

# CONTRACT SUMMARY INFORMATION

**SUMMARY:** Purchase is made in accordance with the Terms and Conditions of Lee County Solicitation Number

Solicitation No.: RFP250189CMR  
Project Title: Grant Support Services  
Start Date: 11/01/2025  
Expiration Date: 10/31/2028  
Board Date: 12/02/2025  
Agenda Item: 12  
Term: 3 years  
Renewals: 2 years

**Awarded Vendor:** **BDO GOVERNMENT SERVICES, LLC**

Address Book (E1) No.: 502336  
Contact Person: Scott Keller  
Phone No.: (202) 746-4634  
Email Address: scott.keller@bdogov.com

**Notes: Each task shall be assigned through the use of a Task Order. No work is authorized under this Agreement until execution of a Task Order by both parties.**

**Requesting Department - Form Completion and Submission:**

- The department representative or project manager requesting services under this master service agreement shall download the Task Order form from the Procurement Management website (<https://intranet.leegov.com/ProcurementManagement/SitePages/Forms.aspx>)
- Submit the completed form and backup to Procurement Management using the form submission portal at: <https://app.smartsheet.com/b/form/06eae0f3a4be4b359c6bee3381e43379> and complete each field in the form as required.