

AGENDA ITEM REPORT

DATE: June 6, 2023
DEPARTMENT: Parks and Recreation
REQUESTER: Mack Young
TITLE: Approve Contract Amendment for Chemical Delivery Services

I. MOTION REQUESTED

A) Approve Amendment No. 1 to the contract with Hawkins Water Treatment Group, Inc., under Solicitation No. B220160WCD Supply & Delivery of Sodium Hypochlorite for County Swimming Pools, to increase the price of sodium hypochlorite to \$2.49 per pound. The amendment will increase the contract amount by approximately \$5,353.64, annually, with total annual anticipated expenditures not to exceed amount of \$146,034.00.

B) Approve contract renewal for the purchase of sodium hypochlorite for pools, from Hawkins Water Treatment Group, Inc., under Solicitation No. B220160WCD, through June 20, 2024, in the not to exceed amount of \$146,034.00.

C) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an amendment to the contract with Hawkins Water Treatment Group, Inc., under the solicitation for the Supply & Delivery of Sodium Hypochlorite for Pools, to increase the price for sodium hypochlorite to \$2.49 per pound. The amendment will increase the contract amount by \$5,353.64 annually, with total anticipated expenditures not to exceed amount of \$146,034.00. Total expenditures during Fiscal Year 2021-22 were \$58,128.60.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On June 21, 2022, the Board of County Commissioners awarded B220160WCD Supply & Delivery of Sodium Hypochlorite for County Swimming Pools, to Hawkins Water Treatment Group, Inc., for the supply & delivery of sodium hypochlorite on an as-needed basis. The original term of the contract was for one-year with an option to renew for up to three (3) additional one-year periods.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$146,034
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund and MSTU Program: Parks and Recreation Operations Project: Pools and Water Feature Account Strings: KH5722000100.505240 KH5722015500.505240	
G)	Fund Type?	General Fund, Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
First Amendment to Contract	5/22/2023	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Young, Mack	Approved	5/24/2023 - 11:48 AM
Budget Services	Guttery, Angela	Approved	5/25/2023 - 10:59 AM
Budget Services	Winton, Peter	Approved	5/25/2023 - 11:46 AM
County Attorney	Swindle, Amanda	Approved	5/25/2023 - 3:41 PM
County Manager	Brady, Christine	Approved	5/30/2023 - 10:21 AM