

**AGENDA ITEM REPORT**

DATE: April 7, 2020
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Award Pool Chemical Contract for Public Swimming Pools

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B200108DWJ, Supply & Delivery of Sodium Hypochlorite for Public Swimming Pools & Water Features – Annual to Hawkins Water Treatment Group, Inc. for the supply & delivery of sodium hypochlorite, on an as needed basis, for an initial term of one-year, as approved in the departments' annual adopted budgets, in the amount of \$67,000.00.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract, for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Awards pool chemical contract for all county pools and water features to Hawkins Water Treatment Group, Inc. FY 19 expenditures were \$67,000. Total annual expenditures are projected to be less the FY19 due the recent conversion from chlorine to salt pool systems. Being the first full year without chlorine systems, budgeted expenditures are projected not to exceed \$67,000. This annual contract is for an initial term of one-year with up to three additional one-year renewal options. Funding is included in budget.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B200108DWJ, Supply & Delivery of Sodium Hypochlorite for Public Swimming Pools & Water Features. On the solicitation deadline of February 20, 2020, Procurement Management received four submittals of which Hawkins Water Treatment Group, Inc. was awarded the winning bid.

This annual contract is for an initial term of one-year with up to three additional one-year renewal options.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$67,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: General and MSTU Program: Parks and Recreation Operations Project: Pools and Water Features Account Strings: KH5722000100.505240 and KH5722015500.505240	
G)	Fund Type?	General Fund, Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Annual contract becomes effective 04/20/2020

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
04072020 Hawkins Water Treatment B200108DWJ	3/24/2020	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	3/25/2020 - 4:58 PM
Parks and Recreation	Lavender, Jesse	Approved	3/25/2020 - 8:26 PM
Budget Services	Guttery, Angela	Approved	3/26/2020 - 8:50 AM
Budget Services	Winton, Peter	Approved	3/26/2020 - 10:29 AM
County Attorney	Swindle, Amanda	Approved	3/26/2020 - 12:04 PM
County Manager	Brady, Christine	Approved	3/26/2020 - 2:55 PM