

**AGREEMENT FOR
Sodium Hypochlorite for Water & Wastewater Facilities**

THIS AGREEMENT ("Agreement") is made and entered into by and between Lee County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and Odyssey Manufacturing Co., a Delaware corporation, authorized to do business in the State of Florida, whose address is 1484 Massaro Blvd., Tampa, FL 33619, and whose federal tax identification number is 65-0846345, hereinafter referred to as "Vendor."

WITNESSETH

WHEREAS, the County intends to purchase sodium hypochlorite from the Vendor in connection with "Sodium Hypochlorite for Water and Wastewater Facilities" (the "Purchase"); and,

WHEREAS, the County issued Solicitation No. B200320DWJ on May 22, 2020 (the "Solicitation"); and,

WHEREAS, the County evaluated the responses received and found the Vendor qualified to provide the necessary products and services; and,

WHEREAS, the County posted a Notice of Intended Decision on July 24, 2020; and,

WHEREAS, the Vendor has reviewed the products and services to be supplied pursuant to this Agreement and is qualified, willing and able to provide all such products and services in accordance with its terms.

NOW, THEREFORE, the County and the Vendor, in consideration of the mutual covenants contained herein, do agree as follows:

I. PRODUCTS AND SERVICES

The Vendor agrees to diligently provide all products and services for the Purchase, a more specific description of the Project Scope of Services is set forth in Section Scope of Work of B200320DWJ, a photocopy of said section(s) being attached hereto and incorporated by reference as Exhibit A. Vendor shall comply strictly with all of the terms and conditions of the Solicitation, a copy of which is on file with the County's Department of Procurement Management and is deemed incorporated into this Agreement to the extent that it does not conflict with the remainder of the Agreement.

II. TERM AND DELIVERY

- A. This Agreement shall commence immediately upon the effective date and shall continue through the delivery of the Purchase and the associated warranty period as further described in this Agreement on an "as needed basis" for a one-year (1) period. There may be an option to extend this Agreement as specified in the Scope of Work or specifications upon the mutual written approval of both the County and the Vendor at the time of extension or renewal for three (3), additional one (1) year periods. The effective date shall be the date the Lee County Board of County Commissioners awarded the Solicitation to the Vendor.
- B. A purchase order must be issued by the County before commencement of any work or purchase of any goods related to this Agreement.

III. COMPENSATION AND PAYMENT

- A. The County shall pay the Vendor in accordance with the terms and conditions of this Agreement for providing all products and services as set forth in Exhibit A, and further described in Exhibit B, Fee Schedule, attached hereto and incorporated herein. Said total amount to be all inclusive of costs necessary to provide all products and services as outlined in this Agreement, and as supported by the Vendor's submittal in response to the Solicitation, a copy of which is on file with the County's Department of Procurement Management and is deemed incorporated into this Agreement.
- B. Notwithstanding the preceding, Vendor shall not make any deliveries or perform any services under this Agreement until receipt of written authorization from the County. Vendor acknowledges and agrees that no minimum order or amount of product or service is guaranteed under this Agreement and County may elect to request no products or services. If the County authorizes delivery of products or performance of services, the County reserves the right to amend, reduce, or cancel the authorization in its sole discretion.
- C. All funds for payment by the County under this Agreement are subject to the availability of an annual appropriation for this purpose by the County. In the event of non-appropriation of funds by the County for the services provided under this Agreement, the County will terminate the contract, without termination charge or other liability, on the last day of the then current fiscal year or when the appropriation made for the then-current year for the services covered by this Agreement is spent, whichever event occurs first. If at any time funds are not appropriated for the continuance of this Agreement, cancellation shall be accepted by the Vendor on thirty (30) days' prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Agreement beyond the date of termination.

