

AGENDA ITEM REPORT

DATE: December 5, 2017
DEPARTMENT: Visitor and Convention Bureau
REQUESTER: Tamara Pigott
TITLE: Award Contract for Tourism Representation in UK, Ireland, and Scandinavia

I. MOTION REQUESTED

- A) Award Request for Proposals No. RFP170282LAC, Lee County Visitor & Convention Bureau United Kingdom, Ireland, and Scandinavia Representation in the amount of \$300,000, to Four Communications Ltd. to provide travel industry representation in the United Kingdom, Ireland, and Scandinavia for the Lee County Visitor & Convention Bureau for an initial term of one year.
- B) Authorize Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, and to execute renewal documents for up to two additional one-year periods, with County Administration approval, as approved in the department's annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract in the amount of \$300,000 to Four Communications Ltd. to provide travel industry representation in the United Kingdom, Ireland, and Scandinavia for the Lee County Visitor & Convention Bureau. The initial one-year term is from January 2, 2018 to January 1, 2019 and is approved in the current budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

B) Policy Issues

C) BoCC Goals
Strategic Priority- Tourism

D) Analysis

The Lee County VCB is the official marketing and promotional agency for visitation to Lee County and its eleven geographic regions. The organization brands and markets Lee County as The Beaches of Fort Myers & Sanibel and is funded by the five percent tourist tax on short term accommodations commonly known as the bed tax. Lee County Visitors & Convention Bureau submitted a request to Procurement Management to obtain proposals on behalf of the Board of County Commissioners for the project known as RFP170282LAC, Lee County Visitor & Convention Bureau United Kingdom, Ireland, and Scandinavia Representation.

On the established proposal deadline of July 19, 2017, Procurement received three proposals. An evaluation meeting was held on August 18, 2017 during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as Tourism Industry Experience, Similar Work Experience, Firm Plan of Approach, Personnel/Resources, Support Office Location, and Detailed Proposal. On the basis of the information submitted by the firms in their proposals, it was the consensus of the Committee to recommend to the Board the ranking as follows: 1) Four Communications Ltd. 2) Brighter Group Ltd. 3) Ignite Sales & Marketing Ltd.

Four Communications Ltd. is the incumbent vendor currently providing Lee County tourism promotion in the United Kingdom, Ireland, and Scandinavia under Contract No. 6935 which expires on January 1, 2018. The services provided by Four Communications Ltd. have been valuable to Lee County and effective at furthering the goals of the VCB for tourism promotion efforts.

E) Options

The contract term will be for a one-year period beginning no sooner than January 2, 2018. There may be an option to extend the contract under the same terms and conditions, for up to two additional one-year periods, upon the approval of both parties and appropriation of funds.

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$300,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Tourist Development Tax Program: VCB Project: Account Strings: HB5520317400.503490.97 HB101	
G)	Fund Type?	Enterprise, Other
H)	Comments:	

V. RECOMMENDATION

Other Tourist Development Tax

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Notice of Intended Decision	11/20/2017	Backup Material
Proposal Opening Tab RFP170282LAC	11/20/2017	Backup Material
Executed Agreement	11/20/2017	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Visitor and Convention Bureau	Tucker, Mary	Approved	11/22/2017 - 12:05 PM
Visitor and Convention Bureau	Pigott, Tamara	Approved	11/22/2017 - 1:30 PM
Budget Services	Henkel, Anne	Approved	11/22/2017 - 3:36 PM
Budget Services	Winton, Peter	Approved	11/27/2017 - 6:23 AM

DECEMBER 5, 2017

The [Regular Meeting](#) of the [Lee County Board of Commissioners](#) was held on this date with the following Commissioners present:

Cecil Pendergrass, Chairman
 Larry Kiker, Vice-Chairman
 John Manning
 Brian Hamman
 Franklin B. Mann

The Chairman called the meeting to order at 9:30 a.m. Pastor Gaspar Anastasi, Word of Life Ministries gave the Invocation, followed by the Pledge of Allegiance to the flag.

CEREMONIAL PRESENTATIONS

1. Presentation of the Pet of the Month (Commissioner Pendergrass)

Lee County Animal Services Public Information Specialist Karen Fordiani assisted by Director of Animal Services Mack Young had Noel, a three-year old Hound-mix, very friendly, and cost \$50.00 for anyone who may be interested to adopt. Tomorrow marks the 6th day of the 25-days celebration of Christmas.

