

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20060457

1. ACTION REQUESTED/PURPOSE:

Adopt a resolution authorizing compliance with Federal Transit Administration program requirements and allow authorized staff to submit and manage grants through the TEAM system.

2. WHAT ACTION ACCOMPLISHES:

Adopts a resolution authorizing compliance with FTA grant requirements and authorizing LeeTran to complete and submit the necessary Federal Transit Administration forms to apply for and manage grant funds and projects electronically through the Transportation Electronic Award Management (TEAM) system upon receiving BOCC approval.

3. MANAGEMENT RECOMMENDATION:

Adopt the proposed resolution allowing the completion of FTA grant management procedures and electronic grant management through TEAM.

4. Departmental Category: <u>LP</u> CLB		5. Meeting Date: <u>04-25-2006</u>
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	<input type="checkbox"/>
	<input type="checkbox"/> Ordinance	<input type="checkbox"/>
	<input type="checkbox"/> Admin. Code	<input type="checkbox"/>
	<input type="checkbox"/> Other	<input type="checkbox"/>
		8. Request Initiated: Commissioner _____ Department <u>Independent</u> Division <u>Transit</u> By: <u>Steve Myers, Director</u>

9. Background:

On March 31, 2006 the FTA notified all grantees they must adopt an authorizing resolution and provide updated TEAM User Access Forms. The FTA notification advised that failure to submit the requisite forms and adoption of an authorizing resolution before the May 15, 2006 deadline could result in an interruption in access to grant management information and functions. In order to comply with this request, the Board is asked to adopt the attached resolution allowing the Board Chair or their designee to execute and file applications for federal assistance including USC 5307 Urbanized Formula Grant Funds. The resolution authorizes the BOCC through their authorized designee to complete annual certifications and assurances and to complete and submit required documents necessary for the award of federal assistance grants under the Federal Transit Administration through the Transportation Electronic Award Management (TEAM) system. All FTA grant awards, grant management requirements and documentation are processed electronically through the TEAM system. All FTA grants including USC 5307 Urbanized Area Formula Grants and USC 5309 Bus and Bus Related Allocations receive BOCC authorization prior to being submitted in TEAM.

ATTACHMENTS: (3) Original Resolutions

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services <i>CFM 4113</i>				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr	
<i>J. Myers</i> 4/10/06				<i>[Signature]</i>	<i>P. [Signature]</i> 4/13/06	<i>[Signature]</i> 4/13/06	<i>[Signature]</i> 4/13/06	<i>[Signature]</i> 4/13/06	<i>[Signature]</i>

11. Commission Action:

- Approved**
- Deferred**
- Denied**
- Other**

RECEIVED BY
 COUNTY ADMIN
 4-13-06 11:35
 COUNTY ADMIN
 FORWARDED TO:
 4/13/06

Rec. by CoAtty
 Date: 4/13/06
 Time: 2:23pm
 Forwarded To:
 Admin 4/13/06

LEE COUNTY RESOLUTION NO. _____

A RESOLUTION OF THE LEE COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION; PROVIDING FOR AUTHORIZATION TO EXECUTE AND FILE APPLICATIONS; PROVIDING FOR ANNUAL CERTIFICATIONS AND ASSURANCES; PROVIDING FOR AUTHORIZATION TO EXECUTE GRANT AND COOPERATIVE AGREEMENTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Lee County is the governing body in and for Lee County, Florida, a political subdivision of the State of Florida; and

WHEREAS, the Federal Transportation Administrator has been delegated authority to award federal financial assistance for a transportation project; and

WHEREAS, grant or cooperative agreements for federal financial assistance will impose certain obligations upon Lee County, the applicant, and may require Lee County to fund the local share of the project cost; and

WHEREAS, Lee County, the applicant, has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS of Lee County, Florida as follows:

SECTION ONE: AUTHORIZATION TO EXECUTE AND FILE APPLICATIONS

The Chair or their designee is authorized to execute, file and manage grants, on behalf of Lee County, for federal assistance with the Federal Transit Administration for

federal assistance authorized by 49 U.S.C. § 5307 and 23 U.S.C., or other federal statutes authorizing a project administered by the Federal Transit Administration.

SECTION TWO: **ANNUAL CERTIFICATIONS AND ASSURANCES**

The Chair or their designee is authorized to execute and file with its application the annual certification and assurances, and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.

SECTION THREE: **AUTHORIZATION TO EXECUTE GRANT AND COOPERATIVE AGREEMENTS**

The Chair or their designee is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of Lee County.

SECTION FOUR: **EFFECTIVE DATE**

This Resolution shall take effect immediately upon its adoption by the Board of County Commissioners at a regularly scheduled meeting.

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The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and, being put to vote, the vote was as follows:

BOB JANES _____
DOUGLAS ST. CERNY _____
RAY JUDAH _____
TAMMARA HALL _____
JOHN E. ALBION _____

DULY PASSED AND ADOPTED THIS _____ day of _____, 2006.

ATTEST: CHARLIE GREEN
CLERK OF COURTS

BY: _____
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
OF LEE COUNTY, FLORIDA

BY: _____
Tammara Hall, Chairwoman

APPROVED AS TO FORM:

BY: _____
Office of the County Attorney