

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20061610

November 29, 2006

**1. ACTION REQUESTED/PURPOSE:**

Approve budget amendment resolutions for \$2,220,523 in the Community Development Block Grant Entitlement fund #13920; \$749,401 in the HOME Investment Partnerships Program/American Dream Down-payment Initiative (ADDI) fund #13921; and \$94,218 in the General fund #00100, Emergency Shelter Grant (ESG), for Lee County to receive United States Department of Housing and Urban Development funds in FY06-07.

**2. WHAT ACTION ACCOMPLISHES:**

Enables Lee County's HUD CDBG, HOME/ADDI, and ESG Entitlement grants to be properly expended in the correct budget categories.

**3. MANAGEMENT RECOMMENDATION:** Approve budget amendment resolutions.

**4. Departmental Category: 05**

**C5C**

**5. Meeting Date: December 12, 2006  
Date Critical**

**6. Agenda:**

- Consent
- Administrative
- Appeals
- Public
- Walk-On

**7. Requirement/Purpose: (specify)**

- Statute
- Ordinance
- Admin. Code
- Other

**8. Request Initiated:**

- Commissioner N/A
- Department Human Services
- Division N/A
- By: Karen B. Hawes, Director

*Karen B. Hawes* 11/29/06

**9. Background:**

The United States Department of Housing and Urban Development (HUD) Entitlement Agreements for the Community Development Block Grant, HOME Investment Partnership Program, and the Emergency Shelter Grant have been fully executed. Budget must be established in order to expend the funds in FY 06/07.

Attachments: Budget Amendment Resolution – CDBG  
Budget Amendment Resolution – HOME/ADDI  
Budget Amendment Resolution – ESG

Grants at a Glance - CDBG  
Grants at a Glance – HOME/ADDI  
Grants at a Glance – ESG

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>WMC</i>	N/A	N/A	N/A	<i>Andrea Fuser</i>	Analyst	Risk	Grants	Mgr.	<i>11-30-06</i>
<i>ESG</i>					<i>RK W/29</i>	<i>W/29</i>	<i>11/29/06</i>	<i>11/29/06</i>	

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: 11-29-06 11:30 AM
COUNTY ADMIN FORWARDED TO: 11-30-06 MP to PR

Rec. by CoAtty
Date: 11/29/06
Time: 11:15 AM
Forwarded to: <i>Ann. n 11/29/06</i>

# RESOLUTION #

Amending the Budget of the Human Services Grant – CDBG Fund #13920 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

**WHEREAS**, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Human Services Grant – CDBG Fund #13920 budget for \$2,220,523 of unanticipated revenue from HUD grant proceeds and an appropriation of a like amount for various operating costs and;

**WHEREAS**, the Human Services Grant – CDBG Fund #13920 budget shall be amended to include the following amounts, which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$4,527,640
Additions		
11085813920.331540.9002	CDBG Grant Proceeds	\$2,220,523
Amended Total Estimated Revenues		\$6,748,163

APPROPRIATIONS		
Prior Total:		\$4,527,640
Additions		
11085813920.501210.1100	Project Delivery	\$300,000
11085813920.501210.1110	General Administration	444,105
11085813920.501210.1243	Homeless Services Project	64,000
11085813920.503190.1194	Pine Manor Code Enforcement	72,000
11085813920.503190.1238	Charleston Park Code Enforcement	36,000
11085813920.503190.1241	Page Park Code Enforcement	26,000
11085813920.503190.1242	Palmona Park Code Enforcement	29,904
11085813920.508302.1132	Owner Rehabilitation	92,576
11085813920.508302.1138	Demolition and Clearance	30,000
11085813920.508309.1137	Temporary Relocation	10,000
11085813920.508309.1149	Pine Manor Neighborhood Improvements	115,402
11085813920.508309.1150	Harlem Heights Neighborhood Improvements	114,992
11085813920.508309.1151	Page Park Neighborhood Improvements	54,514
11085813920.508309.1153	Pine Manor Neighborhood Building	23,000
11085813920.508309.1158	Homeless Set-Aside Activities	60,000
11085813920.508309.1174	Suncoast Estates Neighborhood Improvements	192,327
11085813920.508309.1184	Charleston Park Neighborhood Building	87,000
11085813920.508309.1197	Harlem Heights Neighborhood Building	38,331
11085813920.508309.1201	Charleston Park Neighborhood Improvements	12,248
11085813920.508309.1202	Page Park Neighborhood Building	30,000
11085813920.508309.1204	Bonita Springs Public Facilities	213,347
11085813920.508309.1206	Fort Myers Beach Public Services	35,339
11085813920.508309.1215	Palmona Park Neighborhood Improvements	119,614
11085813920.508309.1239	Sanibel Historic Facilities Preservation	19,824
Amended Total Appropriations		\$6,748,163

