

**AGENDA ITEM REPORT**

**DATE:** April 3, 2018  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Pamela Keyes  
**TITLE:** Extend Annual Contract for Yard Waste Grinding and Processing

**I. MOTION REQUESTED**

- A. Approve extension of the annual contract with Belcorp/Prolime Joint Venture LLC, under Bid No. B-130220, Yard Waste Grinding and Processing Services, for an additional six-month period through October 23, 2018 for yard waste grinding and processing services, as approved in the department's annual adopted budget.
- B. Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approve extension of the annual contract with Belcorp/Prolime Joint Venture LLC, for yard waste grinding and processing services for an additional six-month period through October 23, 2018. These services will be rebid during extension period. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$496,000.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

On April 23, 2013, the Board of County Commissioners awarded Bid No. B-130220 for yard waste grinding and processing services. The original term of the contract was for one year with an option to renew for four additional one-year periods. Board approval will allow for a six-month extension, through October 23, 2018, so that services will continue uninterrupted until a new contract is solicited.

Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$496,000.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments Below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: 40100 Program: Solid Waste Disposal Project: N/A Account Strings: OB5340840100.503490	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP****ATTACHMENTS:**

Description

[Extension Change Order](#)

Upload Date

3/12/2018

Type

Change Order

**REVIEWERS:**

Department

Reviewer

Action

Date

Solid Waste

Turner, Nicole

Approved

3/12/2018 - 4:56 PM

Solid Waste

Keyes, Pamela

Approved

3/16/2018 - 2:57 PM

Budget Services

Borman, Lori

Approved

3/19/2018 - 1:50 PM

Budget Services

Winton, Peter

Approved

3/23/2018 - 8:44 AM

County Attorney

Fraser, Andrea R.

Approved

3/26/2018 - 4:01 PM

County Manager

Meurer, Doug

Approved

3/27/2018 - 10:05 AM