



ITEM 23.  
Procurement Management - Consent

### AGENDA ITEM REPORT

**DATE:** June 7, 2022  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Contract Extension for Security & Parking Monitor Services - Countywide

#### I. MOTION REQUESTED

A) Approve a three-month contract extension for Security & Parking Monitor Services, from First Coast Security Services, Inc., under Solicitation No. RFP160632DKR, through September 24, 2022.

B) Grant the County Manager or designee the authority to extend the contract, for three-months, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the extension.

#### II. ITEM SUMMARY

Approves a 3 month extension to the annual contract with First Coast Security Systems, Inc., for Security & Parking Monitor Services, through September 24, 2022. The extension is required to allow time to complete the competitive solicitation process and to provide for a period of transition. Total expenditures to provide these services during Fiscal Year 2020-2021 were approximately \$535,052.35.

#### III. BACKGROUND AND IMPLICATIONS OF ACTION

##### A) Board Action and Other History

On June 19, 2018, the Board of County Commissioners awarded Bid No. RFP160632DKR, Security & Parking Monitor Services, to First Coast Security Services, Inc., to provide security and parking monitor services. The original term of the contract was for one year with an option to renew for three additional one-year periods. Board approval will allow a three-month extension to continue these services through September 24, 2022, allowing time to complete the competitive solicitation process.

##### B) Policy Issues

##### C) BoCC Goals

##### D) Analysis

##### E) Options

#### IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

#### V. RECOMMENDATION

Approve

#### VI. TIMING/IMPLEMENTATION

#### VII. FOLLOW UP

**ATTACHMENTS:**

Description	Upload Date	Type
<u>First Coast Security Original Contract</u>	5/11/2022	Contract
<u>First Coast Security - Amendment 1</u>	5/11/2022	Contract
<u>First Coast Security - Amendment 2</u>	5/11/2022	Contract
<u>First Coast Security - Amendment 3</u>	5/11/2022	Contract
<u>First Coast Security - Amendment 4</u>	5/11/2022	Contract
<u>First Coast Security - Amendment 5</u>	5/11/2022	Contract
<u>First Coast Security Contract Extension</u>	5/11/2022	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	5/25/2022 - 2:40 PM
Budget Services	Henkel, Anne	Approved	5/26/2022 - 12:52 PM
Budget Services	Winton, Peter	Approved	5/26/2022 - 2:05 PM
County Attorney	Swindle, Amanda	Approved	5/27/2022 - 9:05 AM
County Manager	Winton, Peter	Approved	5/31/2022 - 9:18 AM