2. Presentation Recognizing Zonta Says NO to Violence against Women (Commissioner Hamman)

Commissioner Hamman read and presented a Ceremonial Resolution recognizing the work of the Zonta Clubs, along with the United Nations and Zonta International in their campaign, “Zonta Says No to Violence Against Women” that works to reduce violence against women through education and awareness. Governor of Zonta International District Linda Robertson accepted the Resolution and thanked the Board.

3. Edison Farms

Assistant County Manager Glen Salyer announced that today is a monumental day for Lee County, as it had closed the 2nd largest Conservation Acquisition in Lee County’s history. Lee County is now the proud owner of 4,000 acres called Edison Farms. County Manager Roger Desjarlais who could not be here today, sends his congratulations and thanks to Lee County.

RECAP

Referring to the [Revised Recap Agenda](#) dated December 5, 2017, the Chairman announced the following:

One Carry-over Item.
 Two Commissioner Items from Commissioner Pendergrass:
 a) Letter to FL Congressional Delegation
 b) Big Cypress Basin Boundary Amendment
 County Manager -Acquisition of Edison Farms
 County Attorney – Thirteenth Extension to the SOLE Countywide Resolution

PUBLIC COMMENT ON AGENDA ITEMS

The Chairman called for public comment on Consent Agenda items and the following citizen came forward:

Item C-8 – [Matt Uhle](#) representing 530 North, LLC

The Chairman requested a motion to approve the balance of the Consent Agenda, and Commissioner Manning so moved, seconded by Commissioner Hamman, called and carried.

CONSENT AGENDA

CLERK OF COURTS

1. Approve and Record County Disbursements per Florida Law Funding:

Item Summary:

Chapter 136.06(1), Florida Statute requires that all County disbursements be recorded in the Minutes of the Board. This is for the check and wire registers viewable on the Clerk’s website.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

2. Present Report on Monthly Financial Summary for the Month of October 2017 Funding:

Item Summary:

This is a monthly, information report from the Clerk of Court's Office that provides interim information on selected revenues, expenditures, debt, reserves and investments.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

3. Present Report on Driver Education Safety Trust Fund for the Month of October 2017 Funding:

Item Summary:

This is a monthly report from the Clerk of Court's Office that provides financial activity for the driver's education safety trust fund.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

4. Approve [IRS form 8038-CP](#)-Lee County Tourist Development Tax Revenue Bonds, Series 2010A

Item Summary:

To request from the Department of Treasury via the IRS the April 1, 2018 interest payment subsidy for the Series 2010A Bonds.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

5. Approve [IRS form 8038-CP](#)-Lee County Tourist Development Tax Revenue Bonds, Series 2010B

Item Summary:

To request from the Department of Treasury via the IRS the April 1, 2018 interest payment subsidy for the Series 2010B Bonds.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

COUNTY ATTORNEY

6. Approve Settlement Agreement – Fowler Street Development vs. Katherine T. Norma, et al. Funding:

Item Summary:

This settlement will allow the Plaintiff to have a perpetual non-exclusive easement over the IDD Parcel for ingress and egress, to and from Plaintiff's Property to Fowler Street and parking for use by Plaintiff, and its guests and invitees.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

7. Direct to Public Hearing an Ordinance Creating the Brightwater Community Development District

Item Summary:

Direct County Staff to Advertise a Public Hearing on January 16, 2018 at 9:30 a.m., to adopt an Ordinance creating the Brightwater Community Development District pursuant to Chapter 190, F.S. If approved, the ordinance will create an independent Special District capable of financing and servicing the basic services within the District boundary.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

8. Direct Land Development Code Amendments to Public Hearings on 1/16/18 5:00 pm, 2/6/18 9:30 am

Item Summary:

Proposed amendments will provide consistency with Florida Statutes Section 553.79 (which preempts local regulation of specified development, construction or improvements on property associated with a franchise or the sale of liquid fuel, and preempts local regulation of signage relating to the retail price of gasoline) and Florida Statutes Section 381.0065 (which provides for regulation of septic systems by the Florida Department of Health).

