

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021174

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-02-29 SANDY LANE EXTENSION CORRIDOR ALIGNMENT STUDY, and authorize contract negotiations to commence with the number one ranked firm: (1) Cella & Associates Inc.; (2) Ink Engineering; and (3) TKW Consulting Engineers. Further authorize Chairman on behalf of the Board to execute an agreement for an amount not-to-exceed \$200,000.00.

WHY ACTION IS NECESSARY: Pursuant to the Contract Manual for Professional Services, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: This project involves the Consultant providing professional services to perform those environmental, and engineering services required for a Corridor Alignment Study. This includes consideration of all social, economic, and environmental effects, and mitigation as required by the County.

2. DEPARTMENTAL CATEGORY:

09 Transportation
COMMISSION DISTRICT #:

C9A

3. MEETING DATE:

11-19-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-4-4**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson, Director

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Sandy Lane Extension Corridor Alignment Study.

The deadline for receipt of Letters of Interest was October 3, 2002. A total of three (3) Letters of Interest were received by the established deadline date and time. Since the County only received (3) Letters of Interest, it was decided to have all three firms present telephone interviews. The Competitive Negotiations Committee which consisted on Jim Lavender, Public Works Director; Scott Gilbertson, DOT Director and Andy Getch, DOT Project Manager, held telephone interviews were held on October 11, 2002.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the telephone interviews with the three (3) firms, the Committee agreed to recommend to the Board the following order of ranking: : (1) Cella & Associates Inc.; (2) Ink Engineering; and (3) TKW Consulting Engineers.

For purposes of being in a position to expedite the execution of the Professional Services Agreement for this project in accordance with the provisions of the Contract Manual under Professional Services, it should be noted that the Department of Transportation has estimated to professional services for this project not-to-exceed \$200,000.00.

Funds are available in account string: 20408418804.506510 (50%) & 20408418808.506510 (50%)

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>W/M 10/27</i>				G County Manager
					OA	OM	Risk	GC	
<i>10/18/02</i> <i>[Signature]</i>	<i>10/16/02</i> <i>[Signature]</i>	<i>N/A</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>P.M.</i> <i>10/21/02</i>	<i>[Signature]</i> <i>10/21/02</i>	<i>[Signature]</i> <i>10/23/02</i>	<i>[Signature]</i> <i>10/21/02</i>	<i>[Signature]</i> <i>10-15-02</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- ON 11-05-02 _____ DEFERRED FOR TWO WEEKS TO
- _____ OTHER **11-19-02**

Rec. by Comty
Date: *10/18/02*
Time: *3:04 p.m.*
Forwarded To:
10/18/02 [Signature]

RECEIVED BY COUNTY ADMIN. *[Signature]*
10-18-02
H.C.
COUNTY ADMIN. FORWARDED TO:
10/23/02 [Signature]

**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
FOR
CN-02-29 SANDY LANE EXTENSION CORRIDOR ALIGNMENT STUDY
FRIDAY, OCTOBER 11, 2002 @ 9:30 A.M.**

COMPANY NAME	NUMBER RANKED*
CELLA & ASSOCIATES	<u>1</u>
INK ENGINEERING	<u>2</u>
TKW CONSULTING ENGINEERS	<u>2</u>

SELECTION OF CONSULTANTS FOR INTERVIEW/PRESENTATIONS

***Committee is to rank the firms that are selected for interviews/
presentations as "1", all others will receive a ranking of "2"**

Andrew J. Smith OCT 14 2002

COMMITTEE MEMBER

(PROJECT MGR) SIGNATURE:

**MEMORANDUM
FROM THE
OFFICE OF COUNTY ATTORNEY**

DATE: November 4, 2002

TO: Libby Walker, Director
Public Resources

FROM: 

David M. Owen
Chief Assistant County Attorney

**RE: CONSENT AGENDA ITEM NO. 9.b.; REGULAR BOARD OF
COUNTY COMMISSIONERS' MEETING OF NOVEMBER 5, 2002**

I am respectfully requesting that the above item be deferred for two weeks to the Board's meeting of November 19, 2002 in order for our office to research certain factual and legal matters relating to the ranking of the firms in CN-02-29.

Mr. Gilbertson has advised that he concurs in the request for purposes of clarifying the validity of the ranking before proceeding with competitive negotiations.

Thank you.

DMO/dm

xc: James G. Yaeger, County Attorney
Donald D. Stilwell, County Manager
James Lavender, Director, Public Works Administration
Scott Gilbertson, P.E., Director, DOT
Lisa Pierce, Supervisor, Minutes Department