

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20051817

1. ACTION REQUESTED/PURPOSE: Approve Bid Waiver # W-060139 to waive the formal quotation procedure, and allow Parks and Recreation to purchase Legend Multi Space Parking Equipment, from Parker Systems. A waiver has been requested because Parker Systems is the sole distributor of Legend multi Space parking equipment in the state of Florida (please see Attachment # 3 & 4). It is also requested that the term of this waiver be open-ended until replacement equipment is no longer available. Parks and Recreation estimates its annual expenditures for parking equipment to be approximately \$78,000. Funding will be available from the individual department's budget who will be responsible for monitoring their individual expenditures.

2. WHAT ACTION ACCOMPLISHES: Allows Parks and Recreation to replace existing parking equipment, stock repair parts, and have the existing machines serviced on an as-needed basis in order to keep the revenue flowing at various parks and recreation parking lots.

3. MANAGEMENT RECOMMENDATION: Approve as stated.

4. Departmental Category: <i>11</i> AIA		5. Meeting Date: <i>01-17-2006</i>
6. Agenda: <input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	
	<input type="checkbox"/> Ordinance	
	<input checked="" type="checkbox"/> Admin. Code	<u>AC-4-1</u>
	<input type="checkbox"/> Other	
		8. Request Initiated: Commissioner _____ Department _____ Division <u>Parks & Recreation</u> By: <u>John Yarbrough, Director</u> <i>John Yarbrough by ccm</i>

9. Background: The Division of Purchasing received a request from Parks and Recreation to waive the formal quotation procedure to allow for the purchase of Legend multi Space parking equipment from Parker Systems.

Account String: 20183430100.506410

ATTACHMENTS:

- (1) Request for Bid Waiver
- (2) Justification for Waiver Purchase
- (3) Product Source Verification Letter from the Distributor, Parker Systems
- (4) Distributor Verification Letter from the Manufacturer, Dominion Self-Park Systems LTD

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>24</i> <i>by ccm</i>	<i>E. Pfeiffer</i>				<i>1/23/06</i>	<i>1/23/06</i>	<i>1/16/06</i>	<i>1/4/06</i>	<i>[Signature]</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty

Date: *1/23/05*

Time: *3:20pm*

Forwarded to:
Budget
1/23/05 3:25pm

RECEIVED BY
COUNTY ADMIN: *CA*

12/23/05

3pm

COUNTY ADMIN
FORWARDED TO: *16*

1-5-06

4/1/06



3410 Palm Beach Blvd
Fort Myers, FL 33916
Phone 239-461-7400 Fax 239-461-7450

Memorandum

To: Janet Sheehan, Purchasing Director

From: John Yarbrough, Department Director

John Y

Date: December 12, 2005

Subject: Sole Source/Waiver Purchase

Janet, I am requesting that we move forward with the sole source/bid waiver for the not to exceed amount of \$78,000 annually, which is open-ended with no expiration date. Parker Systems has been verified as the sole source vendor for Guardian/Legend multi-space parking equipment.

Thank you for your help.

C: Gary Porter, P/R Manager

ATTACHMENT # 2

APPROVED: 7/9/02

JUSTIFICATION FOR SOLE SOURCE AND/OR WAIVER PURCHASE

REQUISITION NUMBER _____ DATE 11/01/05

DEPARTMENT Parks & Recreation BUSINESS UNIT _____

SUGGESTED VENDOR

Parker Systems

ITEM DESCRIPTION AND REASON FOR SOLE SOURCE AND/OR WAIVER:
(MAY ALSO BE ATTACHED AS A MEMO)

Legend/Guardian multi-space parking equipment

TECHNICAL CHARACTERISTICS:

Pay and display automated parking meters both solar and 120V powered.

REASON FOR REQUESTING SOLE SOURCE:

ITEM MUST MATCH EXISTING EQUIPMENT, WHICH IS:

Legend/Guardian pay and display parking meters

ITEM IS A REPAIR PART FOR EXISTING EQUIPMENT, WHICH IS:

Internal components for Legend/Guardian Pay Stations

ITEM IS TO BE ATTACHED TO EXISTING ITEM, WHICH IS:

Revision Date:

TECHNICAL CHARACTERISTICS OF REQUESTED ITEM ARE ESSENTIAL TO OUR NEEDS
BECAUSE:

Allows standard pay and display parking machines in various locations.

