



AGENDA ITEM REPORT

DATE: November 7, 2017
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Towing Services for Lee County

I. MOTION REQUESTED

A) Award Invitation to Bid No. B170268KR Towing Services for Lee County to the following vendors as either a primary or secondary vendor for each of the categories listed on Attachment 1 "Towing Award Categories" for towing and tire repair services on an as needed basis, for an initial period of one year, as approved in the departments' annual adopted budgets: A Budget Towing, LLC; Alligator Towing & Recovery, Inc; and Reumar, Inc.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, and to execute renewal documents for up to three additional one-year periods, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards Invitation to Bid No. B170268KR Towing Services for Lee County to the following vendors as either a primary or secondary vendor for towing and tire repair services on an as needed basis, for an initial period of one year, as approved in the departments' annual adopted budgets: A Budget Towing, LLC; Alligator Towing & Recovery, Inc; and Reumar, Inc. Towing services are typically required for an array of vehicles, trucks, buses and equipment on an as needed basis by Fleet Management, Solid Waste, Lee Tran and Code Enforcement. Expenditures for these services totaled approximately \$211,000 during Fiscal Year 2015-2016.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained proposals on behalf of the Board of County Commissioners for the project known as Invitation to Bid No. B170268KR Towing Services for Lee County to fulfill the County's needs for towing services. On the Invitation to Bid deadline of March 29, 2017, Procurement Management received three submittals. Staff recommends award be made to the lowest responsive, responsible bidders in each category as provided in Attachment 1.

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B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	

H)	Comments: Funding is as approved in the departments' annual adopted budgets.
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V. RECOMMENDATION
Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Attachment 1 - Towing Award Categories	10/17/2017	Backup Material
A Budget Towing Contract	10/17/2017	Contract
Gene's Towing Contract	10/17/2017	Contract
Alligator Towing Contract	10/24/2017	Contract
Executed Contract A Budget Towing	1/18/2018	Contract
Executed Contract Alligator	1/18/2018	Contract
Executed Contract Genes Auto	1/18/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	10/25/2017 - 7:19 AM
Budget Services	Henkel, Anne	Approved	10/25/2017 - 12:02 PM
County Attorney	Lira, Louis C.	Approved	10/25/2017 - 2:08 PM
County Manager	Brady, Christine	Approved	10/26/2017 - 4:42 PM