

Blue Sheet No. 20170276	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 6/6/2017	Item No. C33
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TITLE:

Approve increased annual expenditures for the purchase of sulfuric acid for Utilities

ACTION REQUESTED:

A. Authorize expenditures under Formal Bid No. B-140053 Annual Contract to Purchase Sulfuric Acid from Trammo Inc. as needed by Utilities to maintain its facilities throughout the County, and as approved in the department's annual adopted budget.

B. Approve and ratify the expenditures incurred above the current bid award.

C. Grant the Director of Procurement Management, with County Administration approval, the authority to negotiate and execute a renewal of this agreement for one additional one-year period, as approved in the department's annual adopted budget and if doing so is in the best interest of Lee County.

FUNDING:

Enterprise funding available in the department's annual adopted budget for this and future years.

OD5360148700, OD5361948700, OD5362748700, OD5363148700 and potentially other business units within Lee County Utilities.

WHAT ACTION ACCOMPLISHES:

Authorizes purchases of sulfuric acid, under Formal Bid No. B-140053 Annual Contract to Purchase Sulfuric Acid, as needed by Utilities to maintain its facilities throughout Lee County within the department's annual adopted budget. Contract amount is \$166,000 and the annual expenditure for FY16/17 is expected to be approximately \$300,000.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other	Commissioner: All Department: UTILITIES Division: No Divisions By: Pam Keyes

Background:

Lee County Utilities uses sulfuric acid for the maintenance of its various facilities. On March 4, 2014, the Board of County Commissioners awarded Formal Bid No. B-140053 Annual Contract to Purchase Sulfuric Acid to the lowest responsive, responsible bidder meeting all bid requirements, Trammo, Inc. (Blue Sheet No. 20140058). At that time, the Board approved an annual expenditure of \$166,000. Actual expenditures fluctuate year to year based on department need. Staff recommends that the Board authorize annual expenditures in accordance with the department's annual adopted budget.

Required Review:					
Pam Keyes	Lori Borman	Peter Winton	Ashley D. Fesperman	Doug Meurer	
UTILITIES	Budget Analyst	Budget Services	County Attorney	County Manager	

Additionally, during initial contract award, the Board authorized the Director of Procurement Management to renew the contract for up to four additional one-year periods. There is one renewal option remaining. The requested action will allow the Director of Procurement Management to renew the agreement and also execute the renewal documents with County Administration approval.

Attachments:

- 1) Blue Sheet No. 20140058