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lee County, Florida, that the Human Services Grant – CDBG Fund #13920 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

ATTEST:  
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

By: \_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
CHAIRMAN  
APPROVED AS TO FORM

\_\_\_\_\_  
OFFICE OF COUNTY ATTORNEY

DOC TYPE YA  
LEDGER TYPE BA

# RESOLUTION #

Amending the Budget of the HOME Program Grant, Fund #13921 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

**WHEREAS**, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the HOME Program Grant, Fund #13921 budget for \$749,401 of the unanticipated revenue from the HUD HOME grant, and an appropriation of a like amount for various expenditures and;

**WHEREAS**, the HOME Program Grant, Fund #13921 budget shall be amended to include the following amounts which were previously not included.

<b>ESTIMATED REVENUES</b>		
Prior Total:		\$2,426,819
Additions		
11085913921.331570.9002	HOME Grant Proceeds	\$749,401
Amended Total Estimated Revenues		\$3,176,220

<b>APPROPRIATIONS</b>		
Prior Total:		\$2,426,819
Additions		
11085913921.501210.1100	Project Delivery	73,544
11085913921.508309.1130	Home Acquisition	251,580
11085913921.508309.1160	Down-payment Asst.	300,000
11085913921.508309.1210	CHDO/Dunbar Allocation	110,316
11085913921.508309.1220	ADDI/Down-payment Assist.	13,961
Amended Total Appropriations		\$3,176,220

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lee County, Florida, that the HOME Program Grant, Fund #13921 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this \_\_\_\_ day of \_\_\_\_\_, 2006.

ATTEST:  
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY: \_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
CHAIRMAN

APPROVED AS TO FORM

\_\_\_\_\_  
OFFICE OF COUNTY ATTORNEY

DOC TYPE YA  
LEDGER TYPE BA

# RESOLUTION #

Amending the Budget of the General Fund, Fund #00100 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

**WHEREAS**, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the General Fund, Fund #00100 budget for \$94,218 of the unanticipated revenue from the HUD Emergency Shelter grant, and an appropriation of a like amount for salaries and grants and aid;

**WHEREAS**, the General Fund, Fund #00100 budget shall be amended to include the following amounts which were previously not included.

<b>ESTIMATED REVENUES</b>		
Prior Total:		\$574,290,887
Additions		
11086000100.331580.9002	Emergency Shelter Grant Proceeds	\$94,218
Amended Total Estimated Revenues		\$574,385,105

<b>APPROPRIATIONS</b>		
Prior Total:		\$574,290,887
Additions		
11086000100.501210.1110	Salaries Full-Time Regular	4,711
11086000100.508309.1240	Other Grants and Aid	89,507
Amended Total Appropriations		\$574,385,105

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lee County, Florida, that the General Fund, Fund #00100 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this \_\_\_\_ day of \_\_\_\_\_, 2006.

ATTEST:  
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY: \_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
CHAIRMAN

APPROVED AS TO FORM

\_\_\_\_\_  
OFFICE OF COUNTY ATTORNEY

DOC TYPE YA  
LEDGER TYPE BA

## GRANT AT A GLANCE

### GRANT AWARD INFORMATION

1. County Grant ID (project #): 0858
2. Title of Grant: CDBG Year 17
3. Amount of Award: \$2,220,523
4. Amount of Match Required: NONE
5. Type of Match: N/A  
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # 14.218	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: 10/01/06	End Date: Completion of Projects
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9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11085813920

11. Scope of Grant: Federal HUD allocation to provide neighborhood improvements to benefit low/moderate income persons.

12. Has this Grant been Funded Before?  YES  NO If YES When? 1989 - present

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO  
If YES What is the Lee County Budget Impact:

1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
4 <sup>th</sup> Year	5 <sup>th</sup> Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

### ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services
2. Contacts:

Karen B. Hawes, Director	Phone #: 533-7930
Barbara J. Hollis, Fiscal Manager	Phone #: 533-7923

### GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

1. Grantor Agency: U.S. Housing and Urban Development
2. Program Title/Division: Community Planning Department

3. Agency Contact: Virginia Vich  
4. Phone Number: (305) 536-4431, Ext. 2227  
5. Mailing Address: 909 SE First Avenue, Room 500  
Miami, FL 33131-3042

**SOURCE OF FUNDS**

1. Original Funding  
Source: U.S. Housing & Urban Development  
(name of agency where funding originated from)  
None  
Pass Through Agency: \_\_\_\_\_

(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT--then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:  
\_\_\_\_\_  
N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

**REPORTING REQUIREMENTS**

1. Does this grant require a separate subfund? YES  NO   
(Example: you need to return interest earnings)

Please Explain: Already in place.

