

1. ACTION REQUESTED/PURPOSE: Authorize the establishment of 7 full-time building inspector and 3 part-time plan review positions for the Department of Community Development to provide adequate customer service due to record building activity. Positions are fully fee-supported. Approve transfer of funds from Reserves in the amount of \$610,085 to cover salaries, fringes and operating costs for the balance of the current Fiscal Year. Transfer also covers initial capital expenditures, fleet and office remodel/furniture to accommodate new staff. Approve Budget Amendment Resolution for Fleet Management to cover their increased maintenance expenses.

2. WHY ACTION ACCOMPLISHES: Provides adequate level of customer service. Building Industry Oversight Committee has endorsed this request.

3. MANAGEMENT RECOMMENDATION: APPROVE

4. DEPARTMENTAL CATEGORY: 4 **C4R** **5. MEETING DATE:** 02-28-2006

6. AGENDA:		7. REQUIREMENT/PURPOSE (Specify)		8. REQUEST INITIATED:	
<input checked="" type="checkbox"/> CONSENT		<input type="checkbox"/> STATUTE		A. COMMISSIONER	
<input type="checkbox"/> ADMINISTRATIVE		<input type="checkbox"/> ORDINANCE		B. DEPARTMENT	Community Development
<input type="checkbox"/> APPEALS		<input type="checkbox"/> ADMIN. CODE		C. DIVISION	Mary (753)
<input type="checkbox"/> PUBLIC		<input checked="" type="checkbox"/> OTHER		BY:	Mary Gibbs, Director
<input type="checkbox"/> WALK ON					
TIME REQUIRED:					

Background:

Permitting activity has set record levels again this past year. Building permit activity has increased 45% in the last year, with single-family home permits increasing over 47%. An all-time record of 10,471 single-family permits were issued in 2005. Building Inspections have increased from 219,340 in 2004 to 325,508 in 2005, a 48% increase and a record level. The number of daily inspections that exceed the maximum level recommended by the Building Industry Oversight Committee of 25 per day has been exceeded routinely in the past two months.

All indications are that this trend of increased activity will continue this year. To maintain a satisfactory level of service, additional staff is needed in two areas: building inspections and plan review.

The Building Industry Oversight Committee endorsed this request at its January 19, 2006 meeting.

The following is a breakdown of the positions and costs through the remainder of the fiscal year:

7 Building Inspectors:	\$211,750
3 Plan Reviewers (Part Time):	\$ 54,185
7 Vehicles (for Building Inspectors), 10 computers (one-time cost)	\$145,000
Office Remodel/furniture (one-time cost)	\$175,000
Misc. Operating Costs (vehicle maintenance, parking, phones)	\$ 24,150
Total	\$610,085

Attachments: Budget Transfer and Budget Resolution

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
Mary Gibbs	N/A		N/A		OA 1/13/06	COM 2/14/06	RMK 2/14/06	GC 2/16/06	

10. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: [Signature]
1-13-06
12:45
COUNTY ADMIN FORWARDED TO: [Signature]

Rec. by CoAtty
Date: 2/13/06
Time: 11:05 AM
Forwarded To: Admin 2/13/06

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: MSBU Building Reserves DATE: 02/01/06 BATCH NO. _____

FISCAL YEAR: 05/06 FUND #: 15501 DOC TYPE: YB LEDGER TYPE: BA

TO: Community Development (DIVISION NAME) Inspections/Plan Review (PROGRAM NAME)

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
LC5241015501.501210	Salaries	\$ 211,750
LC5241015501.506430	Vehicle & Rolling Stock	\$ 119,000
LC5241015501.506410	Furniture & Equipment	\$ 193,200
LC5241015501.504030	Motor Pool Charges	\$ 17,500
LC5241015501.504110	Telecommunications	\$ 1,750
LC5241015501.504410	Land Building & Parking Rental	\$ 4,900
LC5241215501.501230	Salaries - Part Time	\$ 54,185
LC5241215501.506410	Furniture & Equipment	\$ 7,800
TOTAL TO:		\$ 610,085

FROM: Non-departmental (DIVISION NAME) Reserves (PROGRAM NAME)

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890115501.509940 (GRD)	Reserves for Cash Balances (GRD)	\$ 610,085
TOTAL FROM:		\$ 610,085

EXPLANATION: Provides budget for expenses related to 10 newly created positions.

DIVISION DIRECTOR SIGNATURE	DATE	<i>Mary Gibbs</i>	2/9/06
DBS: APPROVAL <input checked="" type="checkbox"/>	DENIAL <input type="checkbox"/>	<i>Debra S. Davis</i>	2/14/06
APPROVAL <input type="checkbox"/>	DENIAL <input type="checkbox"/>	<i>John Yarn</i>	2/16/06
CO. ADMIN.: APPROVAL <input type="checkbox"/>	DENIAL <input type="checkbox"/>	CO. ADMIN. SIGNATURE	DATE
BCC APPROVAL DATE		BCC CHAIRMAN SIGNATURE	

BA NO: _____ AUTH CODE: _____ TRANS DATE: _____ REV. 05/93

RESOLUTION

Amending the Budget of Fleet Management-Fund 59400 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2005-2006.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fleet Management-Fund 59400 budget for \$4,200 of the unanticipated revenue from additional user fees and an appropriation of a like amount for additional expenses and;

WHEREAS, the Fleet Management-Fund 59400 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total: \$7,240,009
Additions

JB5191059400.341210.9001 Vehicle-Maintenance Fees \$4,200

Amended Total Estimated Revenues \$7,244,209

APPROPRIATIONS

Prior Total: \$7,240,009
Additions

JB5191059400.504670 Equipment Repair Parts \$4,200

Amended Total Appropriations \$7,244,209

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fleet Management-Fund 59400 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2006.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRWOMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA