



AGENDA ITEM REPORT

DATE: January 16, 2018
DEPARTMENT: Transportation
REQUESTER: Randy Cerchie
TITLE: Award Contracts for Right-Of-Way Mowing for DOT Areas 1, 2, 3, 4, 5, 6, and 7

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B170233KLC Right-Of-Way Mowing for DOT Areas 1, 2, 3, 4, 5, 6, and 7 to two vendors as follows to provide ROW mowing, edging, and debris pickup as approved in the department's annual adopted budget for an initial term of two years: Areas 1, 2, 3, 4, 5, and 7 to JSM Services, Inc., and Area 6 to Hannula Landscaping and Irrigation, Inc.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, and to execute renewal documents for up to three additional one-year periods, with County Administration approval, as approved in the department's annual adopted budgets, if doing so is in the best interest of Lee County.
- D. Authorize the Director of Procurement Management, with County Administration approval, to add or delete work or services as needed, to approve or deny annual increases in pricing based on the Consumer Price Index as provided by the solicitation, and to execute any documents necessary for these changes.

II. ITEM SUMMARY

Awards Invitation to Bid No. B170233KLC ROW Mowing for DOT Areas 1, 2, 3, 4, 5, 6, and 7 to JSM Services, Inc., and Hannula Landscaping and Irrigation, Inc., to provide ROW mowing, edging, and debris pickup throughout Lee County. Total annual expenditures are expected to be approximately \$1,025,231.97.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On August 8, 2017, the Department of Procurement Management advertised Invitation to Bid No. B170233KLC ROW Mowing for DOT Areas 1, 2, 3, 4, 5, 6, and 7 to solicit bids from companies to provide ROW mowing, edging, and debris pickup throughout Lee County. Due to Hurricane Irma the opening date was extended to October 3, 2017.

Procurement Management received a total of four bids. The Lee County Department of Transportation reviewed the bids and staff is recommending that the Board award Areas 1, 2, 3, 4, 5, and 7 to JSM Services, Inc., and Area 6 to Hannula Landscaping and Irrigation, Inc., the two lowest bidders meeting all bid requirements.

The specific areas are outlined in the attachments and include roads maintained by Lee County in Pine Island, Cape Coral, North Fort Myers, Daniels Parkway, Alico Road, Corkscrew Road, and Bonita Grande Drive.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$1,025,231.97
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Transportation Trust Program: DOT Operations Landscape Project: Other Contracted Services Account Strings: PC5410517500	
G)	Fund Type?	Other Transportation Trust
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
<u>Map and Descriptions of Awarded Areas</u>	1/3/2018	Backup Material
<u>Proposed Contract - Hannula</u>	1/3/2018	Contract
<u>Proposed Contract - JSM</u>	1/3/2018	Contract
<u>Executed Contract Hannula</u>	1/19/2018	Contract
<u>Executed Contract</u>	1/19/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Transportation	Turner, Nicole	Approved	1/3/2018 - 5:43 PM
Transportation	Cerchie, Randy	Approved	1/5/2018 - 10:30 AM
Budget Services	Borman, Lori	Approved	1/5/2018 - 10:40 AM
Budget Services	Winton, Peter	Approved	1/5/2018 - 10:44 AM
County Attorney	Trank, Mark A.	Approved	1/5/2018 - 11:25 AM
County Manager	Meurer, Doug	Approved	1/5/2018 - 2:04 PM