

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021340

1. REQUESTED MOTION:

ACTION REQUESTED: Request Board accept the sole Letter of Interest received from URS Corporation, for CN-02-30 GENERAL CONSULTANT TRAFFIC ENGINEER FOR TRANSPORTATION FACILITIES AND BOND RELATED ISSUES, and authorize negotiations to commence with this firm. Further authorize Chairman on behalf of the Board to execute an agreement for an amount not-to-exceed \$120,000.00 (\$60,000.00 Annually), with a contract period of two (2) years with the option to renew under the same terms and conditions for one (1) additional year.

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board On September 25, 2001, the Board is required to approve all Consultant selections.

WHAT ACTION ACCOMPLISHES: The consultant will on a continuing basis, review, analyze and periodically report to the County on the County's toll revenue using data including revenue summaries and traffic reports routinely prepared by the County. In addition, the County may require the Consultant to conduct traffic surveying, origin and destination studies, and facilities. Further the Consultant may be required to provide expert testimony in judicial or quasi-judicial proceedings regarding toll revenues and existing or proposed revenue producing facilities.

2. DEPARTMENTAL CATEGORY:

09. Transportation
COMMISSION DISTRICT #:

C9C

3. MEETING DATE:

12-17-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

- (Specify)
- STATUTE
 - ORDINANCE
 - ADMIN. CODE AC-4-4
 - OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson, Director

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional engineering and financial services for General Consultant Traffic Engineer for Transportation Facilities.

The deadline for receipt of Letters of Interest was October 8, 2002. Only one (1) Letter of Interest was received from URS Corporation by the established deadline.

The Contracts Management office sent out a total of 224 notices to various consulting firms with 32 firms requesting the Competitive Negotiations package.

In 1993, 1996 and again in 1999, Lee County solicited for Letters of Interest on GENERAL CONSULTANT TRAFFIC ENGINEER FOR TRANSPORTATION FACILITIES BOND RELATED ISSUES, for the Department of Transportation with one receiving three (3) submittals in 1993 and only one (1) submittal in 1996 and 1999 from URS Corporation.

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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>12/5</i>				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> <i>11-25-02</i>	<i>[Signature]</i>	N/A		<i>[Signature]</i> <i>11/26/02</i>	<i>RK</i> <i>11/26</i>	<i>[Signature]</i> <i>11/26/02</i>	<i>[Signature]</i> <i>11/27/02</i>	<i>[Signature]</i> <i>11-27-02</i>	<i>[Signature]</i> <i>11-25-02</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *11/26/02*
Time: *2:28 pm*
Forwarded To:
[Signature]
11/26/02 2:28 pm

RECEIVED BY
COUNTY ADMIN. *RK*
11/26 4:45
COUNTY ADMIN.
FORWARDED TO:
[Signature]
12/5 1:00

The sole Letter of Interest received was from the current provider URS Corporation. Therefore, staff is recommending the Board accept the Letter of Interest received and authorize staff to begin contract negotiations with URS Corporation.

For purposes of being in a position to expedite the Professional Services Agreement for this project in accordance with the provisions of the Contract Manual, it should be noted that the Department of Transportation has estimated cost of the professional services for this project to be \$120,000.00 (\$60,000.00 annually) for two (2) years.

Funds will be made available in account string: PE5414742101.503140 – 33%; PE5414742102.503140-33%; PE5414742103.503140-34%