IV. METHOD OF PAYMENT

- A. The County shall pay the Vendor in accordance with the Local Government Prompt Payment Act, Section 218.70, Florida Statutes, upon receipt of the Vendor's invoice and written approval of same by the County indicating that the products and services have been provided in conformity with this Agreement.
- B. The Vendor shall submit an invoice for payment to the County on a monthly basis for those specific products and services as described in Exhibit A (and the corresponding fees as described in Exhibit B) that were provided during that invoicing period.
- C. For partial shipments or deliveries, progress payments shall be paid monthly in proportion to the percentage of products and services delivered on those specific line items as approved in writing by the County.

V. ADDITIONAL PURCHASES

- A. No changes to this Agreement or the performance contemplated hereunder shall be made unless the same are in writing and signed by both the Vendor and the County.
- B. If the County requires the Vendor to perform additional services or provide additional product(s) related to this Agreement, then the Vendor shall be entitled to additional compensation based on the Fee Schedule as amended to the extent necessary to accommodate such additional work or product(s). The additional compensation shall be agreed upon before commencement of any additional services or provision of additional product(s) and shall be incorporated into this Agreement by written amendment. The County shall not pay for any additional service, work performed or product provided before a written amendment to this Agreement.

Notwithstanding the preceding, in the event additional services are required as a result of error, omission or negligence of the Vendor, the Vendor shall not be entitled to additional compensation.

VI. LIABILITY OF VENDOR

- A. The Vendor shall save, defend, indemnify and hold harmless the County from and against any and all claims, actions, damages, fees, fines, penalties, defense costs, suits or liabilities which may arise out of any act, neglect, error, omission or default of the Vendor arising out of or in any way connected with the Vendor or subcontractor's performance or failure to perform under the terms of this Agreement.
- B. This section shall survive the termination or expiration of this Agreement.

VII. VENDOR'S INSURANCE

- A. Vendor shall procure and maintain insurance as specified in Exhibit C, Insurance Requirements, attached hereto and made a part of this Agreement.
- B. Vendor shall, on a primary basis and at its sole expense, maintain in full force and effect, at all times during the life of this Agreement, insurance coverage (including endorsements) and limits as described in Exhibit C. These requirements, as well as the County's review or acceptance of insurance maintained by Vendor, are not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Vendor under this Agreement. Insurance carriers providing coverage required herein must be licensed to conduct business in the State of Florida and must possess a current A.M. Best's Financial Strength Rating of "B or better." No changes are to be made to these specifications without prior written specific approval by County Risk Management. To the extent multiple insurance coverages and/or County's self-insured retention may apply, any and all insurance coverage purchased by Vendor and its subcontractors identifying the County as an additional named insured shall be primary.

VIII. RESPONSIBILITIES OF THE VENDOR

- A. The Vendor shall be responsible for the quality and functionality of all products supplied and services performed by or at the behest of the Vendor under this Agreement. The Vendor shall, without additional compensation, correct any errors or deficiencies in its products, or if directed by County, supply a comparable replacement product or service.
- B. The Vendor warrants that it has not employed or retained any company or person (other than a bona fide employee working solely for the Vendor), to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Vendor, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award of this Agreement.
- C. The Vendor shall comply with all federal, state, and local laws, regulations and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Agreement.
- D. Vendor specifically acknowledges its obligations to comply with Section 119.0701, Florida Statutes, with regard to public records, and shall:
 - 1) keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the services required under this Agreement;

- 2) upon request from the County, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- 3) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law; and
- 4) meet all requirements for retaining public records and transfer, at no cost to the County, all public records in possession of Vendor upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology system of the County.

IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 239-533-2221, 2115 SECOND STREET, FORT MYERS, FL 33901, PRRCustodian@leegov.com; <http://www.leegov.com/publicrecords>.

- E. The Vendor is, and shall be, in the performance of all work, services and activities under this Agreement, an independent contractor. Vendor is not an employee, agent or servant of the County and shall not represent itself as such. All persons engaged in any work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the Vendor's sole direction, supervision and control. The Vendor shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Vendor's relationship and the relationship of its employees to the County shall be that of an independent contractor and not as employees of the County. The Vendor shall be solely responsible for providing benefits and insurance to its employees.
- F. The Vendor shall comply with the Vendor Background Screening Affidavit attached hereto and incorporated herein as Exhibit D.

IX. OWNERSHIP OF PRODUCTS

It is understood and agreed that all products provided under this Agreement shall become the property of the County upon acceptance by the County.

X. TIMELY DELIVERY OF PRODUCTS AND PERFORMANCE OF SERVICES

- A. The Vendor shall ensure that all of its staff, contractors and suppliers involved in the production or delivery of the products are fully qualified and capable to perform their assigned tasks.
- B. The personnel assigned by the Vendor to perform the services pursuant to this Agreement shall comply with the terms set forth in this Agreement. If the services provided require use of specific key personnel, the personnel shall be agreed to by the County and Vendor. If the Vendor's key personnel have been predetermined and approved, through the Solicitation process or otherwise, any subsequent change or substitution to the personnel must receive the County's written approval before said changes or substitution can become effective.
- C. The Vendor specifically agrees that all products shall be delivered within the time limits as set forth in this Agreement, subject only to delays caused by force majeure, or as otherwise defined herein. "Force majeure" shall be deemed to be any unforeseeable and unavoidable cause affecting the performance of this Agreement arising from or attributable to acts, events, omissions or accidents beyond the control of the parties.

XI. COMPLIANCE WITH APPLICABLE LAW

This Agreement shall be governed by the laws of the State of Florida. Vendor shall promptly comply with all applicable federal, state, county and municipal laws, ordinances, regulations, and rules relating to the services to be performed hereunder and in effect at the time of performance. Vendor shall conduct no activity or provide any service that is unlawful or offensive.

XII. TERMINATION

- A. The County shall have the right at any time upon thirty (30) days' written notice to the Vendor to terminate this Agreement in whole or in part for any reason whatsoever. In the event of such termination, the County shall be responsible to Vendor only for fees and compensation earned by the Vendor, in accordance with Section III, prior to the effective date of said termination. In no event shall the County be responsible for lost profits of Vendor or any other elements of breach of contract.
- B. After receipt of a notice of termination, except as otherwise directed, the Vendor shall stop work on the date of receipt of the notice of termination or other date specified in the notice; place no further orders or subcontracts for materials, services, or facilities except as necessary for completion of such portion of the work not terminated; terminate all vendors and subcontracts; and settle all outstanding liabilities and claims.

- C. The County's rights under this Agreement shall survive the termination or expiration of this Agreement and are not waived by final payment or acceptance and are in addition to the Vendor's obligations under this Agreement.

XIII. DISPUTE RESOLUTION

- A. In the event of a dispute or claim arising out of this Agreement, the parties agree first to try in good faith to settle the dispute by direct discussion. If this is unsuccessful, the parties may enter into mediation in Lee County, Florida, with the parties sharing equally in the cost of such mediation.
- B. In the event mediation, if attempted, is unsuccessful in resolving a dispute, the parties may proceed to litigation as set forth below.
- C. Any dispute, action or proceeding arising out of or related to this Agreement will be exclusively commenced in the state courts of Lee County, Florida, or where proper subject matter jurisdiction exists, in the United States District Court for the Middle District of Florida. Each party irrevocably submits and waives any objections to the exclusive personal jurisdiction and venue of such courts, including any objection based on forum non conveniens.
- D. This Agreement and the rights and obligations of the parties shall be governed by the laws of the State of Florida without regard to its conflict of laws principles.
- E. Unless otherwise agreed in writing, the Vendor shall be required to continue all obligations under this Agreement during the pendency of a claim or dispute including, but not limited to, actual periods of mediation or judicial proceedings.

XIV. VENDOR WARRANTY

- A. All products provided under this Agreement shall be new (unless specifically identified otherwise in Exhibit B) and of the most suitable grade for the purpose intended.
- B. If any product delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of the products or the specifications listed in this Agreement, the Vendor shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship or manufacturing or shipping damage. In such case, the Vendor shall refund to the County any money which has been paid for same.
- C. Vendor shall secure from the applicable third party manufacturers, and assign and pass through to the County, at no additional cost to the County,

such warranties as may be available with respect to the equipment, parts and systems provided through the Purchase.

