

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20061383

1. ACTION REQUESTED/PURPOSE: Approve Supplemental Task Authorization No. 1, under Contract #2936, for CN-04-14 MISCELLANEOUS UTILITY ENGINEERING DESIGN AND/OR INSPECTION SERVICES, for the project known as "Lee County Utilities Sewer Cleaning & Televising Project", in the amount of \$218,500.00, to LBFH Inc.(formally Ink Engineering). Also authorize Chairwoman to execute STA #1 on behalf of the Board.

2. WHAT ACTION ACCOMPLISHES: Provide a Consultant for sewer cleaning & televising in the Fort Myers Central Sewer District.

3. MANAGEMENT RECOMMENDATION: Staff recommends approval.

4. Departmental Category: 10 Utilities **C10H** **5. Meeting Date:** ~~10-12-2006~~ **OCT 31 2006**

6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)		8. Request Initiated: Commissioner _____ Department <u>Public Works</u> Division <u>Utilities</u> By: <u>Douglas L Meurer, Director</u> <i>Douglas L Meurer 10-12-2006</i>
	<input type="checkbox"/> Statute	_____	
	<input type="checkbox"/> Ordinance	_____	
	<input checked="" type="checkbox"/> Admin. Code	<u>AC-4-4</u>	
	<input type="checkbox"/> Other	_____	

9. Background:
On August 18, 2004, the Board of County Commissioners approved the award of CN-04-14 Miscellaneous Utility Engineering Design and/or Inspection Services to a total of nineteen (19) firms.

Approval is required for STA #1, Contract 2936, under CN-04-14 MISCELLANEOUS UTILITY ENGINEERING DESIGN AND/OR INSPECTION SERVICES, for the project known as "Lee County Utilities Sewer Cleaning & Televising Project", in the amount of \$218,500.00, to LBFH Inc. Also authorize Chairwoman to execute STA #1 on behalf of the Board.

Funds are available in the following account: 207233487300.506510

Attachments: Three (3) STA's for execution.

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgt.	
<i>J. Meurer</i> 10-13-06	<i>[Signature]</i> 10/13/06	N/A		<i>S. Bowth</i> 10/16/06	<i>[Signature]</i> 10-17-06	<i>[Signature]</i> 10/17/06	<i>[Signature]</i> 10/17/06	<i>[Signature]</i> 10/17/06	<i>J. Meurer</i> 10-13-06

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

REC'D
by CO. ATTY.
10/16/06
11:30AM
CO. ATTY.
FORWARDED TO:
County Admin
10/16/06 3:02pm

RECEIVED BY
COUNTY ADMIN:
10/16/06 4:12
COUNTY ADMIN
FORWARDED TO:
[Signature]
10/16/06

**LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION**

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$50,000 or Approval by the County Manager for Expenditures Between \$50,000.01 and \$100,000 or Approval by the Board of County Commissioners for Expenditures over \$100,000)

CONTRACT/PROJECT NAME: MISC UTILITY ENGINEERING DESIGN AUDIOR INSPECTION SERVICES
Lee County Utilities Sewer Cleaning & Televising Project

CONSULTANT: LBFH Inc. (Jnk) PROJECT NO.: _____

SOLICIT NO.: CN-04-14 CONTRACT NO.: 2936 ACCOUNT NO. _____

REQUESTED BY: Thomas Mamott DATE OF REQUEST: 1/26/06

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A" SCOPE OF PROFESSIONAL SERVICE: DATED: 9/7/06
- EXHIBIT "CO/STA-B" COMPENSATION & METHOD OF PAYMENT: DATED: 9/7/06
- EXHIBIT "CO/STA-C" TIME AND SCHEDULE OF PERFORMANCE: DATED: 9/7/06
- EXHIBIT "CO/STA-D" CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 9/7/06
- EXHIBIT "CO/STA-E" PROJECT GUIDELINES AND CRITERIA DATED: 9/7/06

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:
 LS 9/20/06
 By: [Signature] 9-26-2006
 Department Director Date
 By: [Signature] 10/10/06
 Contracts Management Date

