

**Lee County Board Of County Commissioners  
Agenda Item Summary**

June 17, 2002

Blue Sheet No. 20020744

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Terminate existing contract number 1903 between Lee County and Age Link of Lee County as of June 30, 2002. Approve transfer of remaining contract balance as of June 30, 2002 to United Way of Lee County for the purpose of information and referral services. Authorize Board Chairman to sign contract with United Way once prepared.

**WHY ACTION IS NECESSARY:** AgeLink of Lee County lost State funding for the Information and Referral program for Lee County in March 2002. The Corporation is therefore being dissolved and information and referral services for Lee County are being assumed by the United Way of Lee County.

**WHAT ACTION ACCOMPLISHES:** Authorizes termination of existing contract and approval to transfer contract balance to new contract with United Way to continue this service in Lee County.

**2. DEPARTMENTAL CATEGORY:** 05  
**COMMISSION DISTRICT #** CW C5A

**3. MEETING DATE:**  
07-09-2002

**4. AGENDA:**

CONSENT  
ADMINISTRATIVE  
APPEALS

PUBLIC  
WALK ON

**TIME REQUIRED:**

**5. REQUIREMENT/PURPOSE:**  
(Specify)

STATUTE  
 ORDINANCE  
 ADMIN.  
CODE  
 OTHER

**6. REQUESTOR OF INFORMATION:**

**A. COMMISSIONER** N/A  
**B. DEPARTMENT** Human Services  
**C. DIVISION** N/A

**BY:** Karen B. Hawes, Director  
Dawn A. Small 6/17/02

**7. BACKGROUND:**

In March 2002, the state awarded Charlotte County full funding as the Lead Agency Service Provider of the Information and Referral program for the District eight service areas. In order to preserve the Information and Referral services in Lee County, the AgeLink Board of Directors has a memo of understanding with the United Way of Lee County to become the Information and Referral Service Provider.

On May 6, 2002 Age Link of Lee County notified Lee County of the contract termination effective June 30, 2002 due to their dissolution as a not-for-profit organization. Once the June 2002 payment is processed and the remaining balance is determined, a contract will be prepared with the United Way of Lee County.

In addition, at the March 11, 2002 Management and Planning meeting the Board of County Commissioners discussed appropriating \$30,000 of the total funds budgeted for the 2002-2003 Partnering for Results project to the United Way of Lee County for information and referral services for the period October 1, 2002 - September 30, 2003.

Attachments: Letter from Age Link of Lee County dated May 6, 2002  
Letter from United Way of Lee County dated May 15, 2002 Funds are available

**8. MANAGEMENT RECOMMENDATIONS:**

Approve the item

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	N/A	N/A		<i>[Signature]</i>	OA	OM	Risk	GC	<i>[Signature]</i>
				<i>[Signature]</i>	6/19/02	6/20/02	6/20/02	6/19/02	

**10. COMMISSION ACTION:**

\_\_\_\_\_ APPROVED  
\_\_\_\_\_ DENIED  
\_\_\_\_\_ DEFERRED  
\_\_\_\_\_ OTHER

RECEIVED BY  
COUNTY ADMIN. RK  
6/19 130  
COUNTY ADMIN.  
6/20 300 BL

REC'D 6/19/02  
by CO. [Signature]  
11:45 AM  
CO. ATTY 6/19/02  
FORWARDED TO:  
Budget  
6/20/02

# Age Link

Information & Referral

7275 Concourse Dr., S.W. • Fort Myers, FL 33908  
Phone (941) 433-3900 • Fax (941) 433-4380



May 6, 2002

Diana Childers, Contracts Specialist  
Lee County Department of Human Services  
83 Pondella Road  
N. Fort Myers, FL 33903

2002 MAY -9 P 12:38  
DEPARTMENT OF HUMAN SERVICES

Dear Diana,

As a follow up to our phone conversation last week, I am providing you with written clarification as to the status of Age Link. On April 19, 2002 the Age Link Board signed a Memo of Understanding with United Way. This agreement states that Age Link will dissolve as an agency effective June 30, 2002. Beginning July 1, 2002 United Way will become the Information and Referral service provider for Lee County. We are currently working on our 2001 audit and will provide that information to you as soon as it is complete. We will also have our auditor provide you with a copy of his final report, which will include the period of January through June 2002.

I hope this provides the clarification needed and I look forward to seeing you on May 23<sup>rd</sup> for our monitoring.

Sincerely,

Linda Pankow  
Executive Director





# United Way of Lee County

*The way our community cares.*

2002 MAY 20 A 11:42

May 15, 2002

Karen Hawes  
Lee County Dept. Human Services,  
P.O. Box 398  
Fort Myers, FL 33902

Dear Karen,

The Board of the United Way of Lee County and the Board of Age Link of Lee County have approved the merger of Age Link into the United Way. As of July 1, 2002 the United Way will be providing I & R services in Lee County. Please forward the reminder of the Age Link Contract to the United Way at that time.

We really look forward to exploring ways to partner with Lee County Human Services, on all kinds of ways to increase the way our community provides I & R services. We especially look forward to a long and rewarding partnership that will improve the quality of life for all people in Lee County.

Sincerely,

Clifford W. Smith  
President.

*Thanks, Karen!*

GG/nmp

7275 Concourse Drive • Fort Myers, FL 33908 • Phone: (941)433-2000 • Fax: (941)433-5692  
Bonita Springs United Way House (941)390-0685 • LaBelle United Way House (863)675-8383

*Please remember United Way in your estate planning.*

*For more information on Planned Giving, contact the United Way of Lee County.*