

**1. REQUESTED MOTION**

**ACTION REQUESTED:** Execute a grant award agreement between Habitat for Humanity and Lee County for \$47,855 in SHIP funds to be expended by June 30, 2003 for the construction of two new single-family homes for low-income persons.

**WHY ACTION IS NECESSARY:** Habitat for Humanity received \$146,782 in SHIP funds for the rehabilitation of six homes. However, the project was completed utilizing only \$98,927. Habitat is requesting the balance of \$47,855 for the construction of two new homes.

**WHAT ACTION ACCOMPLISHES:** Ensures the timely expenditure of funds and completion of projects.

**2. DEPARTMENTAL CATEGORY: 04**  
**COMMISSION DISTRICT #: CW**

C4E

**3. MEETING DATE:**

04-29-2003

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE
  - OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER N/A
  - B. DEPARTMENT Community Development
  - C. DIVISION Planning
- BY: Paul O'Connor, AICP, Planning Director  
POC 4/15/03

**7. BACKGROUND:**

Habitat for Humanity was awarded \$146,782 (Contract number C-2032) in SHIP funds for the rehabilitation of six single-family homes by December 31, 2002. Habitat completed the project within the allotted time. However, because the homes did not need as much rehabilitation as originally estimated, the total amount expended under this contract was \$98,927.

Habitat is requesting that the county award it the \$47,855 balance. (The original contract of \$146,782 less the \$98,927 expended leaves a balance of \$47,855). Habitat will use these funds for the construction of two new single-family homes for low-income persons.

Staff supports Habitat's request and recommends the county enter into a new grant award agreement for \$47,855 for the construction of two new single-family homes by June 30, 2003. This recommendation is in compliance with the SHIP rules and regulations and will ensure a timely expenditure of SHIP funds.

initially. No additional SHIP dollars are being requested above those granted initially.

JRN

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
	<i>[Signature]</i> 4/16/03	N/A	N/A	<i>[Signature]</i> 4/16/03	OM 4/17/03	Risk 4/17/03	GC 4/16/03	<i>[Signature]</i> 4-17-03

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
Date: 4/16/03  
Time: 10:25 am  
Forwarded To:  
City Admin  
4/16/03

RECEIVED BY  
COUNTY ADMIN. TD  
4-16-03  
11:50  
COUNTY ADMIN.  
FORWARDED TO: BH  
4/17/03