



BOARD OF COUNTY COMMISSIONERS

December 21, 2020

+1 239-338-3500

John E. Manning
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Dorothea Hohn
Global Communication Experts GmbH
Hanauer Landstrasse 184
D-60314 Frankfurt, Germany

RE: NOTICE OF MODIFICATION OF WORK - LEE COUNTY VISITOR & CONVENTION BUREAU TOURISM REPRESENTATION IN GERMANY, AUSTRIA, AND SWITZERLAND

Dear Mrs. Hohn:

On September 20, 2019, Lee County entered into an Agreement with Global Communication Experts GmbH for professional tourism representation for the Germany, Austria, and Switzerland markets through Solicitation No. RFP190371BAW.

On April 22, 2020, Lee County sent Global Communication Experts GmbH a letter advising that the County was exercising its right to terminate the Agreement, only in part, for convenience. Pursuant to Article XII, Termination, of the agreement, the County continued to exercise its right in making the necessary budget cuts of a 50% retainer reduction, due to COVID-19, which represents a monthly retainer fee of \$5,917.00.

Unless advised otherwise, Lee County will continue to exercise its right in making the necessary budget cuts of a 50% retainer reduction through the remainder of Fiscal Year 2020 – 2021.

The Visitor & Convention Bureau staff is available to discuss the retainer reduction should you have any questions.

Sincerely,

Tamara Pigott
Director, Visitor & Convention Bureau

cc: FinanceOnBase@leeclerk.org
Project File