



## AGENDA ITEM REPORT

**DATE:** December 2, 2025  
**DEPARTMENT:** County Manager  
**REQUESTER:** Glen Salyer  
**TITLE:** Approve Amendments and Task Orders for CDBG-DR Program Management

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### I. MOTION REQUESTED

- A. Approve Amendment 3, under the contract with Hunt, Guillot & Associates, LLC, under Solicitation No. RFP230391BAG, revising the Fee Schedule in Exhibit C., to provide flat rate pricing for Biological and Bat Acoustic Surveys.
- B. Approve Task Order Authorization HGA006, in the not-to-exceed amount of \$3,134,888, for CDBG-DR program implementation and staff augmentation services through August 31, 2026.
- C. Approve Task Order Authorization HGA24-003, in the not-to-exceed amount of \$263,000, for CDBG-DR program implementation and staff augmentation services through August 31, 2026.
- D. Approve Amendment 2, under the contract with Horne, LLP under Solicitation No. RFP230432BAG, updating the corporate information to BDO Government Services, LLC due to a corporate merger effective November 1, 2025.
- E. Approve Task Order Authorization BDO007, in the not-to-exceed amount of \$18,838,825.04, for CDBG-DR Individual Housing Implementation and Support Services through March 31, 2026.
- F. Approve Task Order Authorization BDO24-003, in the not-to-exceed amount of \$19,116,377.04, for CDBG-DR Individual Housing Implementation and Support Services through September 30, 2026.
- G. Authorize the Chair to execute the Amendments and Task Order Authorizations on behalf of the Board of County Commissioners.
- H. Authorize the County Manager, or designee, to execute task order modifications that are in alignment with CDBG-DR policies and procedures as long as there is no increase to the approved budget.

### II. ITEM SUMMARY

Approves amendments and task orders to the contracts with Hunt, Guillot & Associates, LLC and BDO Government Services, LLC (formerly known as Horne, LLP) to provide continued CDBG-DR support for Hurricane Recovery. The amendments and task orders allow for continuity of ongoing planning, infrastructure, public services, and housing programs through August 31, 2026 for HGA. Hurricane Ian grant funds under BDO007 will provide individual housing programs through March 31, 2026, and Hurricane Helene and Milton grant funds under BDO24-003 through September 30, 2026.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

HUD officially announced the \$1.1 billion allocation of CDBG-DR funding directly to Lee County through Federal Register Notice 6393-N-01 published on May 18, 2023. HUD's Federal Register notice triggered an approximate six-month process to produce a HUD-approved plan for the use of the grant funds. The Office of Strategic Resources and Government Affairs will manage the implementation of the programs in the Lee County Action Plan approved by the Board and submitted to HUD for approval on September 19, 2023. HUD approved Lee County's Action Plan on November 7, 2023.

Hunt, Guillot & Associates, LLC and BDO Government Services, LLC provide program management staff augmentation to include grant compliance and monitoring activities, environmental reviews, project implementation services, and administrative coordination and support for the Community Development Block Grant - Disaster Recovery (CDBG-DR) allocation on an as-needed basis. Vendor work assignments are itemized through task orders with specific deliverables and anticipated timelines.

### IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	\$41,353,090
Included in the Current Budget?:	Yes
Fund:	Federal Grants through General Fund
Comments:	CDBG-DR Grant Funded, Long Term Recovery Initiative HG-006

Is this a revenue or expense item? Expense  
Is this Discretionary or Mandatory? Discretionary  
Will this item impact future budgets? No  
Program: Community Development Block Grant - Disaster Recovery Funding  
Project: CBDG-DR  
Account Strings: 11137113301 & 11144013301  
Fund Type? Federal Grants through General Fund

## **V. RECOMMENDATION**

Approve

### **ATTACHMENTS:**

Vendor Signed RFP230391BAG - Am 3 - Revise Fee Sched, Vendor Signed Task Order HGA006 Combined, Vendor Signed Task Order HGA24-003 Combined, Vendor Signed RFP230432BAG Am 2 - Corporate Name Change, Vendor Signed Task Order BDO007 Combined, Vendor Signed Task Order BDO24-003 Combined

### **REVIEWERS:**

Sandra Ryan, County Manager  
Nicole Turner, County Manager  
Anne Henkel, Budget Services  
Peter Winton, County Manager  
Amanda Swindle, County Attorney  
Glen Salyer, County Manager

Created/Initiated - 11/21/2025  
Approved - 11/21/2025  
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