$326,000. These must be ranked for submission to HUD so that the least amount of projects at risk.

Ms. Sutton said based on the ranking, Salvation Army scored the lowest. Ms. Bartos said that is where the most money is. Ms. Sutton mention they could straddle the project into Tier 1 and Tier 2 with \$326,000 of their funding at risk and not risking the other projects. This would take their funding down to around \$520,000 if they were not funded for the Tier 2 portion of the project.

A board member inquired about the chances of getting a Tier 2 project funded. Based on historical information, Ms. Sutton advised the Board that the chances of getting a Tier 2 project is slim, however improvements were being made in the project application to improve overall score

Discussion took place regarding the Tier levels and ranking the project based on the average overall score. Ms. Sutton requested a motion to select the rank of the projects based on the average score.

ACTION:

United Way abstains. Ms. Janet Bartos made a motion to select the projects based on the average score, Mandy Carey seconded the motion, which passed unanimously.

IV. Support for Mainstream Voucher Applications

Ms. Bartos said Lee County Housing Authority is submitting their applications for mainstream vouchers. The vouchers are for individuals who are non-elderly with disabilities. The focus is for individuals and families who are transitioning from institutionalized settings or at risk of institutionalization. They are asking for letters of support from human service agencies in Lee County and the CoC. Mandy Carey, Lee County Housing Authority gave an overview of the mainstream voucher program. Ms. Hustad mentioned she suggested having an implementation meeting once LCHA is awarded so it can be streamlined. Ms. Sutton recommended the committee vote to sign letters of support.

ACTION:

Ms. Bartos made a motion to sign the letter of support from the CoC for the mainstream voucher program with the Lee County Housing Authority and seconded by Sharon Rozier, which passed unanimously.

V. Coordinated Entry – SWFL Connect

Mr. Gillmore mentioned will be implementing coordinated entry for SWFL Connect. Anyone seeking services for homelessness will have to go through a process. Based on their vulnerability

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then they are referred to the appropriate housing resource. Everyone will call 211 for an initial assessment. This will become effective September 16, 2019.

VI. Annual Governance Charter Review and Selection of New Chair/Co-Chair*

Ms. Sutton mentioned she takes care of the agenda and sends it out a week in advance. The Chair/Co-Chair will work closely with the Department of Human and Veteran Services, opening the meeting, attendance, motions and adjourn the meetings. Ms. Sutton asked for volunteers for the Chair and Co-Chair. Ms. Christine Lincoln volunteered to be the Chair of the CoC and Ms. Janet Bartos volunteered to be the Co-Chair.

ACTION:

Mr. Peter Fleischmann made a motion to approve Ms. Christine Lincoln as Chair for the CoC and David Brown seconded the motion, which passed unanimously.

Ms. Sutton said the Annual Governance Charter needs to be changed to reflect the new sub-committees. The draft CoC written standards will need to be updated as well. Ms. Sutton will send out the updates before the next meeting before September 12, 2019.

VII. Adjourn

Meeting adjourned.

Next Meeting: Tentatively: September 12, 2019

Meeting minutes and agenda are posted on our website: <https://www.leegov.com/dhs/funding/coc>