



Kevin Ruane  
*District One*

April 9, 2026

Cecil L. Pendergrass  
*District Two*

David Mulicka  
*District Three*

Brian Hamman  
*District Four*

Trish Petrosky  
*District Five*

Dave Harner, II  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Jack Hunt  
Hunt, Guillot & Associates, LLC  
603 E. Reynolds Drive  
Ruston, LA 71270

SUBJECT: Renewal of Annual Contract No. RFP230391BAG  
CDBG-DR Program Management and Implementation Staff Augmentation

Dear Mr. Hunt:

This is to inform you that Lee County has agreed to renew the above-mentioned contract for an additional one (1) year period, from 9/1/26 through 8/31/27.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
District One

February 26, 2026

239-533-8871

Cecil L. Pendergrass  
District Two

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Hunt, Guillot & Associates, LLC  
603 E. Reynolds Drive  
Ruston, LA 71270

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Subject: Renewal of Annual Contract RFP230391BAG  
CDBG-DR Program Management and Implementation Staff Augmentation

Dave Harner, II  
County Manager

Dear Mr. Hunt

Richard Wm. Wesch  
County Attorney

Donna Marie Collins  
County Hearing Examiner

The above-referenced annual contract will expire on August 31, 2026, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (9/1/26 – 8/31/27). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by March 12, 2026, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

  X   a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced project.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

       b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

**Vendor:** Hunt, Guillot & Associates, LLC

**Lee County:**

*Jack Hunt*

Signature

Signed by:

*Mary G. Tucker*

Signature of Authorized Official

Principal

Title

Procurement Management Director

Title

2/27/2026

Date

4/9/2026 | 10:16 AM EDT

Date