

Blue Sheet No. 20160091	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 3/15/2016	Item No. 25
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TITLE:

Award of formal proposal RFP160060 Water Quality Monitoring Program for the Lee County Solid Waste Division

ACTION REQUESTED:

- A) Approve award RFP160060 Water Quality Monitoring Program for the Lee County Solid Waste Division, to Flowers Chemical Laboratories, Inc., based on unit prices with a total spend to be in accordance with approved annual adopted budget, for an initial one year period, commencing upon board approval.
- B) Grant Procurement Director, with County Administration approval, the authority to renew this proposal for an additional four - one-year periods under the same terms and conditions and/or to negotiate lower pricing if renewal is in the best interest of Lee County.
- C) Authorize chair to execute Service Provider Agreement on behalf of the Board upon receipt.

FUNDING:

NTE \$75,700.00, Solid Waste Enterprise Fund. Expense budgeted in FY16

Annual expenses will be budgeted.

Solid Waste System Ops; Lee/Hendry Landfill OB5341040100.503190 92% and Solid Waste System Ops; Disposal OB5340840100.503190 8%

WHAT ACTION ACCOMPLISHES:

Approves award of formal proposal RFP160060 Water Quality Monitoring Program for the Lee County Solid Waste Division, to Flowers Chemical Laboratories, Inc. To perform permit required monitoring and reporting, including all field inspection, measurement, and testing and document all field and laboratory activities, and prepare reports in accordance with the Florida Department of Environmental Protection (FDEP), the Department of Health and Rehabilitation Services, the National Environmental Laboratory Conference (NELAC) Standards, and other regulations as outlined in the Scope of Work.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Commissioner: All Department: SOLID WASTE Division: No Divisions By: Keith Howard

Background:

Required Review:					
Keith Howard	Robert Franceschini	Thelma Davis	Peter Winton	Corris L. McIntosh Jr.	Doug Meurer
SOLID WASTE	Purchasing	Budget Analyst	Budget Services	County Attorney	County Manager

The Procurement Management office received a request from the Solid Waste Division to solicit proposals for the Water Quality Monitoring Program for Lee County Solid Waste Division.

On the established deadline of January 12, 2016, Procurement received a total of one (1) proposal. The Evaluation Selection committee consisted of the following staff members: Dave Loveland, Community Development Director, as Chair, Keith Howard, Solid Waste, Director and Laura Gray, Solid Waste, as Project Manager, Patricia DiPiero, LCU, Michael LeBlanc, Solid Waste, Talya Mayer, LCU, met on January 27, 2016, to discuss the Qualification Statements of the submittal.

During the evaluation process Committee members considered criteria listed in the request for proposals which included; Qualifications and Experience, Key Personnel, Project Approach and Cost, the Selection Committee concur that based this firms previous satisfactory contracted work history with the Solid Waste Division, along with the reduction in the proposed unit prices for services being provided. It was the consensus of the Committee to recommend award to Flowers Chemical Laboratories, Inc., as being in the best interest of Lee County.

D) ATTACHMENTS

- 1) Flowers Chemical Laboratories – Qualifications and Price Proposal
- 2) Price Proposal
- 3) Evaluation Meeting Minutes with attachments
- 4) Service Provider Agreement