

Blue Sheet No. 20170216	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 5/16/2017	Item No. C11
TITLE: Award contract for security and parking monitor services		
ACTION REQUESTED: A. Award a contract for Request for Proposals No. RFP160632DKR Security and Parking Monitor Services Countywide to Universal Protection Service, LLC dba Allied Universal Security Services, for use Countywide on an as needed basis for security and parking monitor services as approved in the departments' annual adopted budgets, for a period of one year. B. Authorize the Chair to execute the contract document on behalf of the Board of County Commissioners. C. Grant the Director of Procurement Management the authority to execute renewals of these contracts, with County Administration approval, for up to three additional one-year periods, as approved in the departments' annual budgets, if doing so is in the best interest of Lee County.		
FUNDING: Funding available through the various departments that will use this contract.		
WHAT ACTION ACCOMPLISHES: Awards a contract for Request for Proposals No. RFP160632DKR Security and Parking Monitor Services Countywide to Universal Protection Service, LLC dba Allied Universal Security Services, for use Countywide on an as needed basis for security and parking monitor services. Services are typically required for the Facilities Construction and Management Department and the Library System. During Fiscal Year 2015-2016, the total expenditures for parking monitor and unarmed security services were approximately \$351,000 and expenditures for armed security guards were approximately \$283,600.		
MANAGEMENT RECOMMENDATION: Approve		
Requirement/Purpose: (specify)		Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other		Commissioner: Department: PROCUREMENT MANAGEMENT Division: No Divisions By: Mary Tucker
Background: Procurement Management obtained proposals for security and parking monitor services to fulfill the needs of the main users, Facilities Construction and Management and the Library System. On the submission deadline of December 7, 2016, Procurement Management received seven submittals. The proposals were reviewed by the evaluation committee on January 30, 2017. The evaluation committee considered such criteria as staff overall experience/ business qualifications methodology, transition and approach to perform the required services, and ultimately recommended awarding the contract to Universal Protection Service, LLC dba Allied Universal Security Services. During Fiscal Year 2015-2016, the total expenditures for parking monitor and unarmed security services were approximately \$351,000 and expenditures for armed security guards were approximately \$283,600.		
1) RFP Tabulation 2) Proposed Contract for Universal Protection Service, LLC dba Allied Universal Security Services		

Required Review:					
Mary Tucker	Mary Tucker	Anne Henkel	Peter Winton	Ashley D. Fesperman	Christine Brady
PROCUREMENT MANAGEMENT	Purchasing	Budget Analyst	Budget Services	County Attorney	County Manager