XV. MISCELLANEOUS

- A. This Agreement constitutes the sole and complete understanding between the parties and supersedes all other contracts between them, whether oral or written, with respect to the subject matter. No amendment, change or addendum to this Agreement is enforceable unless agreed to in writing by both parties and incorporated into this Agreement.
- B. The provisions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assignees of the parties hereto. A party to this Agreement shall not sell, transfer, assign, license, franchise, restructure, alter, or change its corporate structure or otherwise part with possession or mortgage, charge or encumber any right or obligation under this Agreement without the proposed assignee and/or party restructuring, altering or changing its corporate structure agreeing in writing with the non-assigning party to observe and perform the terms, conditions and restrictions on the part of the assigning party to this Agreement, whether express or implied, as if the proposed assignee and/or party restructuring, altering or changing its corporate structure was an original contracting party to this Agreement. Notwithstanding the foregoing provision, the Vendor may assign its rights if given written authorization by the County and claims for the money due or to become due to the Vendor from the County under this Agreement may be assigned to a financial institution or to a trustee in bankruptcy without such approval from the County. Notice of any such transfer or assignment due to bankruptcy shall be promptly given to the County.
- C. The exercise by either party of any rights or remedies provided herein shall not constitute a waiver of any other rights or remedies available under this Agreement or any applicable law.
- D. The failure of the County to enforce one or more of the provisions of the Agreement shall not be construed to be and shall not be a waiver of any such provision or provisions or of its right thereafter to enforce each and every such provision.
- E. The parties covenant and agree that each is duly authorized to enter into and perform this Agreement and those executing this Agreement have all requisite power and authority to bind the parties.
- F. Neither the County's review, approval or acceptance of, nor payment for, the products and services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

- G. If the Vendor is comprised of more than one legal entity, each entity shall be jointly and severally liable hereunder.
- H. When any period of time is referred to by days herein, it shall be computed to exclude the first day and include the last day of such period. When the period of time is fewer than three (3) days, it shall mean business days as defined by Lee County. If the period of time is greater than three (3) days, then it shall mean calendar days. For any period of time greater than seven (7) days, where the deadline falls on a Saturday, Sunday, or Lee County recognized holiday, the deadline will then fall to the next Monday or non-Lee County recognized holiday
- I. Any notices of default or termination shall be sufficient if sent by the parties via United States certified mail, postage paid, or via a nationally recognized delivery service, to the addresses listed below:

Vendor's Representative:

Name: Patrick Allman

Title: General Manager

Address: 1484 Massaro Blvd.
Tampa, FL 33619

Telephone: 813-635-0039

Facsimile: 813-630-2589

E-mail: pallman@odysseym
anufacturing.com

County's Representatives:

Names:	<u>Roger Desjarlais</u>	<u>Mary Tucker</u>
Titles:	<u>County Manager</u>	<u>Director of Procurement Management</u>
Address:	<u>P.O. Box 398</u> <u>Fort Myers, FL 33902</u>	
Telephone:	<u>239-533-2221</u>	<u>239-533-8881</u>
Facsimile:	<u>239-485-2262</u>	<u>239-485-8383</u>
E-Mail:	<u>rdesjarlais@leegov.com</u>	<u>mtucker@leegov.com</u>

- J. Any change in the County's or the Vendor's Representative will be promptly communicated by the party making the change.
- K. Paragraph headings are for the convenience of the parties and for reference purposes only and shall be given no legal effect.
- L. In the event of conflicts or inconsistencies, the documents shall be given precedence in the following order:
1. Agreement
 2. County's Purchase Order
 3. Solicitation
 4. Vendor's Submittal in Response to the Solicitation

[The remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date last below written.

WITNESS:

Signed By: [Signature]
Print Name: Lynne A. Son

Odyssey Manufacturing Co.