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

9. Approve Amendment to FY 17-18 Agreement with the Guardian ad Litem Office

Item Summary:

Approve amendment to FY 17-18 funding agreement with Guardian ad Litem Office. The amendment is required in order to exempt Lee County's funding of Guardian ad Litem from the State of Florida's 8% General Revenue Service Charge.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

COUNTY LANDS

10. Approve Agreement to Purchase 10 Acres from Lee County School Board Funding:

Item Summary:

Acquires 10 acres of land adjacent to Estero Park and Recreation Center from the School Board for \$700,000. Lee County Parks and Recreation Department will create new recreation and sports amenities on the property, while the School District will use the funds to install a traffic signal and related improvements on Imperial Parkway and Shangri-La Road in Bonita Springs for the new Bonita Springs High School.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

RESOLUTION NO. 17-02-01

11. Accept Donation of Easement for Treeline Avenue Signalization Project Funding:

Item Summary:

Acquires donation of a 100 sq. ft. perpetual Traffic Signal Easement that will allow Lee County Department of Transportation to maintain traffic signal improvements at the intersection of Treeline Avenue and Pelican Preserve Boulevard.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

FACILITIES CONSTRUCTION AND MANAGEMENT

12. Approve Professional Services for Baseball Fields at Lee County Player Development Complex

Item Summary:

Awards Competitive Negotiation No. CN170394LAV Design - Lee County Players Development Complex, Youth Baseball Fields to Parker/Mudgett/Smith Architects, Inc. to provide professional services for expansion of the Players Development Complex, including conceptual, preliminary and final design, data collection and surveys, construction document preparation, bidding process assistance, and construction administration, in an amount not to exceed \$1,254,600.00. This project was planned and budgeted.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

HUMAN RESOURCES

13. Approve Contract with Aetna Life Insurance Company for Medical Stop Loss Coverage Funding:

Item Summary:

Approves the award of the single proposal received and authorizes negotiation and execution of a contract with Aetna Life Insurance Company, for Request for Proposal Number RFP170465LKD, Medical Stop Loss policy. Provides Medical Stop Loss coverage for Lee County and its participating entities participants as administered by Human Resources commencing on January 1, 2018. The initial contract is for one year with three one-year renewal options. Authorizes staff to negotiate the agreement/contract. Authorizes the Chair to finalize the negotiated contract/agreement upon the review and approval from Administration, the County Attorney and Human Resources Director or acting representative.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

LIBRARY

14. Approve Library Software and Equipment for Self-Checkout Kiosks Funding:

Item Summary:

Approves Sole Source No.SS180018MKP and authorize a contract with Bibliotheca, LLC for library equipment and software for a five-year period in the total amount of \$703,303.49. Bibliotheca is a sole source provider of equipment and software. This five-year contract will be used to replace existing self-check-out kiosks and provide maintenance on all existing self-checks and related equipment and software. Payments are in five installments over five years totaling \$703,303.49, which also covers support and maintenance. The first year payment is in the amount of \$165,158.53 and is approved in the current budget.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

15. Renew Online Library Catalog/Interlibrary Loan Subscription and Licensing Funding:

Item Summary:

Approves renewal of the County's subscription for online public access library cataloging and interlibrary loan software from OCLC Online Computer Library Center, incorporated in the total amount of \$70,000.00. Approves a licensing agreement with EZ Proxy in the amount of \$516.04 which enables library customers to access databases remotely. The term for the OCLC contract is effective starting November 17, 2017, and is approved in the current budget.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

PARKS AND RECREATION

16. Approve Habitat Improvement Funding at Pine Island Flatwoods Preserve Funding:

Item Summary:

Conservation 20/20 staff has been awarded \$12,377.20 in competitive funding from Florida Fish and Wildlife Commission (FWC) for gopher tortoise habitat improvement on a portion of Pine Island Flatwoods Preserve. Funding will allow roller chopping on approximately 133 acres of the preserve in accordance with the BoCC approved Land Management Plan. No funding required.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

[RESOLUTION NO. 17-12-02](#)

PROCUREMENT MANAGEMENT

17. Renew Annual Contract for Courts and Corrections Planning Consultant

Item Summary:

Approves renewal of the annual contract with David M Bennett Consulting, under Competitive Negotiation No. CN150016, Courts & Corrections Planning Consultant, for an additional one-year period, through January 5, 2019, for use on an as needed basis for providing the County with a consultant on Courts & Corrections planning. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$54,450.00.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

