

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20060231

**1. ACTION REQUESTED/PURPOSE:**

Authorize an amendment to Contract C-3072 between the Board of County Commissioners and the Lee County Housing Development Corporation (LCHDC), revising the scope of work by deleting the construction of a house for a very low income and adding the construction of a house for a moderate-income household.

**2. WHAT ACTION ACCOMPLISHES:**

Approval of this amendment adapts the contract to the current economic conditions of the applicant while still remaining consistent with the Local Housing Assistance Plan.

**3. MANAGEMENT RECOMMENDATION:** Approve

**4. Departmental Category:** 04

**C4A**

**5. Meeting Date:**

**03-21-2006**

**6. Agenda:**

- Consent
- Administrative
- Appeals
- Public
- Walk-On

**7. Requirement/Purpose: (specify)**

- Statute
- Ordinance
- Admin. Code
- Other

**8. Request Initiated:**

Commissioner N/A  
 Department Community Development  
 Division Planning

By: Paul O'Connor, Planning Director

POC 3/03/06

**9. Background:**

The Lee County Housing Development Corporation is requesting:

- 1) Eliminating the provision of building a house for a very low-income household. Under the current economic conditions, the agency has not been able to qualify a very low-income household for the purchase of one of their homes.
- 2) Adding a provision of building a house for a moderate-income household. A household that qualified to purchase a house as a low-income household lost that qualification when the head of household was hired to be a teacher for the Lee County School District. Since the household's income increased after the application was filed and while it was being processed, the agency is requesting this amendment in order to allow this particular household to still buy a LCHDC home.

Proposed Amendment

- Contract C-3072 - revise the scope of work as follows: Construction of 4 single-family homes for 4 very low and 3 low-income and 1 moderate-income households.

Staff recommends approval and finds that: it is in compliance with the SHIP rules and regulations; will ensure a timely completion of this project; and, fulfill the terms of the grant award agreements. No additional SHIP dollars are required.

Attachments: Proposed amendment to Contract C-3072.

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>Mary Gibbs</i>	N/A	N/A	N/A	<i>[Signature]</i> 3/16/06	<i>[Signature]</i> 3/16/06	<i>[Signature]</i> 3/16/06	<i>[Signature]</i> 3/16/06	<i>[Signature]</i> 3/18/06	<i>[Signature]</i>

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
<u>3-16-06</u>
<u>11:15</u>
COUNTY ADMIN FORWARDED TO:
<u>3/9/06</u>

Rec. by CoAtty
Date: <u>3/16/06</u>
Time: <u>3:15 pm</u>
Forwarded To:

AMENDMENT TO THE  
AGREEMENT BETWEEN THE  
LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
LEE COUNTY HOUSING DEVELOPMENT CORPORATION (LCHDC)

WITNESSETH:

WHEREAS, the referenced Parties to Contract No. C-3072 desire to amend the Contract pursuant to its Section I.

NOW, THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES STATED HEREIN, the referenced contract Section I. is amended as follows with new language underlined and amended language struck-through:

**EXHIBIT A**

1. a. The Project, as approved for grant assistance, shall consist of the following authorized scope of Project work: Construction of 4 single-family homes for ~~1 very low and~~ 3 low-income and 1 moderate-income homebuyers. Two single-family units must be completed by May 30, 2006, and two by December 31, 2006.
- b. The amount of funds awarded under this grant is \$125,000.00. The Grantor is not obligated or authorized to award any funds in addition to this amount.
- c. The purchase price of home ownership units must not exceed \$223,875 for a newly constructed dwelling unit, and must meet affordability requirements in order to qualify as eligible.

The Parties hereby executed this Amendment on \_\_\_\_\_, 2006.

CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY \_\_\_\_\_  
DEPUTY CLERK

BY: \_\_\_\_\_  
CHAIRWOMAN

Treva K Gilligan  
Witness (Signature)

BY: Dr. Bruce N. Merton  
Lee County Housing Development Corp.

Treva K Gilligan  
Witness (Name, Address)  
3828 S. E 12th Ave.  
CAPE CORAL, FL 33904

Title: President

FEIN#: 65-0295038

Vanessa Patterson  
Witness (Signature)

VANESSA PATTERSON  
Witness (Name, Address)  
1417 WE 5th TERR  
CAPE CORAL, FL 33909

APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY

BY: \_\_\_\_\_  
Lee County Attorney's Office

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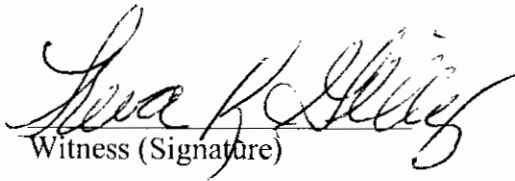
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CHARLIE GREEN, CLERK

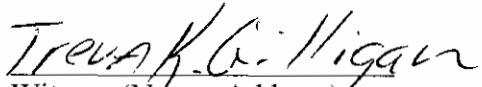
BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY \_\_\_\_\_  
DEPUTY CLERK

BY: \_\_\_\_\_  
CHAIRWOMAN


  
Witness (Signature)

BY: \_\_\_\_\_  
Lee County Housing Development Corp.

  
Witness (Name, Address)  
3828 S. E. 12th Ave  
Cape Coral, FL 33904

Title: President

FEIN#: 65-0295038

  
Witness (Signature)

VANESSA PATTERSON  
Witness (Name, Address)  
1417 NE 5th Terr  
Cape Coral, FL 33909

APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY

BY: \_\_\_\_\_  
Lee County Attorney's Office

CERTIFICATE OF INSURANCE

The company indicated below certifies that the insurance afforded by the policy or policies numbered and described below is in force as of the effective date of this certificate. This Certificate of Insurance does not amend, extend, or otherwise alter the Terms and Conditions of Insurance coverage contained in any policy numbered and described below.

CERTIFICATE HOLDER:

LEE CO BOCC  
 ADDITIONAL INSURED  
 ATTN RISK MANAGEMENT  
 P O BOX 398  
 FT MYERS, FL 33902

INSURED:

LEE COUNTY HOUSING  
 DEVELOPMENT CORPORATION  
 PO BOX 2854  
 FT MYERS, FL 33902

TYPE OF INSURANCE	POLICY NUMBER & ISSUING CO.	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS OF LIABILITY (*LIMITS AT INCEPTION)
LIABILITY	77-PR-464354-3001	07-01-05	07-01-06	
<input checked="" type="checkbox"/> Liability and Medical Expense	NATIONWIDE MUTUAL FIRE INSURANCE CO.			Any One Occurrence..... \$ 1,000,000
<input checked="" type="checkbox"/> Personal and Advertising Injury				Any One Person/Org ..... \$ 1,000,000
<input checked="" type="checkbox"/> Medical Expenses				ANY ONE PERSON ..... \$ 5,000
<input checked="" type="checkbox"/> Fire Legal Liability				Any One Fire or Explosion \$ 100,000
				General Aggregate* ..... \$ 1,000,000
				Prod/Comp Ops Aggregate* .. \$ 1,000,000
<input type="checkbox"/> Other Liability				
<b>AUTOMOBILE LIABILITY</b>				
<input type="checkbox"/> BUSINESS AUTO				Bodily Injury (Each Person) ..... \$
<input type="checkbox"/> Owned				(Each Accident) ..... \$
<input type="checkbox"/> Hired				Property Damage (Each Accident) ..... \$
<input type="checkbox"/> Non-Owned				Combined Single Limit ..... \$
<b>EXCESS LIABILITY</b>				
<input type="checkbox"/> Umbrella Form				Each Occurrence ..... \$
				Prod/Comp Ops/Disease Aggregate* ..... \$
<b>STATUTORY LIMITS</b>				
<input type="checkbox"/> Workers' Compensation and				BODILY INJURY/ACCIDENT ... \$
<input type="checkbox"/> Employers' Liability				Bodily Injury by Disease EACH EMPLOYEE ..... \$
				Bodily Injury by Disease POLICY LIMIT ..... \$

Should any of the above described policies be cancelled before the expiration date, the insurance company will endeavor to mail written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability upon the company, its agents, or representatives.

DESCRIPTION OF OPERATIONS/LOCATIONS  
 VEHICLES/RESTRICTIONS/SPECIAL ITEMS  
 DISHONESTY BOND, \$50,000.  
 FAXED TO LAUREL @ 335-2262

Effective Date of Certificate: 07-01-2005  
 Date Certificate Issued: 05-29-2005

Authorized Representative: DOM DIBLASE AGENCY  
 Countersigned at: *[Signature]* 3401 BONITA BEACH RD. A101  
 BONITA SPRINGS, FL 34134