NO OTHER MANUFACTURER OF THIS TYPE OF PRODUCT EXISTS

OTHER MANUFACTURERS OF THIS TYPE OF PRODUCT DO NOT MEET OUR MINIMUM
REQUIREMENTS:

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

OTHER _____

MUST PERFORM PRICE OR COST ANALYSIS OR ATTACH NEGOTIATED PRICE QUOTE
FROM VENDOR; LETTER FROM MANUFACTURER STATING SOLE SOURCE.

A) PRICE ANALYSIS PERFORMED

BASED ON:

Revision Date:

B) COST ANALYSIS PERFORMED:

BASED ON:

John York Director
SIGNATURE AND TITLE OF REQUESTER

I, Earl Pflaumer, AUTHORIZED BUYER,
CONCLUDE THE FOLLOWING:

SOLE SOURCE JUSTIFICATION IS ADEQUATE AND PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.

SOLE SOURCE JUSTIFICATION IS INADEQUATE AND REQUISITION IS RETURNED TO DEPARTMENT.

DUE TO TIME RESTRAINTS PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.

COMPETITIVE/NON-COMPETITIVE BID WAIVER APPROVED.

Earl Pflaumer
BUYER

John York 17-96-55
PURCHASING DIRECTOR

Cindy Mitar - Legend (Guardian vanguard) multi space parking meters

From: Gary Porter
To: Mitar, Cindy
Date: 6/22/2005 1:02 PM
Subject: Legend (Guardian vanguard) multi space parking meters

It is necessary to continue to purchase the same brand of multi space parking meters for countywide Parks and Recreation parking lots. Repair parts inventory and supply, repairs, technical training and field staff familiarity associated with one brand of parking pay station is cost efficient and results in less machine down time (lost revenue).

Gary Porter
Parks Operations Manager
Dept. of Parks and Recreation
portergp@leegov.com
Phone: (239) 461-7449
FAX: (239) 461-7460

REC-7 11 8: 21



PARKER SYSTEMS

Changing the way the world looks at parking...One system at a time

June 22, 2005

Mr. Gary Porter
Parks Operations Manager
Lee County Parks and Recreation
7330 Gladiolus Drive
Ft. Myers, FL 33908

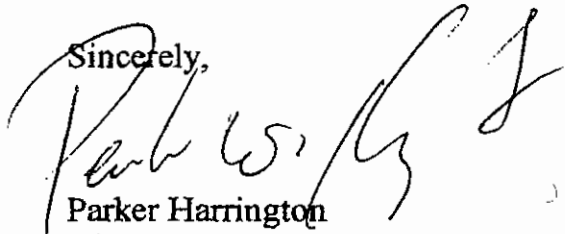
RE: Guardian/Legend Equipment Sole Source Statement

Dear Gary:

In July we begin our 5th year as the exclusive and sole source distributor and supplier for Legend (formerly Guardian) multi space parking equipment in the state of Florida. Our distribution channel for this product line is presently very secure and carries a high industry rating for excellence in product supply and customer service support.

We have been delighted to supply your needs for this equipment line over the past few years...

Sincerely,



Parker Harrington
Director of Operations

Oct-05-05 12:55P

P.01

DOMINION SELF-PARK SYSTEMS LTD

239 East 1st Street, North Vancouver, B.C. V7L 1B4 Phone (604) 988-6042 Fax: (604) 988-6624
Toll free (Canada & U.S.A.) 1-888-424-2677 Website: www.parkingmeter.com

October 5, 2005

Earl Pflaumer
Lee County Purchasing Dept.


Via Fax: 239-344-5460

This letter certifies that Parker Systems is our sole source provider of the "Legend System" pay and display equipment in the State of Florida.

Should you have any further questions, please call.

Yours very truly,

DOMINION SELF-PARK SYSTEMS LTD.



Tom Lucas
Owner & General Manager

Letters/letter.doc