Signed By: [Signature]
Print Name: Patricia H. Allman
Title: General Manager
Date: July 27, 2020

LEE COUNTY

BOARD OF COUNTY COMMISSIONERS
OF LEE COUNTY, FLORIDA

BY: [Signature]
CHAIR

DATE: 9/3/2020

ATTEST:
CLERK OF THE CIRCUIT COURT
Linda Doggett, Clerk

BY: [Signature]
DEPUTY CLERK

APPROVED AS TO FORM FOR THE
RELIANCE OF LEE COUNTY ONLY:

BY: [Signature]
OFFICE OF THE COUNTY ATTORNEY



EXHIBIT A

SPECIFICATIONS OR SCOPE OF SERVICES

SCOPE OF WORK AND SPECIFICATIONS

1. SCOPE

- 1.1. The Lee County Board of County Commissioners seeks to contract with a qualified Vendor to furnish and deliver Sodium Hypochlorite Solution (Minimum 12.5 Trade Percent Available Chlorine) on an as needed basis for use at Lee County Utilities water and wastewater treatment facilities.

2. TECHNICAL SPECIFICATIONS

- 2.1. All products shall be provided exactly as specified. Any variations will not be accepted.
2.2. The Vendor shall conform to any and all State and Federal regulations pertaining to Occupational Safety and Health regarding chemicals, and to assist the County in doing so pursuant to Chapter 442 F.S.

2.3. Description

- 2.3.1. The Vendor shall furnish liquid sodium hypochlorite (Minimum 12.5 Trade Percent Available Chlorine) F.O.B destination in accordance with the American Water Works Association (AWWA's) Standard B300-10 (or the latest revision available at the time of bid) for hypochlorite, except as modified or supplemented herein.

2.4. Physical Properties

- 2.4.1. Tested and certified as meeting these specifications and those of the American National Standards Institute/National Sanitation Foundation Standard 60 (ANSI/NSF Standard 60), Drinking Water Treatment Chemicals Health Effects. It is the responsibility of the Vendor to inform the County that NSF certification has been revoked or lapsed within 24 hours of the time the supplier receives verbal or written notification. Loss of certification shall constitute sufficient ground for immediate termination of the contract.
2.4.2. Minimum of 120 Grams per Liter (GPL) available chlorine equivalent.
2.4.3. Gallons required to obtain 1 lb of chlorine: .96 – 1.0 gallon.
2.4.4. Product shall be a clear straw colored liquid with no visible cloudiness, impurities or sediment.
2.4.5. Minimum of 0.1 percent by weight sodium hydroxide and a maximum of 0.5 weight percent sodium hydroxide.
2.4.6. Iron content: ≤ 0.3 mg/L
2.4.7. Copper content: ≤ 0.03 mg/L
2.4.8. Nickel content: ≤ 0.03 mg/L
2.4.9. Chlorate content: $\leq 2,000$ mg/L
2.4.10. Bromate content: ≤ 20 mg/L
2.4.11. Perchlorate content: ≤ 10 mg/L
2.4.12. Suspended solids shall be minimized and the shipments delivered shall achieve a filtration time of less than 3 minutes for 1000 ml when applying the "Suspended Solids Quality Test for Bleach Using the Vacuum Filtration" Method developed by Novatek.

2.5. Packaging – Bulk delivery, gallons

- 2.5.1. Packaging shall conform to all applicable federal and state standards.

3. DELIVERY REQUIREMENTS

- 3.1. Shipments shall be F.O.B destination and received between the hours of 8:00 AM and 4:00 PM, Monday through Friday, within (3) calendar days after verbal or written receipt of order from the County. Highpoint Wastewater Treatment Plant (WWTP) and Lift Station 2291, deliveries are by appointment only, Monday through Friday, between the hours of 8:00 AM and 4:00 PM, within three (3) calendar days after verbal or written receipt of order from the County.
3.2. The County reserves the right to add or delete delivery sites at its discretion at any time throughout the term of this agreement.
3.3. Delivery driver must present a photo I.D. upon delivery. The I.D. must show that the driver is an employee of either the Vendor or trucking company. All personnel making deliveries must wear the appropriate personal protective equipment (PPE) as required by the Safety Data Sheets (SDS) and/or Occupational Safety and Health Administration (OSHA).

- 3.4. The Vendor's truck must be equipped to safely handle and unload product(s).
- 3.5. The County reserves the right to refuse a delivery if that delivery is not in the proper timeframe; the Vendor has improper equipment to offload the delivery; and/or is taking improper safety precautions or has malfunctioning equipment.
- 3.6. Vendor shall make "normal" deliveries within three calendar days after receipt of order and must make "emergency" deliveries within 24 hours. An emergency delivery is defined as a delivery which is necessary in order to prevent the County from running out of Sodium Hypochlorite in less than 24 hours. The County will endeavor to minimize the number of "emergency" deliveries.
- 3.7. The Vendor shall be responsible for any spills resulting from the failure of the Vendor or the Vendor's subcontractor's delivery equipment or from failure of attendant delivery personnel in the proper performance of their duties.
- 3.8. Proper performance shall require the Vendor's constant inspection and observation of unloading operations and knowledgeable response to problems or emergencies, which would most commonly be expected to occur. The County reserves the right to refuse any and all deliveries made with equipment that is poorly maintained.
- 3.9. The Vendor's tank or trailer shall be clean and free of residue that may contaminate the Vendor's product or impede the unloading process. It is the Vendor's responsibility to verify the cleanliness of the transporting equipment before loading. All appurtenant valves, pumps, and discharge hoses used for the delivery of sodium hypochlorite shall be supplied by the Vendor and shall be clean and free from contaminating material. The Vendor shall supply the equipment to offload the chemical from their truck, (i.e. pumps, flexible hoses, etc.). The Vendor shall connect to our permanent fill piping that fills our Bulk tanks. The County may reject a load if the equipment is not properly cleaned.
- 3.10. The Vendor shall furnish the County an approved, leak-free connection device between the trailer and the Purchaser's intake receptacle. The Vendor shall observe the entire filling operation at each delivery site and shall immediately report any spills caused during the filling operations. The Vendor shall take immediate and appropriate actions to clean up any spilled liquid sodium hypochlorite. If the spill is not cleaned up, the County will hire a certified hazardous material handling company to clean up the spill, and the cost of such service will be charged to the Vendor and deducted from the amount due to the Vendor. If the spillage is not the fault of the Vendor or its subcontractor, the Vendor shall be relieved of cleanup of the spill.

4. QUALITY TESTING

- 4.1. At the sole discretion of the County, the Vendor's delivery personnel (driver) may be asked to collect a sample of hypochlorite before the shipment is unloaded. In this case, the County will supply the sample container and the driver shall collect the sample from the tank truck and turn it over to the County. The sample shall be considered representative of the lot.
- 4.2. The County reserves the right to subject samples of the hypochlorite to quick analyses to ensure that it meets the basic conditions of the specification with respect to specific gravity, weight percent of sodium hypochlorite, sodium hydroxide, and suspended solids. Any lot tested by the County that fails to comply with the specifications shall constitute grounds for rejection of that lot. No payment shall be made for hypochlorite that is rejected. The Vendor or its subcontractors shall allow 45 minutes for this testing to be completed. If testing cannot be completed within the 45 minute period, the County will allow the Vendor to unload the shipment.
- 4.3. The County reserves the right to subject samples of the hypochlorite to complete analyses to ensure that it meets EPA specifications, AWWA B300-10 specifications (or most current standards at the time of the bid) and the supplemental specifications included with this document. Repeat failures to comply with these specifications shall constitute grounds for cancellation of the contract between the County and the Vendor.

4.4. A certified report from the manufacturer shall be submitted for each sodium hypochlorite delivery to the County. The report shall contain the following data:

- 4.4.1. Date and Time of Manufacture
- 4.4.2. Percent by Weight (Sodium Hypochlorite and excess Sodium Hydroxide)
- 4.4.3. Specific Gravity (Referenced to a temperature)
- 4.4.4. Suspended Solids Test Time

4.5. No deliveries will be accepted by the County unless accompanied by said certified laboratory report for the specific batch of sodium hypochlorite delivered showing the above data and it conforms to the required specifications.

5. DELIVERY BAG FILTER ON TANK FILL LINES

5.1. Vendor shall supply and change the bag filter prior to offloading every load. All the delivery locations have a bag filter, Hayward Filter # FLT-2202 and filter bag No. 2 (7" times 32"). The cost for these bags will be part of the overall cost per gallon of sodium hypochlorite.

6. DELIVERY LOCATIONS, CONTACTS, DELIVERY AMOUNTS/REQUIREMENTS

6.1. Section 1 - Tanker Truck Deliveries

Corkscrew Water Treatment Plant	16101 Allico Road, Ft. Myers, FL 33913	Phone:	(239) 267-8228	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 267-8268	
		Contact:	Scott Bonetz	
Olga Water Treatment Plant	1450 Werner Drive, Alva, FL 33920	Phone:	(239) 694-4038	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 694-2370	
		Contact:	Dan Smith	
North Lee County Water Treatment Plant	18250 Durance Road, North Fort Myers, FL 33917	Phone:	(239) 567-2181	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 567-2184	
		Contact:	Larry Campanelli	
Pinewoods Water Treatment Plant	11950 Corkscrew Rd., Estero, FL 33928	Phone:	(239) 992-1319	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 992-5875	
		Contact:	Mike Frazzetto	
Green Meadows Water Treatment Plant	16003 Airport Haul Rd., Fort Myers, FL 33913	Phone:	(239) 533-3803	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 533-3888	
		Contact:	Damon Hardy	

Fiesta Village Wastewater Treatment Plant	1366 San Souci Drive Fort Myers, FL 33919	Phone:	(239) 481-1953	Estimated 1,000 - 5,000 gals per delivery 30' 2 inch hose is required
		Fax:	(239) 466-0515	
		Contact:	Robert Dick, Jr.	
Fort Myers Beach Water Reclamation Facility	17155 Pine Ridge Road Fort Myers, FL 33908	Phone:	(239) 466-8039	Estimated 1,000 - 5,000 gals per delivery 35' 2 inch hose is required
		Fax:	(239) 466-3952	
		Contact:	Darryl Parker	
Gateway Wastewater Treatment Plant	13265 Soccer Drive Fort Myers, FL 33913	Phone:	(239) 768-3392	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	239-768-5712	
		Contact:	John Hollingsworth	
Pine Island Wastewater Treatment Plant	6928 Stringfellow Rd. St. James City, FL 33956	Phone:	(239) 282-0025	Estimated 500- 700 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 282-0026	
		Contact:	Darryl Parker	
Three Oaks Water Reclamation Facility	18521 Three Oaks Pkwy., Fort Myers, FL 33967	Phone:	(239) 267-0387	Estimated 1,000 - 5,000 gals per delivery 20' 2 inch hose is required
		Fax:	(239) 267-4515	
		Contact:	Tom White	

6.2. Section 2 – Small Truck Deliveries

High Point Wastewater Treatment Plant	9001 Sedgefield Road. North Fort Myers, FL 33917	Phone:	(239) 768-3392	Estimated 150 - 250 gals per delivery 40' 2 inch hose is required
		Fax:	(239) 768-5712	
		Contact:	John Hollingsworth	
Lift Station 2291	11981 Kelly Cove Dr. Fort Myers/Tona, FL 33908	Phone:	(239) 693-2992-213	Estimated 1,000 - 5,000 gals per delivery 30' 2 inch hose is required
		Fax:	(239) 693-6453	
		Contact:	Rich Sims	

6.3. Estimated Annual Usage

6.3.1. Total Estimated Annual Usage: Approximately 1,400,000 gallons

6.3.2. Section 1 – Tanker Truck Deliveries – Approximately 1,390,000 gallons per year

6.3.3. Section 2 – Small Truck Deliveries – Approximately 10,000 gallons per year

7. TRAINING SESSIONS

- 7.1. The Vendor shall provide, at no additional cost to the County, two 4-hour training sessions each year, which meet the federal and state safety and right to know training requirements. The education and instruction of the County's operations personnel shall be by a qualified instructor familiar with the safe handling practices associated with the chemical being discussed. Failure to provide this service will be considered a default of the contract.
- 7.2. The training sessions will be held in one central location in Lee County which will be determined the County. The Vendor shall be responsible for travel, lodging, meals and training materials costs.

