

**AGENDA ITEM REPORT**

DATE: January 18, 2022
DEPARTMENT: Natural Resources
REQUESTER: Roland Ottolini
TITLE: Award Contract for the Removal of Derelict and Abandoned Vessels

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP210083CJV, Removal of Derelict and Abandoned Vessels to Andros Boatworks, Inc., Charlotte County Marine Service Inc, Kelly Brothers, Inc. and TSI Disaster Recovery, LLC for removal of derelict and abandoned vessels from Lee County waterways, on an as needed basis, for an initial term of three (3) years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract for a term or terms not to exceed the initial Agreement term of three (3) years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s). The increments of renewal shall be at the sole discretion of the County as deemed in its best interest.

II. ITEM SUMMARY

Awards contracts to Andros Boatworks, Inc., Charlotte County Marine Service Inc, Kelly Brothers, Inc. and TSI Disaster Recovery, LLC to remove derelict and abandoned vessels in Lee County. Derelict and abandoned vessels can be navigation hazards and detrimental to the environment. The removals will be on an as needed basis as directed by local marine law enforcement. The contract term is for three years and there may be an option to extend the contract for one additional three year period. Fiscal Year 20-21 expenditures were approximately \$340,300 for these services.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

Project advertised September 17, 2021. Proposals received October 21, 2021 – five proposals. Evaluation Meeting November 16, 2021 – Committee members scored five proposals based on the submittal criteria stipulated in RFP. Chair made a motion to award to the top four ranked firms. Motion passed unanimously.

The Lee County Natural Resources Department is responsible for the removal and destruction of derelict and abandoned vessels in Lee County. Natural Resources submitted a request to Procurement Management to obtain proposals on behalf of the Board of County Commissioners for the project known as RFP210083CJV, Removal of Derelict and Abandoned Vessels.

On the established proposal deadline of October 21, 2021, Procurement received five proposals. An evaluation meeting was held on November 16, 2021 during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as Similar Work Experience, Firm Plan of Approach/Equipment Availability, Personnel/Resources and Financial Qualifications of the Company as detailed in the solicitation. On the basis of the information submitted by the firms in their proposals, it was unanimous by the committee to recommend award to: 1) TSI Disaster Recovery, LLC. 2) Kelly Brothers, Inc. 3) Charlotte County Marine Service Inc., 4) Andros Boatworks, Inc.

The contract term will be for a term of three years beginning at the execution of the Agreement by both parties. There may be an option to extend the contract for up to one additional three-year period, upon the approval of both parties and appropriation of funds.

B) Policy IssuesC) BoCC Goals
Water qualityD) Analysis

Lee County Division of Natural Resources receives authorization from local Marine Law Enforcement to remove and destroy derelict or abandoned vessels once their investigation is complete. If responsible parties cannot be found to remove the vessel, county removes in order to prevent navigation hazards and environmental degradation. On average, 50 cases are closed each year. Having annual contracts allows for timely vessel removal when needed and ensures qualified vendors are available.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.

B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Major Maintenance Project: County Wide Navigation Improvements Account Strings: 40334100100	
G)	Fund Type?	General Fund, Other: Grant Funding
H)	Comments: Funding for navigation projects from the West Coast Inland Navigation District or grant funding from Florida Fish and Wildlife Conservation Commission will be used as needed to remove vessels.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Derelict and abandoned vessels are an ongoing issue. Contract implementation will begin immediately upon execution.

VII. FOLLOW UP

Contract extension will be handled by County Administration and Procurement in coordination with Natural Resources Division as determined to be in the County's best interest

ATTACHMENTS:

Description	Upload Date	Type
Andros Boatworks, Inc Contract	12/17/2021	Contract
Charlotte County Marine Service Inc Contract	12/17/2021	Contract
Kelly Brothers, Inc Contract	12/17/2021	Contract
TSI Disaster Recovery, LLC Contract	12/17/2021	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Natural Resources	Tucker, Mary	Approved	1/5/2022 - 3:22 PM
Natural Resources	Ottolini, Roland	Approved	1/10/2022 - 1:31 PM
Budget Services	Guttry, Angela	Approved	1/10/2022 - 1:43 PM
Budget Services	Winton, Peter	Approved	1/10/2022 - 2:29 PM
County Attorney	Adams, Joseph	Approved	1/11/2022 - 9:36 AM
County Manager	Harner, David	Approved	1/11/2022 - 1:21 PM