ACCEPTED
 By: [Signature]
 James G. Jack, PE
 Consultant/Provider
 Date Accepted: 9/7/06

(CORPORATE SEAL)

COUNTY APPROVAL:
 By: _____
 Department Director (Under \$50,000)
 Date Approved: _____
 By: _____
 County Manager
 (Between \$50,000.01 and \$100,000)
 Date Approved: _____
 By: _____
 Chairwoman
 Board of County Commissioners
 (Over \$100,000)
 Date Approved: _____

APPROVED:

 *County Attorney's Office Date

* County Attorney signature needed for over Board level expenditures only

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.1

EXHIBIT "CO/STA-A"

Date: ~~9/19/06~~ 9/17/06

SCOPE OF PROFESSIONAL SERVICES

for Lee County Utilities Sewer Cleaning & Televising Project

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task 1 – Preliminary Engineering & Project Mobilization

1.1 LBFH Inc. will identify and quantity on a size and lineal foot basis, all pipes and manholes within Contracts B, C and E of Fort Myers Central Sewer District. Information will be input into a spreadsheet format for bid and payment purposes.

1.2 LBFH Inc. will determine necessary technical specifications and criteria to be incorporated into the bid instructions.

1.3 LBFH Inc. will attend various meetings with Lee County Utilities staff for project coordination.

1.4 LBFH Inc. will prepare a Request for Proposals (RFP) for sewer cleaning and televising services to be performed on predetermined sections of sewers within the Lee County collection system.

1.5 LBFH Inc. will solicit proposals from multiple sewer cleaning and televising sub-consultants.

1.6 LBFH Inc. will answer contractor's questions during the bid process and will issue addenda as necessary.

1.7 LBFH Inc. will review proposals received with Lee County Utilities personnel.

1.8 LBFH, Inc. will sign agreements with selected sewer cleaning & televising sub-consultants.

Task 2 – Sewer Cleaning & Televising

2.1 LBFH Inc. will be coordinate the sewer cleaning operations with Lee County Utilities personnel. Set visits will be conducted daily. Included will be depth of grit analysis for cleaning runs to determine light or heavy cleaning tasks and on-site observation when contractor encounters special conditions. Lee County Utilities personnel will perform all by-pass pumping operations.

2.2 LBFH, Inc. will collect all landfill weigh slips from the sewer cleaning and televising sub-consultants, and will forward copies to Lee County Utilities. Lee County Utilities will pay for all landfill disposal costs directly.

Task 3 – Manhole Inspections

3.1 LBFH, Inc. will conduct manhole inspections in conjunction with the sewer cleaning and televising operations, and will complete a Lee County Manhole Inspection form for each manhole.

Task 4 – Recommendations & Report

4.1 LBFH, Inc. will review the sewer tapes and will make repair recommendations for Lee County Utilities. The report will provide multiple repair recommendations based upon the severity and type of problems and pipe failures encountered. Also included will be an opinion of probable cost for the repair broken down by pipe repair segments and type of repair. Identify potential infiltration sources and make recommendations.

4.2 LBFH, Inc. will forward one copy of each of the sewer tapes and two copies of written reports and recommendations to Lee County Utilities.

*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-B"

Date: 9/7/06

COMPENSATION AND METHOD OF PAYMENT

for Lee County Utilities Sewer Cleaning & Televising Project

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Preliminary Engineering & Project Mobilization	\$14,100.00	NTE	WIPP
2	Sewer Cleaning & Televising	\$182,000.00 *	NTE	WIPP
3	Manhole Inspections	\$9,500.00	NTE	WIPP
4	Recommendations & Report	\$12,900.00	NTE	WIPP
TOTAL		\$218,500.00	NTE	

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 1

* SEE EXHIBIT A FOR UNIT PRICE BREAKDOWN

CHANGE ORDER AGREEMENT No. _____
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-D"

Date: 9/7/06

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Lee County Utilities Sewer Cleaning & Televising

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
Sewer Cleaning & Televising	Shenandoah Construction 1888N.W. 22 nd Street Pompano Beach, FL 33069		X		X	

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-E"