18. Extend Annual Contract for Janitorial Services for Northwest Regional Library Funding:

Item Summary:

Approves extension of the annual contract with Reliance Contractors, Inc. under Informal Bid No. IFB150064, Janitorial Services for Northwest Regional Library, for an additional 78-day period, through March 31, 2018, for janitorial services for the Northwest Regional Library. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$45,950.00.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

PROCUREMENT MANAGEMENT**19. Extend Annual Contract for Janitorial Services for South County Regional Library Funding:****Item Summary:**

Approves extension of the annual contract with Building Service Management, Inc. under Informal Bid No. IW120502, Janitorial Services for South County Regional Library for an additional 107-day period, through March 31, 2018, for janitorial services for the South County Regional Library. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$26,608.57.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

20. Extend Annual Contract for Real Estate Appraisal Services Funding:**Item Summary:**

Approves extensions of the annual contracts with 13 firms under Competitive Negotiation No. CN150287, Real Estate Appraisal Services County Wide and/or the Conservation 20/20 Lands Program, for an additional six-month period, through June 15, 2018, for use on an as needed basis for real estate appraisal services as approved in the departments' annual adopted budgets. Total expenditures for these services during the contract term were approximately \$91,500.00.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

21. Award Contract for Fuel Tank Cleaning for Lee County Funding:**Item Summary:**

Award Invitation to Bid No. B170267DKR Fuel Tank Cleaning for Lee County to Ring Power Corporation to provide fuel tank cleaning services on an as needed basis, as approved in the departments' annual adopted budgets, for an initial period of one year. Expenditures for these services during Fiscal Year 2016-2017 totaled approximately \$70,000.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

22. Award Contract for Purchase and Delivery of Bottled Water Funding:**Item Summary:**

Awards Invitation for Bid No. B170245TJM Purchase and Delivery of Bottled Water, providing the County with a vendor from which to purchase bottled water products on an as needed basis. Total expenditures for these products under the previous contract from June 2012 through Fiscal Year 2016- 2017 were \$252,126.66.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

23. Award Contracts for Apparel for Lee County Funding:**Item Summary:**

Awards Invitation to Bid No. B170027DKR, Apparel for Lee County, to Promotional Designs, Inc. as the primary vendor and Tom Fisher as the secondary vendor to provide silk screen services, embroidery services and apparel on an as needed basis for an initial period of one year. Total expenditures during Fiscal Year 2016-2017 for these products and services were approximately \$116,000.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

SHERIFF**24. Approve Transfer from Reserves of the Law Enforcement Trust Funds Funding:****Item Summary:**

Proceeds from the collection of confiscated property are used on crime prevention and educational programs. In FY16-17, \$439,774.52 was collected in the Law Enforcement Trust Fund #10500. The Lee County Sheriff's Office is requesting a \$410,000 transfer from fund reserves of which \$110,000 will be donated to non-profit organizations that enhance the Lee County Sheriff's goals and objectives and \$300,000 will be used for crime prevention and equipment in FY17-18. In FY16-17, \$156,069.88 was collected in The Law Enforcement Trust-Crime Prevention Fines fund #10505. The Lee County Sheriff's Office is requesting \$60,000 from reserves to purchase Neighborhood Watch signs, Crime Stoppers Signs and various programs and equipment for Safe Neighborhood Programs in FY17-18.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

25. Approve Expenditure of Fees Collected by Lee County Sheriff's Office Funding:**Item Summary:**

Approve FY17-18 expenditure of \$637,620.67 of revenues collected from various fees and services by the Sheriff's Office during the period of 10/01/17 through 11/17/17. Also, approve transfers within budget line items within the Sheriff's Office allocation. The proceeds are used to offset expenses for false alarms and overtime associated with background checks and fingerprinting services, vehicle repairs, equipment purchases and fuel.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

SOLID WASTE

26. Approve Supplemental Task Authorization for Lee/Hendry Landfill Compliance Services Funding:

Item Summary:

Engages Jones, Edmunds & Associates, Inc. for compliance and reporting services for the Lee/Hendry County Regional Solid Waste Disposal Facility in the amount of \$98,691. This Task Authorization will allow Lee County to remain in compliance with permit-related reporting requirements. The cost has been approved in the current budget.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

