

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20060473

1. ACTION REQUESTED/PURPOSE: Approve Supplemental Task Authorization (STA) No. 5 under CN-04-03 MSBU MASTER CONTRACT for the Emily Lane Water and Sewer Systems project, to JRI Engineering, Inc., in the amount of \$110,500.00. Also authorize Chairwoman to execute STA on behalf of the Board. This STA was anticipated and funds are available.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with a Consultant to research, survey, top, coordinate meeting, prepare engineering calculations, base sheet and profiles, engineering design and drafting, specifications, shop drawing review, construction observation and final certifications for the Emily Lane Water and Sewer Systems project.

3. MANAGEMENT RECOMMENDATION: Approval recommended.

4. Departmental Category: 06		CGA	5. Meeting Date: 05-02-2006
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)		8. Request Initiated:
	Statute		Commissioner
	Ordinance		Department MSBU
	<input checked="" type="checkbox"/> Admin. Code AC-4-4		Division
	Other		By: Libby Walker, Director

9. Background:

On August 31, 2004, the Board of County Commissioners approved the award of CN-04-03 MSBU MASTER CONTRACT, to JRI Engineering, Inc.

It is requested that this STA No. 5 be approved in the amount of \$110,500.00 for the Emily Lane Water and Sewer Systems project.

Funds are available in the following account: 80744110400.503190

Attachments: (1) Three (3) original STA's for Execution.

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
	<i>[Signature]</i>	N/A		<i>[Signature]</i>	<i>[Signature]</i> 4/18/06	<i>[Signature]</i> 4/18/06	<i>[Signature]</i> 4/18/06	<i>[Signature]</i> 4/19/06	<i>[Signature]</i> 4-20-06

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty

Date: 4/17/06

Time: 2:25pm

Forwarded To:
Co. mgr.
4/17/06

S:\PROJECTS\BLUESHEETS\STA 5 JRI ENGINEERING - EMILY LANE.doc

RECEIVED BY
COUNTY ADMIN: CA

4/17/06

[Signature]

COUNTY ADMIN
FORWARDED TO: *[Signature]*

4/20/06

8:30am

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 5

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: MSBU Emily Lane Water and Sewer Systems

CONSULTANT: JRI Engineering, Inc.

PROJECT NO.: _____

SOLICIT NO.: CN-04-03

CONTRACT NO.: 2862

ACCOUNT NO.: _____

REQUESTED BY: John Ruskai, P.E.

DATE OF REQUEST: 04/07/06

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 04/07/06
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 04/07/06
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 04/07/06
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 04/07/06
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 04/07/06

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature]
Department Director Date

ACCEPTED:

By: [Signature]
Consultant/Provider
(Print Name) John J. Ruskai

COUNTY APPROVAL:

By: _____
Department Director
(Print Name) _____
(Under \$25,000)

By: [Signature] 4-13-06
Contracts Mgmt Date

Date Accepted: 04/07/06

Date Approved: _____

Corporate Seal

By: _____
County Manager (Between \$25,000 and under \$50,000) \$100,000.00
Date Approved: _____ File

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed for over Board level expenditures only.

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

- CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 5

EXHIBIT "CO/STA-A"

Date: 04/07/06

SCOPE OF PROFESSIONAL SERVICES

for MSBU Emily Lane Water and Sewer Systems

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Survey and Preliminary Engineering

1. Research - Obtain copies of deeds, plats record drawings and r/w maps from Lee County.
2. Perform a route survey and establish horizontal and vertical control points.
3. Obtain topographic information for design.
4. Prepare Description and Sketch of Utility Easement to LCU.
5. Meetings and Coordination with agency staff.

Design and Permitting

6. Prepare Engineering Calculations.
7. Prepare base sheet Plan & Profiles.
8. Engineering design and drafting for water and sewer systems and roadway and drainage re-construction.
9. Prepare detail sheets.
10. Calculate Quantities and Assemble Design Specifications.
11. Prepare Application for a Lee County Development Order.
12. Prepare Application to FDEP for the Sewer System.
13. Prepare Application to HRS for the Water System.

Construction

14. Attend Pre-Construction Conference.
15. Review shop drawings.
16. Provide construction observation for general compliance.
17. Prepare record drawings from contractor supplied information.
18. Provide Final Certification.

*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 5_

EXHIBIT "CO/STA-B"

Date: 04/07/06

COMPENSATION AND METHOD OF PAYMENT

for MSBU Emily Lane Water and Sewer Systems

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Research	4000.00	LS	W.I.P.P.
2	Route Survey	7000.00	LS	W.I.P.P.
3	Topo	15000.00	LS	W.I.P.P.
4	Easement Descriptions	3500.00	LS	W.I.P.P.
5	Coordination Meetings	1200.00	LS	W.I.P.P.
6	Engineering Calculations	5000.00	LS	W.I.P.P.
7	Base Sheet Plan and Profiles	10000.00	LS	W.I.P.P.
8	Engineering Design and Drafting	32300.00	LS	W.I.P.P.
9	Detail Sheets	3000.00	LS	W.I.P.P.
10	Quantities and Specifications	4000.00	LS	W.I.P.P.
11	LC Development Order	2000.00	LS	W.I.P.P.
12	FDEP Permit	2000.00	LS	W.I.P.P.
13	HRS Permit	2000.00	LS	W.I.P.P.
14	Pre-Con Conference	500.00	LS	W.I.P.P.
15	Shop Drawing Review	2500.00	LS	W.I.P.P.
16	Construction Observation	10000.00	LS	W.I.P.P.
17	Prepare Record Drawings	4500.00	LS	W.I.P.P.
18	Final Certifications	2000.00	LS	W.I.P.P.
TOTAL		\$110,500.00	LS	

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. _____
 SUPPLEMENTAL TASK AUTHORIZATION No. 5

EXHIBIT "CO/STA-D"

Date: 04/07/06

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for MSBU Emily Lane Water and Sewer Systems

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant=s Insurance Coverage	
		Yes	No	Type	Yes	No
Wetland Mapping	Boylan Environmental Consultants, Inc. 11000-4 Metro Parkway, Ft. Myers, FL	X		WBE	X	

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 5

EXHIBIT "CO/STA-E"

Date: 04/07/06

PROJECT GUIDELINES AND CRITERIA

for MSBU Emily Lane Water and Sewer Systems

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

The County will contract directly with Ardaman & Associates or an equivalent Subcontractor for soil borings. These fees and costs are therefore not included in JRI Engineering's fee as outlined herein.

CMO:029
09/25/01