

**AGENDA ITEM REPORT**

**DATE:** September 19, 2023  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Douglass Whitehead  
**TITLE:** Award Annual Agreement for Sale of Recycled Wood Materials

**I. MOTION REQUESTED**

- A) Award Competitive Invitation to Bid No. B230360DJN - Sale of Recycled Wood Materials contract to Forestry Resources, LLC dba The Mulch and Soil Company, for the purchase of recovered wood materials, on an as needed basis, for an initial term of one (1) year with three (3) additional one (1) year renewal options, as approved in the departments' annual adopted budget.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts for up to three additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County and there are no cost increases associated with the renewal.

**II. ITEM SUMMARY**

Awards a competitively bid, revenue-generating contract to Forestry Resources, LLC, dba The Mulch and Soil Company for a one-year term with the option to renew the contract for three additional one-year periods to purchase recovered recycled wood from the Solid Waste Construction and Demolition Debris Recycling Facility. Since FY19, the department has been paid \$78,000 in recycled wood revenues.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On October 31, 2019, the Board of County Commissioners entered into a contract between Lee County and Forestry Resources LLC, dba The Mulch and Soil Company for a one-year (1) period with the option to renew the contract for three (3) additional one (1) year periods to purchase recovered recycled wood from the Solid Waste Department. All renewal options have been exhausted, and the current contract expires on October 30, 2023.

On June 09, 2023, Procurement Management advertised Invitation to Bid No. B230360DJN, Sale of Recycled Wood Materials, and on the solicitation deadline of July 11, 2023, Lee County received one submittal. Procurement Management conducted an analysis of the submittal and Forestry Resources LLC, dba The Mulch and Soil Company, met all the specification requirements. A Notice of Intended Decision was posted on July 28, 2023, with a protest deadline by Wednesday, August 2, 2023. There were no protests received.

B) Policy Issues

C) BoCC Goals

D) Analysis

Lee County Solid Waste recovers approximately 2,000 tons of recyclable wood annually from its Construction and Demolition Debris Recycling Facility. Forestry Resources LLC, dba The Mulch and Soil company will purchase recyclable wood from the department for \$10.00 per ton, delivered to their facility. Annually revenue is estimated to be \$20,000.

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	No funding required.
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	Revenue
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Project: N/A Account Strings: OB5340040100.343410.9001	
G)	Fund Type?	Enterprise

H)	Comments:
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**V. RECOMMENDATION**  
Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Amendment Executed</a>	8/23/2023	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	9/8/2023 - 12:43 PM
Solid Waste	Whitehead, Douglass	Approved	9/8/2023 - 3:39 PM
Budget Services	Guttery, Angela	Approved	9/11/2023 - 9:09 AM
Budget Services	Winton, Peter	Approved	9/11/2023 - 11:11 AM
County Attorney	Jacob, Michael D.	Approved	9/12/2023 - 8:24 AM
County Manager	Brady, Christine	Approved	9/12/2023 - 8:51 AM