Date: 9/7/06

PROJECT GUIDELINES AND CRITERIA

for Lee County Utilities Sewer Cleaning & Televising _____

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

Item	Description	Units	Quantity	Unit Price	Total
B-1	Televising 8" Sewer	L.F.	2,644	\$ 0.58	\$ 1,520.30
B-2	Televising 10" Sewer	L.F.	796	\$ 0.58	\$ 457.70
B-3	Televising 12" Sewer	L.F.	1,336	\$ 0.86	\$ 1,152.30
B-4	Televising 15" Sewer	L.F.	1,986	\$ 0.86	\$ 1,712.93
B-5	Televising 18" Sewer	L.F.	2,660	\$ 1.15	\$ 3,059.00
B-6	Televising 24" Sewer	L.F.	66	\$ 1.15	\$ 75.90
B-7	Light Cleaning 8" Sewer	L.F.	1,322	\$ 1.15	\$ 1,520.30
B-8	Light Cleaning 10" Sewer	L.F.	398	\$ 1.44	\$ 572.13
B-9	Light Cleaning 12" Sewer	L.F.	668	\$ 1.73	\$ 1,152.30
B-10	Light Cleaning 15" Sewer	L.F.	993	\$ 2.30	\$ 2,283.90
B-11	Light Cleaning 18" Sewer	L.F.	1,330	\$ 2.88	\$ 3,823.75
B-12	Light Cleaning 24" Sewer	L.F.	33	\$ 4.03	\$ 132.83
B-13	Heavy Cleaning 8" Sewer	L.F.	1,322	\$ 2.01	\$ 2,660.53
B-14	Heavy Cleaning 10" Sewer	L.F.	398	\$ 2.01	\$ 800.98
B-15	Heavy Cleaning 12" Sewer	L.F.	668	\$ 2.59	\$ 1,728.45
B-16	Heavy Cleaning 15" Sewer	L.F.	993	\$ 3.45	\$ 3,425.85
B-17	Heavy Cleaning 18" Sewer	L.F.	1330	\$ 4.60	\$ 6,118.00
B-18	Heavy Cleaning 24" Sewer	L.F.	33	\$ 5.75	\$ 189.75
B-19	Grit Removal & Hauling	TON	76	\$ 69.00	\$ 5,244.00
B-20	Mobilization	L.S.	1	\$ 1,264.57	\$ 1,264.57
					\$ 38,895.45

Item	Description	Units	Quantity	Unit Price	Total
C-1	Televising 8" Sewer	L.F.	2,368	\$ 0.58	\$ 1,361.60
C-2	Televising 10" Sewer	L.F.	2,884	\$ 0.58	\$ 1,658.30
C-3	Televising 12" Sewer	L.F.	4,480	\$ 0.86	\$ 3,864.00
C-4	Televising 14" Sewer	L.F.	430	\$ 0.86	\$ 370.88
C-5	Televising 15" Sewer	L.F.	1,168	\$ 0.86	\$ 1,007.40
C-6	Televising 18" Sewer	L.F.	824	\$ 1.15	\$ 947.60
C-7	Televising 24" Sewer	L.F.	6	\$ 1.15	\$ 6.90
C-8	Televising 36" Sewer	L.F.	240	\$ 1.73	\$ 414.00
C-9	Light Cleaning 8" Sewer	L.F.	1,184	\$ 1.15	\$ 1,361.60
C-10	Light Cleaning 10" Sewer	L.F.	1,442	\$ 1.44	\$ 2,072.88
C-11	Light Cleaning 12" Sewer	L.F.	2,240	\$ 1.73	\$ 3,864.00
C-12	Light Cleaning 14" Sewer	L.F.	215	\$ 2.30	\$ 494.50
C-13	Light Cleaning 15" Sewer	L.F.	584	\$ 2.30	\$ 1,343.20
C-14	Light Cleaning 18" Sewer	L.F.	412	\$ 2.88	\$ 1,184.50
C-15	Light Cleaning 24" Sewer	L.F.	3	\$ 4.03	\$ 12.08
C-16	Light Cleaning 36" Sewer	L.F.	120	\$ 5.18	\$ 621.00
C-17	Heavy Cleaning 8" Sewer	L.F.	1,184	\$ 2.01	\$ 2,382.80
C-18	Heavy Cleaning 10" Sewer	L.F.	1,442	\$ 2.01	\$ 2,902.03
C-19	Heavy Cleaning 12" Sewer	L.F.	2,240	\$ 2.59	\$ 5,796.00
C-20	Heavy Cleaning 14" Sewer	L.F.	215	\$ 3.45	\$ 741.75
C-21	Heavy Cleaning 15" Sewer	L.F.	584	\$ 3.45	\$ 2,014.80
C-22	Heavy Cleaning 18" Sewer	L.F.	412	\$ 4.60	\$ 1,895.20
C-23	Heavy Cleaning 24" Sewer	L.F.	3	\$ 5.75	\$ 17.25
C-24	Heavy Cleaning 36" Sewer	L.F.	120	\$ 9.20	\$ 1,104.00
C-25	Grit Removal & Hauling	TON	84	\$ 69.00	\$ 5,796.00
C-26	Mobilization	L.S.	1	\$ 1,264.56	\$ 1,264.56
					\$ 44,498.81

Item	Description	Units	Quantity	Unit Price	Total
E-1	Televising 8" Sewer	L.F.	2,186	\$ 0.58	\$ 1,256.95
E-2	Televising 10" Sewer	L.F.	2,086	\$ 0.58	\$ 1,199.45
E-3	Televising 12" Sewer	L.F.	1,962	\$ 0.86	\$ 1,692.23
E-4	Televising 14" Sewer	L.F.	146	\$ 0.86	\$ 125.93
E-5	Televising 15" Sewer	L.F.	1,678	\$ 0.86	\$ 1,447.28
E-6	Televising 18" Sewer	L.F.	356	\$ 1.15	\$ 409.40
E-7	Televising 24" Sewer	L.F.	2,146	\$ 1.15	\$ 2,467.90
E-8	Televising 30" Sewer	L.F.	4,624	\$ 1.73	\$ 7,976.40
E-9	Light Cleaning 8" Sewer	L.F.	1,093	\$ 1.15	\$ 1,256.95
E-10	Light Cleaning 10" Sewer	L.F.	1,043	\$ 1.44	\$ 1,499.31
E-11	Light Cleaning 12" Sewer	L.F.	981	\$ 1.73	\$ 1,692.23
E-12	Light Cleaning 14" Sewer	L.F.	73	\$ 2.30	\$ 167.90
E-13	Light Cleaning 15" Sewer	L.F.	839	\$ 2.30	\$ 1,929.70
E-14	Light Cleaning 18" Sewer	L.F.	178	\$ 2.88	\$ 511.75
E-15	Light Cleaning 24" Sewer	L.F.	1,073	\$ 4.03	\$ 4,318.83
E-16	Light Cleaning 30" Sewer	L.F.	2,312	\$ 5.18	\$ 11,964.60
E-17	Heavy Cleaning 8" Sewer	L.F.	1,093	\$ 2.01	\$ 2,199.66
E-18	Heavy Cleaning 10" Sewer	L.F.	1,043	\$ 2.01	\$ 2,099.04
E-19	Heavy Cleaning 12" Sewer	L.F.	981	\$ 2.59	\$ 2,538.34
E-20	Heavy Cleaning 14" Sewer	L.F.	73	\$ 3.45	\$ 251.85
E-21	Heavy Cleaning 15" Sewer	L.F.	839	\$ 3.45	\$ 2,894.55
E-22	Heavy Cleaning 18" Sewer	L.F.	178	\$ 4.60	\$ 818.80
E-23	Heavy Cleaning 24" Sewer	L.F.	1,073	\$ 5.75	\$ 6,169.75
E-24	Heavy Cleaning 30" Sewer	L.F.	2,312	\$ 9.20	\$ 21,270.40
E-25	Grit Removal & Hauling	TON	278	\$ 69.00	\$ 19,182.00
E-26	Mobilization	L.S.	1	\$ 1,264.57	\$ 1,264.57
					\$ 98,605.75

SEWER CLEANING & TELEVISION TOTAL \$ 182,000.00