27. Certify Financial Responsibility for Lee Hendry Landfill Deep Injection Well Funding:

Item Summary:

Provides Certification of Financial Responsibility should the County need to plug and abandon the Class I Deep Injection Well at the Lee/Hendry County Regional Solid Waste Facility (Lee Hendry Landfill). This Certification is required to comply with the permitting requirements as determined by the Florida Department of Environmental Protection (FDEP) and Chapter 62-528, F.A.C. The new Certification of Financial Responsibility in the amount of \$370,530.00 includes an additional 20% over the 2017 estimated cost of \$308,775.00 to accommodate future cost increases.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

TRANSIT

28. Approve Grant Application Submission for Lee Tran Operating Funds for Lee County Rural Areas

Item Summary:

Authorize Lee County to apply for \$205,526 in operating funds under the United States Code Section (USC) 5311 Formula Grant for Rural Areas. Currently, there are three LeeTran routes providing transit services in the rural areas of the County. The grant program requires a local match of the equal amount of \$205,526 which will be programmed in the FY 2018/2019 Transit operating budget. The term of this agreement will be for the fiscal year 2018/2019.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

RESOLUTION NO. 17-12-03

29. Approve Purchase of Hybrid Bus Components for Lee County Public Transit Funding:

Item Summary:

Approve award of Formal Bid No. B170130LAC, Hybrid Bus Components for LeeTran to Stewart & Stevenson FDDA LLC, d/b/a Florida Detroit Diesel Allison to purchase, program, and install hybrid bus components on an as-needed basis. Future purchase of hybrid bus components will be partially funded by a Federal Transit Administration grant. This year's estimated expenditure is \$350,000. This year's expenses are planned and budgeted in the FY 17/18 Transit Operating and Capital Budgets. The term of the contract is for a three years with up to two additional one-year periods.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

30. Accept a Multi-Year Grant to Provide Lee Tran Operating Funds for U.S. 41 Corridor Funding:

Item Summary:

Authorize the execution of a multi-year Joint Participation Agreement (JPA) and authorizing Resolution with the Florida Department of Transportation (FDOT) for the State's Transit Corridor Grant Funding and allow for receipt of future funds under this agreement. Accept FY 17/18 Public Transit Grant amount is \$1,513,659 which requires a local match of the equal amount. Local match amount is planned and budgeted in the FY 17/18 Transit Operating Budget. The term of this agreement is from January 1, 2018 to December 30, 2022.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

RESOLUTION NO. 17-12-05

TRANSPORTATION

31. Approve Change Order for Roadway Design of Three Oaks Parkway Funding:

Item Summary:

Approves Change Order No. 1 to Contract No. 7776 with Avalon Engineering, Inc., under Competitive Negotiation No. CN160642ANB, Three Oaks Roadway Design Project, in the amount of \$165,203.00 for additional traffic analysis, highway planning, and concept schematics.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

VISITOR AND CONVENTION BUREAU

32. Award Contract for Tourism Representation in UK, Ireland, and Scandinavia Funding:

Item Summary:

Award contract in the amount of \$300,000 to Four Communications Ltd. to provide travel industry representation in the United Kingdom, Ireland, and Scandinavia for the Lee County Visitor & Convention Bureau. The initial one-year term is from January 2, 2018 to January 1, 2019 and is approved in the current budget.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

ADMINISTRATIVE AGENDA

COUNTY ATTORNEY

1. **Accept Bequest from Frances S. Prigmore Estate of \$1,111,147.25 to Lakes Regional Library**

Item Summary:

Obtain Lee County Board of County Commissioners' approval and acceptance of a bequest from the estate and trust of Frances S. Prigmore for Lakes Regional Library and approve the budget amendment resolution.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Mann, called and carried.
RESOLUTION NO. 17-12-06

PUBLIC HEARING – 9:30 AM

1. **Final Public Hearing to Approve Ordinance, Small Wireless Facilities in Rights-of-Way**

Item Summary:

Conduct final public hearing to adopt requested amendments which are needed to comply with Florida Statutes Section 337.401, as amended by House Bill 687 (2017) concerning the placement of small wireless facilities in rights-of-way and the replacement of equipment on existing cell towers with equipment that is substantially similar.

