

## To Register a Contractor License in Unincorporated Lee County

Email the following to [ContractorLicensing@leegov.com](mailto:ContractorLicensing@leegov.com) in one email.

- A completed [Licensed Contractor Agreement Form](#) listing all authorized signers and their signatures.
- A copy of your state license.
  - Registration is temporary for “Registered Contractors”
- A Certificate of Insurance for General Liability and workers' compensation. The insured's name on the Certificate of Insurance must be your exact company name as it appears on your license. The following information needs to appear in the 'Certificate Holder' section:
  - Lee County Contractor Licensing
  - P.O. Box 398
  - Fort Myers, FL 33902

If any License information needs to be changed or updated, a new [Licensed Contractor Agreement Form](#) must be emailed it to [ContractorLicensing@leegov.com](mailto:ContractorLicensing@leegov.com).

For more information about Contractor Licensing, as it pertains to the Emergency Order for Hurricane Ian, review [Emergency Order 2022-08](#).

## How to Register for an ACA/eConnect Account & Attach your License

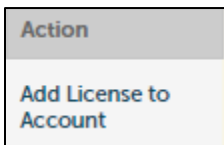
Please refer to the [eServices Guide](#) for steps to register for an account.

### To connect your license to your ACA account:

When attaching your license, please note that you must use the specific license type you are registered with. *Note: Most state licenses are listed under “Certified”(CGC, CBC, CRC, CCC...etc).*

- Log into your ACA Account
- Select **Account Management**
- Select **Add a License**
- Type in the required information (*License Type and License Number*)
- Select **Find License**

Once the correct license is located, click **Add License To Account**



To complete the attachment of your license, you must complete the [eConnect Agreement Form](#) and email it to [eConnect@leegov.com](mailto:eConnect@leegov.com). *Please Note: You will be unable to attach your license to an online application until this step is completed.*

Email Contractor Licensing at [ContractorLicensing@leegov.com](mailto:ContractorLicensing@leegov.com) for assistance with License Types and email Permitting at [eConnect@leegov.com](mailto:eConnect@leegov.com) for assistance with License Attachment on ACA and Permitting related questions.