2. Is funding received in advance? YES  NO   
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS--INSTRUCTIONS:**  
  
NONE

## GRANT AT A GLANCE

### GRANT AWARD INFORMATION

1. County Grant ID (project #): 0859
2. Title of Grant: HOME Year 15
3. Amount of Award: \$749,401
4. Amount of Match Required: 25% of project costs
5. Type of Match: Cash/in-kind  
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # 14.239	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: <u>10/01/06</u>	End Date: <u>Completion of Projects</u>
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9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11085913921

11. Scope of Grant: **Federal HUD allocation to provide affordable housing activities to benefit low/moderate income persons.**

12. Has this Grant been Funded Before?  YES  NO If YES When? 1991 - present

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO  
If YES What is the Lee County Budget Impact:

1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
4 <sup>th</sup> Year	5 <sup>th</sup> Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

### ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services
2. Contacts:

Karen B. Hawes, Director	Phone #: 533-7930
Barbara J. Hollis, Fiscal Manager	Phone # 533-7923

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(The agency you signed this agreement with)

1. Grantor Agency: U.S. Housing and Urban Development
2. Program Title/Division: Community Planning Department

3. Agency Contact: Virginia Vich  
4. Phone Number: (305) 536-4431, Ext. 2227  
5. Mailing Address: 909 SE First Avenue, Room 500  
Miami, FL 33131-3042

**SOURCE OF FUNDS**

1. Original Funding  
Source: U.S. Housing & Urban Development  
(name of agency where funding originated from)  
None

Pass Through Agency: \_\_\_\_\_  
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT--then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:  
\_\_\_\_\_  
N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

**REPORTING REQUIREMENTS**

1. Does this grant require a separate subfund? YES  NO   
(Example: you need to return interest earnings)

Please Explain: Already in place.

2. Is funding received in advance? YES  NO   
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A

**COMMENTS--INSTRUCTIONS:**  
  
NONE



## GRANT AT A GLANCE

### GRANT AWARD INFORMATION

1. County Grant ID (project #): 0860
2. Title of Grant: ESG YEAR 4
3. Amount of Award: \$94,218
4. Amount of Match Required: \$94,218
5. Type of Match: Cash/in-kind  
(cash, in-kind etc)
6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL  CFDA # 14.231

STATE  CSFA #

7. Agency Contract Number: N/A

8. Contract Period: Begin Date: 10/01/06 End Date: Completion of Projects

9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11086000100

11. Scope of Grant: Federal HUD allocation to benefit the homeless.

12. Has this Grant been Funded Before?  YES  NO If YES When? 2003 - present

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO  
If YES What is the Lee County Budget Impact:

1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
4 <sup>th</sup> Year	5 <sup>th</sup> Year	

Check Box if Additional Information on Program and Budget Impact  
is provided in *Comment Section* on page 2

### ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services

2. Contacts:

Karen B. Hawes, Director

Phone #: 533-7930

Barbara J. Hollis, Fiscal Manager

Phone # 533-7923

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(The agency you signed this agreement with)

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2. Program Title/Division: Community Planning Department

3. Agency Contact: Virginia Vich  
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Miami, FL 33131-3042

**SOURCE OF FUNDS**

1. Original Funding  
Source: U.S. Housing & Urban Development  
(name of agency where funding originated from)  
None  
Pass Through Agency: \_\_\_\_\_

(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT--then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:  
\_\_\_\_\_  
N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

**REPORTING REQUIREMENTS**

1. Does this grant require a separate subfund? YES  NO   
(Example: you need to return interest earnings)

Please Explain: \_\_\_\_\_

2. Is funding received in advance? YES  NO   
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A  
\_\_\_\_\_

**COMMENTS--INSTRUCTIONS:**

NONE

**Good, Roger L.**

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**From:** Cloutier, Peter J.  
**Sent:** Tuesday, November 21, 2006 1:49 PM  
**To:** Good, Roger L.  
**Cc:** Richards, Antia H.; Sajgo, Gloria M.  
**Subject:** SHIP Grant carryover - LB014

Please perform the following budget changes for FY07 for this SHIP grant/subledger:

\*Eliminate the revenue budget: LB5540513801.335501.9001 S/L LB014 \$3,092,319  
(all revenue was received in FY06)

\*Expenditure budget:  
increase LB5540513801.508302 S/L LB014 \$281,197  
(adds budget to existing budget, due to FY06 recaptured funds and actual revenue of \$3,218,464 exceeding original budgeted estimate)

Peter J. Cloutier  
Manager, Internal Services - Fiscal  
Community Development/Public Works  
[Cloutipj@leegov.com](mailto:Cloutipj@leegov.com)  
(239) 479-8512 (desk)  
(239) 479-8105 (fax)

11/28/2006