

LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

20031047  
BLUE SHEET NO:

**1. REQUESTED MOTION:** Authorize Chairman to execute the Lee County Sheriff's Office COPS Universal Hiring Program award notice in the amount of \$450,000 from the US Department of Justice COPS Office. No additional funds are requested for FY 03/04. Matching funds will be requested starting FY 04/05.

**ACTION REQUESTED:** Signature approval of the Board of County Commission Chairman

**WHY ACTION IS NECESSARY:** Regulations controlling this grant require the approval of the Board of County Commissioners.

**WHAT ACTION ACCOMPLISHES:** Allows the Lee County Sheriff's Office permission to receive funding from the COPS Office.

**2. DEPARTMENTAL CATEGORY:** 01  
**COMMISSION DISTRICT #:** Countywide

C15D

**3. MEETING DATE:**

09-23-2003

**4. AGENDA**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE
  - OTHER

**6. REQUESTOR OF INFORMATION**

SHERIFF

*[Signature]*

**7. BACKGROUND:** The Lee County Sheriff's Office has been awarded COPS UHP funding to form a specialized Sexual Predator and Offender Unit. The Unit will monitor the compliance of Sexual Offenders and Predators residing in Lee County.

The COPS UHP award, initially approved by the Board of County Commissioners on 6/18/02, will provide \$75,000 per deputy over a three-year period. The Lee County Sheriff's Office has been awarded grant funds in the amount of \$450,000 for 6 deputies. A salary and benefits match of \$437,280 will be required from the county. The Lee County Sheriff's Office and the Lee County Board of Commissioners must also agree to a one-year retention plan committing funds to retain the 6 deputies upon completion of the last budget cycle of the grant.

The total grant project is \$887,280 with \$450,000 from COPS UHP and \$437,280 from the county.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL**

SHERIFF	Purchasing	Human Relations	County Administration				OTHER	COUNTY ATTORNEY	COUNTY MANAGER
			OA	OM	Risk	GC			
			<i>[Signature]</i> 9/11/03	<i>[Signature]</i> 9/11/03	<i>[Signature]</i> 9/11/03	<i>[Signature]</i> 9/11/03		<i>[Signature]</i> 9/11/03	<i>[Signature]</i> HDS 9-11-03

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

RECEIVED BY  
COUNTY ADMIN: *[Signature]*  
9/11/03  
11:20 am  
COUNTY ADMIN  
FORWARDED TO: *[Signature]*  
9-11-03  
4:45 pm

Rec. by County  
Date: 9/11/03  
Time: 10:30 am  
Forwarded To:  
City Admin  
9-11-03

# GRANT AT A GLANCE

## GRANT AWARD INFORMATION

- 1. County Grant ID (project #): \_\_\_\_\_
- 2. Title of Grant: COPS Universal Hiring Program
- 3. Amount of Award: \$475,000
- 4. Amount of Match Required: \$437,280
- 5. Type of Match: Cash  
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #16.606	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: 2003ULWX0004

8. Contract Period:	Begin Date: <u>6-1-3</u>	End Date: <u>5-31-6</u>
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9. Name of Subrecipient(s) Lee County Sheriff's Office

10. Business Unit(s): \_\_\_\_\_

11. Scope of Grant: (describe project). Grant funds will be used to form a Sexual Predator and Offender Unit comprised of four (4) Deputies and two (2) Detectives. The Unit will monitor the movement of sexual predators and offenders residing in Lee County.

12. Has this Grant been Funded Before?  YES  NO If YES When? COPS UHP 1995 and 1999

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO  
If YES What is the Lee County Budget Impact:

1st Year \$0.00	2 <sup>nd</sup> Year \$181,326.00	3 <sup>rd</sup> Year \$255,954.00
4 <sup>th</sup> Year \$330,859.92	5 <sup>th</sup> Year \$350,711.51	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

### ADMINISTERING DEPARTMENT INFORMATION

- 1. Department: Lee County Sheriff's Office
- 2. Contacts: Bill Bergquist, Budget Director

Program Mgr. Sgt. Jim Jones	Phone #: 477-1078
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**GRANTOR AGENCY INFORMATION**

(The agency you signed this agreement with)

- 1. Grantor Agency: US. Dept. of Justice
- 2. Program Title/Division: Office of Community Oriented Policing Services
- 3. Agency Contact: Sara Wolf
- 4. Phone Number: 202/305-2649
- 5. Mailing Address: 1100 Vermont Avenue, NW  
Washington, DC 20530

