



Kevin Ruane  
*District One*

September 29, 2023

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Joseph St. Germain  
Downs & St. Germain Research, Inc.  
2992 Habersham Dr.  
Tallahassee, FL 32309

SUBJECT: Renewal of Annual Contract No. RFP180512LAC  
VCB Market Research

Dear Mr. St. Germain:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 3/12/24 through 3/11/25.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File

