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**Posted Date:** January 29, 2025

**Solicitation No.:** RFP250074MWB

**Solicitation Name:** Miscellaneous Planning Service - Countywide

**Subject:** Addendum Number 2

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

## 1. QUESTIONS/ANSWERS

1.	<b>Would Lee County please remove any reference to liquidated damages in your RFP and your Professional Services Agreement? We believe they are not applicable to the services of design professionals, as we do not control, set, or manage the project schedule this is a contractor-specific issue and should be removed from our contract.</b>
<b>Answer</b>	<b>Liquidated damages are not applicable to this project.</b>

2.	<b>As this is for miscellaneous services/tasks that have not been requested yet, how would the county like the proposer to respond to Tab 5 Price Scoring?</b>
<b>Answer</b>	<b>The vendor shall bid the hourly rates as described in the Proposal Form (Form 1a). By filling out the form, your firm would be responding to Tab 5 of the Evaluation Criteria.</b>

3.	<b>How does Tab 5 Price Scoring relate to Special Conditions #4 – Master Contract Notice?</b>
<b>Answer</b>	<b>If a County Project Authorization (CPA) is issued for this contract, the County will utilize the pricing as provided in the Proposal Form (Form 1a). This is only applicable to firms that actually are awarded a contract for this solicitation.</b>

4.	<b>How should the Proposer fill out the Bid/Proposal Form as it relates to Tab 5 Price Scoring?</b>
<b>Answer</b>	<b>See the answer to question #2</b>

5.	<b>Can we use a smaller font size than 10 points for footers, tables, and/or charts?</b>
<b>Answer</b>	<b>Yes.</b>

6.	Can we include a cover letter with our response and if so, will that be excluded from the page limit?
Answer	Yes, you may include a cover letter, and it will not count toward the page limit.

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

Monica Busbee

Analyst Name

Procurement Analyst Direct Line: 239-533-8859

Lee County Procurement Management