

LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

20020262  
BLUE SHEET NO:

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve transfer from the General Fund Reserves #001 to the Lee County Sheriff's Office in the amount of \$ 278,007 for (8) Technical Service Positions for the remainder of Fiscal Year 01/02.

**WHY ACTION IS NECESSARY:** Board approval is needed to transfer funds from reserves

**WHAT ACTION ACCOMPLISHES:** To provide the Lee County Sheriff's Office with the Personnel and Operational Expenses to support Technical Services as recommended by the Clerk of Courts Audit.

**2. DEPARTMENTAL CATEGORY:**  
**COMMISSION DISTRICT #:**

C15F

**3. MEETING DATE:**

03-26-2002

**4. AGENDA**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE
  - OTHER

**6. REQUESTOR OF INFORMATION**

- A. COMMISSIONER:
- B. DEPARTMENT:
- C. DIVISION:
- D. SHERIFF:
- BY:

*Roby Moore*

**7. BACKGROUND:**

Based on the Clerk of Courts Audit of the Lee County Sheriff's Office Technical Service Division it was determined that there is a shortage of personnel that is required to carry out all the essential job functions that are necessary to run the Lee County Sheriff's Office Technical Support Services. The following is the necessary Personnel Services, Operational Expenses, and Capital:

Personnel Services:	FY 01/02	FY 02/03
(4) Field Technicians	\$93,587	\$200,276
(1) Business Systems Analyst	34,505	73,840
(1) Help Desk Coordinator	19,873	42,528
(2) Programmer	46,794	100,138
<b>TOTAL</b>	<b>\$194,759</b>	<b>\$416,782</b>

Operation Expenses:		
Uniforms	\$ 2,200	\$ 2,200
Pager/Telephone	1,048	1,048
Gas & Maintenance	2,000	4,000
Training	12,000	24,000
<b>TOTAL</b>	<b>\$ 17,248</b>	<b>\$ 31,248</b>

Capital Expense:		
Furniture	\$ 8,000	
Computers	10,000	
Vehicles	48,000	
<b>TOTAL</b>	<b>\$ 66,000</b>	
<b>GRAND TOTAL</b>	<b>FY 01/02 \$278,007</b>	<b>FY 02/03 \$448,030</b>

Funding for FY 2002/2003 will be reflected in the Sheriff's Budget when submitted.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL**

DEPARTMENT DIRECTOR	Purchasing	Human Relations	County Administration				OTHER	COUNTY ATTORNEY	COUNTY MANAGER
			OA	OM	Risk	GC			
NA	NA	NA	3/13/02	3/14/02	3/13/02	3/13/02			

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

RECEIVED BY  
COUNTY ADMIN. 3/13/02  
2:31 PM  
3/13/02  
COUNTY ADMIN.  
FORWARDED TO:  
3/14 4:30

Rec. by CoAtty  
Date: 3/13/02  
Time: 2:25pm  
Forwarded To:  
Co. Adm.  
3/13/02 2:30pm