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Posted Date: March 4, 2024

Solicitation No.: RFP230620CJV

Solicitation Name: Employee Insurance Benefits Consultant and Actuarial Auditor

Subject: Addendum Number 3

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

1. QUESTIONS/ANSWERS

1.	<p>Are the following documents are subject to the 30 page limit?</p> <ul style="list-style-type: none"> • AM Best Rating Service printout (Tab 1) • 10k forms for the last 3 years (Tab 1) • The actuarial reporting examples (Tab 3) • The Wellness Initiative example (Tab 3)
Answer	<p><u>Required forms and samples are excluded from the stated page count limit.</u></p>

2.	<p>On page 11 in section 30.2.1. it is noted that the contract is a 3-year initial term with up to 3 additional 1-year renewals and on page 18 in section 1.1 of the Special Conditions the contract is noted as a 3 year initial term with up to 2 years of a renewal term. Can you clarify the renewal project term for this solicitation?</p>
Answer	<p><u>Article 30.2.1. of the Terms and Conditions section reads:</u> <i>Unless otherwise stated in the scope of work, specifications, or special conditions the default contract term shall be for one (1) three-year (3) period. Upon mutual written agreement of both parties, the parties may renew the Agreement, in whole or in part, for a renewal term or terms not to exceed the initial Agreement term of three (3) years. The increments of renewal shall be at the sole discretion of the County as deemed in its best interest.</i></p> <p>The “Terms and Conditions” section of the solicitation document is standard Countywide boilerplate language. The project-specific “Special Conditions” supersede boilerplate language.</p> <p>Therefore, the contract term for this project will be as stated in the Special Conditions section: PROJECT TERM 1.1. <i>The Vendor shall be responsible for furnishing and delivering to the Lee County requesting Department(s) the commodity or services on an “as needed basis” for one (1) three-year (3) period. Upon mutual written agreement of both parties, the parties may renew the Agreement, in whole or in part, for a renewal term or terms not to exceed the term of two (2) years. The increments of renewal shall be at the sole discretion of the County as deemed in its best interest.</i></p>

BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Christy VanAllen

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Lee County Procurement Management