

LEE COUNTY UTILITIES

NEW PRODUCT APPLICATION FORM

Application Number _____

Date Received _____

Submittal Deemed Complete _____

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(Do not write above this line, for LCU use only)

The Chair of the Approved Material List Working Group (AMLWG) shall review applications for products to be considered for trial use in the LCU system. In order for the AMLWG to properly evaluate your product, please complete and return this New Product Application form. In addition to submitting the required information, a presentation and demonstration may be required by the AMLWG to enable proper review and evaluation of your product. Further requests for test results or other appropriate data may also become required as a result of the presentation and demonstration of the product. Although the AMLWG will allow flexibility in the presentation of your product, information on all requested data and material must be submitted for your application to be considered complete. Incomplete Applications will not be considered by the AMLWG. Failure to provide full disclosure will be grounds for product rejection.

Upon notice that your application is deemed complete by the Chair, copies will be distributed to the AMLWG members for consideration at one of their scheduled meetings. If you wish to appear before the AMLWG to represent your product, please indicate so on the form.

All products will require a trial period in the LCU system as determined by the AMLWG in order to be considered for addition to the AML. Product trials must be approved by the AMLWG. Completion of the trial period does not guarantee acceptance or approval to the AML.

All products must be included in the AML approved by the AMLWG, the Director of Public Utilities, and the appropriate Assistant County Manager prior to use in the LCU utility system. Updates to the AML are not official until they appear on the LCU website.

INSTRUCTIONS:

All information requested below must be submitted in its entirety an electronic file in Adobe PDF format to:

Attn: Approved Material List Working Group, Chair
Lee County Utilities, Engineering Division
1500 Monroe Street
Fort Myers, FL 33901

E-Mail to: LCUApprovedMaterialListWorkingGroup@leegov.com

GENERAL INFORMATION:

Product Name: _____

Product Type: _____

Product Model Number: _____

Product Use/Application: _____

Manufacturer's Name: _____

Individual Contact(s): _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax Number: _____

Email: _____

Representative's Company Name: _____

Individual Contact(s): _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax Number: _____

Email: _____

SPECIFIC PRODUCT INFORMATION:

- Provide data on a minimum of five (5) completed installations of your product including:
 - Installation date, quantity, cost, location, client/contact person along with respective telephone number and e-mail address.
 - The AMLWG will contact these references concerning product performance prior to the beginning of the trial period.
- Describe materials and processes used in the manufacture and installation of your product.
- Are there any special conditions required for proper performance of the product?
- Include the current LCU Design Manual Technical Specifications and AML requirements applicable to the products currently listed, and address your product's ability to meet or exceed those requirements and products already approved for use.
- Provide the following:
 - Evidence of compliance with applicable industry standards/codes (UL, FM, NSF, AWWA, ASTM, FDOT...).
 - Copy of the standard product installation guide, which outlines special equipment, training, and inspection requirements. Provide information related to patents, licenses and/or franchises related to the product.
 - Information related to replacement parts costs and availability.
 - Location of nearest maintenance facility and spare parts warehouse.
 - Information on costs for installation and on-going maintenance.
 - Related information. Although not required, your application submittal may include other data to assist the AMLWG in evaluating the product for use by LCU.
- Please indicate whether you wish to appear before the AMLWG to present your product. Any presentation materials other than product samples must be provided to the AMLWG Chair at the time of presentation in an electronic file in Adobe PDF format.