8. PERSONNEL

- 8.1. The Vendor shall appoint a person or persons to act as primary contact for all County departments. This person or back-up shall be readily available during normal work hours by phone or in-person and shall be knowledgeable of the terms and procedures involved.

End of Scope of Work and Specifications Section

EXHIBIT B
Fee Schedule

Description	Unit of Measure	Unit Price
Sodium Hypochlorite Solution 12.5%	Gallons	\$ 0.555

EXHIBIT C INSURANCE REQUIREMENTS



Lee County Insurance Requirements including Pollution Liability

Minimum Insurance Requirements: *Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract. The County reserves the right to request additional documentation regarding insurance provided*

- a. **Commercial General Liability** - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence
\$2,000,000 general aggregate
\$1,000,000 products and completed operations
\$1,000,000 personal and advertising injury

- b. **Business Auto Liability** - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL)

- c. **Workers' Compensation** - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$500,000 per accident
\$500,000 disease limit
\$500,000 disease - policy limit

- d. **Pollution Liability** - Covering property loss and liability arising from pollution-related damages, for sites that have been inspected and found uncontaminated. Transporter moving hazardous products or waste as cargo aboard the transporter's truck:

\$1,000,000 bodily injury / property damage/ cleanup, including wrongful delivery.

**The required minimum limit of liability shown in a. or b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."*

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Verification of Coverage:

1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
 - a. The certificate holder shall read as follows:

Lee County Board of County Commissioners
P.O. Box 398
Fort Myers, Florida 33902
 - b. *"Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials"* will be named as an **"Additional Insured"** on the General Liability policy, including Products and Completed Operations coverage.
 - c. Lee County will be given notice prior to cancellation or modification of any stipulated insurance. Such notification will be in writing by registered mail, return receipt requested and addressed to the Risk Manager (P.O. BOX 398 Ft. Myers, FL 33902).

Special Requirements:

1. An appropriate **"Indemnification"** clause shall be made a provision of the contract.
2. It is the responsibility of the general contractor to insure that all subcontractors comply with all insurance requirements.

EXHIBIT D
VENDOR BACKGROUND SCREENING AFFIDAVIT



**VENDOR BACKGROUND
SCREENING AFFIDAVIT**

Florida Statutes Chapter 435 governs required background screenings for any employees, contractors, subcontractors, or agents of the Vendor who will have contact with any vulnerable person, as defined by statute, or who otherwise are required to undergo a Level 1 or Level 2 background screening in accordance with Florida law.

The Vendor is responsible for ensuring that such required background screenings are conducted in accordance with Florida Statutes Chapter 435. Documentation of such completed background screenings must be maintained for a period of no less than five (5) years and are subject to audit by Lee County at any time during such five (5) year period.

Under penalty of perjury, I declare that I have read and understand the requirements stated above, and that all required background screenings shall be conducted in accordance with this affidavit. I further understand that there may be additional local, state, and federal regulations that may require background screening, and that the Vendor will be solely responsible for complying with such legal requirements. Furthermore, the Vendor shall indemnify and hold Lee County harmless from any and all claims or actions resulting from failure to comply with this affidavit.

Date:

27 July 2020

STATE OF
COUNTY OF

Florida
Hillsborough

Signature

Name/Title

Patricia H. Allmon, General Manager

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 27th day of July, 2020, by the above-named person and in their stated capacity, and is either personally known to me or who has produce the following as identification: _____

[Stamp/seal required]

Signature, Notary Public