Assistant County Attorney Amanda Swindle, approved as to legal form and sufficiency, the [Affidavit of Publication](#), and briefly reviewed the request. The Chairman called for public comment; and the following citizen came forward:

[Janna Lhota](#) representing Verizon Wireless

Vote: Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried. The Ordinance adopted by the Board and filed was LEE COUNTY ORDINANCE NO. 17-22, entitled:

AN ORDINANCE AMENDING THE LEE COUNTY LAND DEVELOPMENT CODE, CHAPTER 6 AND CHAPTER 34, TO PROVIDE FOR REASONABLE RULES AND REGULATIONS FOR THE PLACING AND MAINTAINING OF WIRELESS FACILITIES WITHIN LEE COUNTY RIGHTS-OF-WAY CONSISTENT WITH FLORIDA STATUTES SECTION 337.401; PROVIDING FOR CONFLICTS OF LAW; SEVERABILITY; CODIFICATION AND SCRIVENER'S ERRORS; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND AN EFFECTIVE DATE.

2. **Authority to Collect Assessments for Two Municipal Services Benefit Unit Capital Projects**

Item Summary:

Section 197.3632, Florida Statutes, requires the Board to approve a Resolution of Intent prior to January 1, 2018 for the option to use the [Uniform Method of Collection for Non-Ad Valorem Special Assessments](#) on the following November tax bill. This is to authorize this option for the Cherry Estates Side Streets Road Paving project and Marina/Coral Circle Channel Dredging project.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Mann, called and carried.
RESOLUTION NO. 17-12-07

CARRY-OVER AGENDA

UTILITIES

1. **Award Contract for Fiesta Wastewater Treatment Plant Sludge and Hypochlorite Tank Improvements**

Item Summary:

Awards Competitive Negotiation No. CN170189LKD, Fiesta Village WWTP Sludge Dewatering System and Hypochlorite Storage Tank Improvements, to the top ranked firm, Hazen and Sawyer, P.C., to provide engineering design, permitting services, bid phase services, and construction observation and inspection services for dewatering facility construction and hypochlorite tank improvements at the Fiesta Village Wastewater Treatment Plant (WWTP), in an amount not to exceed \$579,000.00. The total project cost is estimated to be \$3,781,000.00.

VOTE: Commissioner Manning moved approval, seconded by Commissioner Mann, called and carried.

COMMISSIONERS' ITEMS

LETTER TO FL CONGRESSIONAL DELEGATION - Commissioner Pendergrass stated that he is sending a [letter](#) (copy on file) to the Florida Congressional Delegation regarding Herbert Hoover Dike and Lake Okeechobee Regulation Schedule. Commissioner Hamman moved approval, seconded by Commissioner Manning, called and carried.

BIG CYPRESS BASIN BOUNDARY AMENDMENT - Commissioner Pendergrass noted that this refers to the Okeechobee basin for the Daniels Parkway South for funding and resources. A letter will be sent to the Port, Staff, and Water Management; to the Staff, to review if they would support this item. Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

COMMITTEE APPOINTMENTS

Chairman Pendergrass requested a motion to appoint Diane Maddox to the **HISTORIC PRESERVATION BOARD**. Commissioner Manning moved approval, seconded by Commissioner Hamman, called and carried.

COUNTY MANAGER ITEMS

Edison Farms - Please refer to Number 3 of the Ceremonial Presentations.

COUNTY ATTORNEY ITEMS

County Attorney Richard Wm. Wesch stated that this is the thirteenth Extension to the State of Local Emergency-SOLE. Commissioner Manning moved approval, seconded by Commissioner Mann, called and carried.

RESOLUTION NO. 17-12-04

PUBLIC PRESENTATION OF MATTERS BY CITIZENS

No one from the general public came forward to comment.

COMMISSIONERS' WORKSHOP UPDATE

Assistant County Manager Glen Salyer noted that the Work Session this afternoon at 1:30 p.m. will have reports from Natural Resources Director Roland Ottolini and Assistant County Manager Dave Harner about Lee County's TMDL Plan Update.

Chairman Pendergrass wish everyone "Merry Christmas"!

The Chairman adjourned the meeting at 10:02 a.m.

ATTEST:
LINDA DOGGETT, CLERK

By: _____
Deputy Clerk

Chairman, Lee County Commissioner