**SOURCE OF FUNDS**

- 1. Original Funding  
Source: US. Dept. of Justice  
(name of agency where funding originated from)
- 2. Pass Through Agency: COPS Office  
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT--then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).
- 3. Additional Information for Other Agencies Involved:  
Lee County Government
- 3a. Is the County a Grantee or Subrecipient in #3 above: grantee

**REPORTING REQUIREMENTS**

- 1. Does this grant require a separate subfund? YES  NO

(Example: you need to return interest earnings)

Please Explain: N/A

- 2. Is funding received in advance? YES  NO

(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A

**COMMENTS--INSTRUCTIONS:**



U. S. Department of Justice  
Office of Community Oriented Policing Services  
COPS Universal Hiring Award

Application Organization's Name: Lee County Sheriff's Department

Grant #: 2003ULWX0004

ORI #: FL03600

Vendor #: 596000705

Law Enforcement Executive Name: Sheriff Rodney Shoap  
Address: 14750 Six Mile Cypress Parkway

City, State, Zip Code: Fort Myers, FL 33912

Telephone: (239) 477-1000

Fax: (239) 477-1030

Government Executive Name: Chairman Robert Janes

Address: P.O. Box 398

City, State, Zip Code: Fort Myers, FL 33902

Telephone: (239) 335-2225

Fax: (239) 335-2440

Award Start Date: 6/1/2003

Award End Date: 5/31/2006

Award Amount: \$ 450,000

Number of Officers: Full Time: 6

Part Time: 0

AUG 05 2003

Carl R. Peed  
Director

Date

By signing this award, the signatory officials are agreeing to abide by the Conditions of Grant Award found on the reverse side of this document:

RODNEY SHOAP, SHERIFF

8-12-03

Signature of Law Enforcement Executive with the authority to accept this grant award.

Typed Name and Title of Law Enforcement Executive.

Date

Signature of Government Executive with the authority to accept this grant award.

Typed Name and Title of Government Executive.

Date



**U. S. Department of Justice**  
**Office of Community Oriented Policing Services (COPS)**  
 Grants Administration Division

1100 Vermont Avenue, NW  
 Washington, DC 20530

**Memorandum**

**To:** Rodney Shoap, Sheriff  
 Lee County Sheriff's Department

**From:** Robert A. Phillips, Assistant Director, Grants Administration  
 Sara Wolf, Grant Program Specialist, Grants Administration  
 William B. Faith, Staff Accountant, Finance Division

**Re:** Approved Budget, UHP



A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines.

**ORI: FL03600**

**Grant Number: 2003ULWX0004**

**OJP Vendor Number: 596000705**

<b>Year 1 - Costs Per Full-Time Officer:</b>			
	<b>Approved</b>	<b>Changes Breakdown</b>	<b>Change Reason</b>
<b>Annual Base Salary</b>	\$30,117.00	\$0.00	
<b>Fringe Benefits:</b>	\$16,509.00	\$0.00	
Social Security	\$1,867.00	\$0.00	6.20% of the base salary
Medicare	\$437.00	\$0.00	1.45% of the base salary
Health Insurance	\$7,480.00	\$0.00	
Life Insurance	\$91.00	\$0.00	
Vacation	\$0.00	\$0.00	
Sick Leave	\$0.00	\$0.00	
Retirement	\$4,822.00	\$0.00	
Worker's Compensation	\$1,812.00	\$0.00	
Unemployment	\$0.00	\$0.00	Exempt per Application
	<b>\$46,626.00</b>	<b>\$0.00</b>	

<b>Full-Time Officer Costs:</b>			
<b>Project Costs Per Officer:</b>		<b>Total Changes:</b>	
Salaries and Fringe Benefits:	\$147,880.00	<b>Total Officers:</b>	\$0.00
Federal Share:	\$75,000.00	06/06/2003 S-0 6	
Applicant Share:	\$72,880.00		
<b>Grand Total:</b>		<b>Salaries and Fringe Benefits:</b>	\$887,280.00
(Amounts have been rounded to the nearest dollar.)		Federal Share:	\$450,000.00
		Applicant Share:	\$437,280.00

**Budget Cleared Date:** 07/30/2002

**Overall Comments:**