

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030426

1. REQUESTED MOTION:

ACTION REQUESTED: Award and authorize staff to enter into a Construction Manager Agreement for RFQ-02-09 Medical Examiner District 21 Renovation & Expansion, for the Department of Construction & Design, to Kraft Construction Company Inc., for the sum of six percent (6%) of the total construction cost of the project. Also request Board approve waiving of any formal process (if needed) and authorize the use of the Direct Material Purchase Orders based on CM's competitive process, which allows the County to purchase directly from suppliers of equipment and/or materials as a cost/time saving measure.

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contract Manual for Construction projects, approved by the Board on September 25, 2001, construction projects estimated to be over \$50,000 will be executed through the formal advertised process.

WHAT ACTION ACCOMPLISHES: Provide construction management services for the construction of the Medical Examiner District 21, Renovations & Expansion located at 70 Danley Drive, Ft. Myers Florida (Lee County). Services to include assisting in design support services, cost estimates, bidding and construction management. This project will include renovation to the existing building 10,978 square feet and two additions, morgue addition 5,616 square feet, and physicians addition 1,823 square feet.

2. DEPARTMENTAL CATEGORY:

02 Construction & Design
COMMISSION DISTRICT #:

C2A

3. MEETING DATE:

04/22/2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Const & Design
- C. DIVISION
- BY: **Jim Lavender, Director**
Public Works

7. BACKGROUND:

Letters of Qualifications were solicited on behalf of the Board of County Commissioners for professional construction management services, for RFQ-02-09 Medical Examiner District 21 Renovation & Expansion.

The deadline for receipt of the Qualification Statements was October 17, 2002. A total of eight (8) Qualification Statements were received by the established deadline. All eight (8) Qualification Statements were considered at the Qualification Selection Committee meeting held on October 18, 2002. The Qualification Selection Committee (Voting) consisted of the following staff members: Jim Lavender, Director of Public Works, as Chairman, Dr. Hamilton, Medical Examiner and Peter Wisniewski, Project Manager. It was the consensus of the Committee that a "short-list" of Contractors should be invited for interview/presentations.

The interview/presentations were held on October 23, 2002. On the basis of the information submitted by the Contractors in their Qualification Statements, and after conducting the interview/presentations with the "short-list" Contractors, the Committee agreed to recommend award to Kraft Construction Company Inc. A letter was received from Kraft Construction Company Inc. on March 14, 2003, indicating a fee of six percent (6%) of the total cost of the project. A Guaranteed Maximum Price (GMP) will be brought back for Board approval.
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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services 4/8/03				G County Manager
		N/A	4/11/03	4/11/03	OA	OM	Risk	GC	
<i>Jim Lavender</i> 4-4-03	<i>Jim Lavender</i> 4/14/03				<i>ekw</i> 4-8-03	<i>JS</i> 4/8/03	<i>JS</i> 4/8/03	<i>JS</i> 4/8/03	<i>Jim Lavender</i> 4-4-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 4/7/03
Time: 1:15 pm
Forwarded To:
City Admin.
4-7-03 3:20

RECEIVED BY
COUNTY ADMIN. *JS*
4/7/03
3:30pm
COUNTY ADMIN.
FORWARDED TO:
4/8/03 3:00

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- Attachments:
1. Selection Committee "Short-List" Ranking Sheet
 2. Selection Committee Interview/Presentations Ranking Sheet
 3. Letter from Kraft Construction Company Inc. dated March 14, 2003



March 14, 2003


Mr. Peter Wisniewski
1500 Monroe Street
4th Floor
Ft. Myers, Florida 33901

RE: Medical Examiner's Office Project

Dear Mr. Wisniewski:

This is to confirm that our Construction Management Fee for the Medical Examiner's Office project will be six percent. As per the contract this is not inclusive of reimbursable project costs.

Sincerely,
KRAFT CONSTRUCTION COMPANY, INC.


Travis Coulter
Vice President, Project Development