



**Posted Date:** March 11, 2024

**Solicitation No.:** RFP240087CMR

**Solicitation Name:** Behavioral Health System of Care – CDBG-DR

**Subject:** Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

**1. QUESTIONS/ANSWERS**

1.	Does Lee County want proposers to place the reference surveys in the Tab 2: Firm's Relevant Experience and Reference or Tab 6: Required Forms?
<b>Answer</b>	<b>Form 3 - Reference Survey Forms should be submitted with Tab 6: Required Forms.</b>
2.	Is it Lee County’s intention to include actuarial analysis or other extensive financial modeling in this scope of work?
<b>Answer</b>	<b>Actuarial analysis or financial modeling may be incorporated into the scope of work to assess the costs and benefits of the continuum of care model, identify potential cost savings, or determine the financial feasibility of implementing the model. Such analysis would be based on the needs and resources of Lee County, as well as the specific requirements of the behavioral health system being developed.</b>
3.	Does Lee County intend to award all of the \$1 million allocated to this initiative as stated in the 2023 Action Plan CDBG-DR? If not, what is the proposed budget for this initiative?
<b>Answer</b>	<b>All CDBG-DR related expenditures must be considered fair and reasonable. Although the County has budgeted the full \$1 million to this initiative in the event that it is needed, proposers are reminded that proposals should be competitively priced and will be scored accordingly. Please refer to the Scoring Criteria &amp; Weight section in the RFP packet to further understand the evaluation criteria for the proposal.</b>
4.	The RFP does not describe any specific requests related to stakeholder engagement. What role does Lee County envision for the consultant related to involving stakeholders such as providers, people with lived experience, law enforcement, advocacy organizations (e.g. NAMI) and others?
<b>Answer</b>	<b>Please refer to page 32 of the solicitation documents. It states: 2.2.1.2.4. Explore partnerships with community organizations and stakeholders to expand service options.</b>

	<p>2.3.1.2. Identify community partners, key positions and roles required for the successful implementation and on-going operation of the system. Outline the responsibilities and qualifications for each position. Identify gaps in direct service staffing, and recommend positions needed to address gaps.</p> <p>Furthermore please refer to the Criteria section Tab 3: Plan of Approach Stakeholder Engagement and Collaboration which firm shall describe strategies for engaging and collaborating with County officials and community partners. Lee County expects the Vendor to lead in determining the role of stakeholders such as providers, people with lived experience, law enforcement, advocacy organizations (e.g., NAMI), and others.</p>
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5.	The RFP requires three phases of work over an 18-month period. What other deadlines should bidders be aware of related to the funding stream supporting this work, county requirements, or otherwise?
<b>Answer</b>	<b>18-month is the maximum time frame for final completion. Tab 3:Plan of Approach shall define the milestones and deliverables.</b>

6.	Is Lee County coordinating with the Agency for Health Care Administration and/or Department of Children and Families Office of Substance Abuse and Mental Health on this work? What expectations does the County have for the consultant related to considering Medicaid and state funding streams for long term sustainability?
<b>Answer</b>	<p><b>Please refer to solicitation documents page 33, article 2.2.1.5 Financial and Regulatory Consideration, as well as page 34, section 2.3.1.5. which states: 2.3.1.5. Develop a ten (10) year comprehensive funding sustainability plan including Federal, State, and local funding sources.</b></p> <p>Lee County expects the consultant to thoroughly analyze and evaluate these funding streams. The consultant shall identify opportunities to leverage Medicaid and state funding to support the sustainability of the initiative beyond the initial funding period. This shall include developing strategies to maximize reimbursement, accessing additional funding sources, and ensuring compliance with Medicaid and state requirements.</p>

7.	Is resource material placed in an Appendix at the end of the submittal allowed?
<b>Answer</b>	<b>Please follow the submittal Requirements &amp; Evaluation Criteria listed on page 35 of the solicitation package.</b>

8.	Will the county accept electronic proposals rather than mailed hard copies?
<b>Answer</b>	<b>The County does not accept electronic proposals. Please follow submission instructions listed within the solicitation package.</b>

9.	Can invoices be submitted electronically rather than mailed?
<b>Answer</b>	<b>Invoices can be submitted electronically.</b>

10.	Can the bidder propose a deliverable based payment schedule?
<b>Answer</b>	<b>Please refer to the Bid/ Proposal Form on page 44 of solicitation documents. A deliverable based payment schedule may be discussed during negotiations with the awarded consultant.</b>

11.	Is there a budget ceiling?
<b>Answer</b>	<b>Please refer to answer in question 3.</b>

12.	Will the successful bidder be required to conform with 2 CFR Part 200 – and be subject to the Uniformed Audit (formerly known as the Circular A-133 Audit)?
<b>Answer</b>	<b>Vendor shall conform with 2 CFR part 200 and 24 CFR part 570. Please refer to 2 CFR 200.501 for Audit Requirements.</b>
13.	Does the County anticipate the contractor will have access to PHI/PII such as Medicaid claims and other service event data for this study?
<b>Answer</b>	<b>Access to PHI/PII is not expected. However, if the Vendor deems it necessary to include such access in their Plan of Approach, they must outline how they will comply with any associated requirements.</b>
14.	Do you have an estimated budget for this project?
<b>Answer</b>	<b>Please refer to answer in question 3.</b>
15.	As we continue to draft our response to the subject solicitation, we were looking for any amendments or answers to questions on the bid site. Are either of those forthcoming, and if so, will it include an extension of the submittal date?
<b>Answer</b>	<b>There will not be an extension of the submittal date.</b>

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

*Carolina Rodriguez*

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