

**AGENDA ITEM REPORT**

**DATE:** September 5, 2017  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Purchases of Tires and Related Services as Needed

**I. MOTION REQUESTED**

A) Approve purchases under Piggyback No. PB150282 Tire Services/Supplier for departments Countywide to utilize pricing on the City of Punta Gorda's Agreement No. R08073/SVC-Tires/0708 for the purchase of tires and related services from Callaghan Tires on an as needed basis, as approved in the departments' annual adopted budgets.

B) Authorize use of the contract through its expiration date of June 23, 2018 and any renewals approved by the City of Punta Gorda, as approved in the departments' annual adopted budgets.

**II. ITEM SUMMARY**

Approves purchases under Piggyback No. PB150282 for departments Countywide to utilize pricing on the City of Punta Gorda's Agreement with Callaghan Tires for the purchase of tires and related services on an as needed basis. Expenditures for these products and services in Fiscal Year 2015-2016 totaled \$66,797.45.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

On June 9, 2015 Piggyback No. PB150282 Tire Services/Supplier was administratively approved allowing departments Countywide to utilize pricing on the City of Punta Gorda's Agreement No. R08073/SVC-Tires/0708 for the purchase of tires and related services from Callaghan Tires on an as needed basis. During Fiscal Year 2015 - 2016, annual expenditures totaled \$66,797.45. However, spending this year is expected to exceed the \$100,000 threshold for County Manager approval and Board authorization is required.

B) Policy IssuesC) BoCC GoalsD) Analysis

Expenditures for tires and related services vary from year to year based on need, but are expected to average about \$100,000 annually. The County purchases these products and services for a wide range of vehicles, with some more expensive than others. For Fiscal Year 2016-2017, expenditures will exceed \$100,000 in part because of one large purchase for replacement tires for a heavy wheel loader that totaled approximately \$28,000. In years where replacement of heavy equipment/pneumatic tires is needed, either through lifecycle wear or damage from waste materials, costs increase.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See H. below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program:	

	Project: Account Strings:
G)	Fund Type?
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets. The spend for tires and related services will vary from year to year based on need, but are expected to average about \$100,000 annually.

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION****VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Punta Gorda Notice of Award</a>	8/29/2017	Backup Material
<a href="#">Punta Gorda Invitation to Bid</a>	8/29/2017	Backup Material
<a href="#">Renewal and Reductions</a>	8/18/2017	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	8/22/2017 - 1:25 PM
Budget Services	Henkel, Anne	Approved	8/22/2017 - 2:35 PM
Budget Services	Winton, Peter	Approved	8/22/2017 - 1:34 PM
County Attorney	Lira, Louis C.	Approved	8/23/2017 - 10:20 AM
County Manager	Brady, Christine	Approved	8/24/2017 - 12:22 PM