

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20130892

ACTION REQUESTED/PURPOSE:

(A) Approve expenditures to Parts Depot, Inc. exceeding the previously approved estimate of \$230,000 under Formal Quote No. Q-110236 for Vehicle Repair Parts to allow an annual estimated expenditure on a County-wide basis of \$400,000.

(B) Grant the Procurement Director, with County Administration approval, the authority to renew this quote for three additional one-year periods, at the same term and conditions, if doing so is in the best interest of Lee County; and, to exercise the price escalator clause as per the quote specifications on an as needed basis.

FUNDING SOURCE:

This amount is included in the FY13-14 budgets for Fleet Management, Solid Waste, and Lee Tran.

WHAT ACTION ACCOMPLISHES:

Allows Solid Waste and Lee Tran Vehicle Maintenance Operations, in addition to Fleet Management, to continue purchasing from this approved vendor the various repair parts necessary to keep the County's fleet of motorized equipment operational. This quote was originally processed for use by Fleet Management. However, other departments began using it to take advantage of the discounts offered, which necessitated this request for an increased annual expenditure.

MANAGEMENT RECOMMENDATION: Approve.

Departmental Category: C7A

Meeting Date: 11/5/2013

Agenda:

Consent

Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin Code AC-4-1
- Other

Request Initiated

Commissioner:

Department: PROCUREMENT
MANAGEMENT

Division: No Divisions

By: Robert Franceschini

Background:

On October 4, 2011 the Board approved the award of Formal Quotation No. 110236 for the purchase of vehicle repair parts for Fleet Management to Parts Depot, Inc. (a local vendor) with an estimated annual expenditure of \$230,000. Since the award of the quote, several other departments have been using the quote to purchase parts to support their fleet operations. This additional use has increased the annual spend under the quote to an amount over the originally approved amount. Therefore, Board approval is requested to increase the annual expenditure under this quote to \$400,000.

Funds are available: Various.

Attachment: Blue Sheet No. 20110784 approved 10/4/11

11. Required Review:

<i>Robert Franceschini</i>	<i>Robert Franceschini</i>	<i>Dawn Perry-Lehnert</i>	<i>Thelma Davis</i>	<i>Peter Winton</i>	<i>Peter Winton</i>
PROCUREMENT MANAGEMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

12. Commission Action: