

**FIRST AMENDMENT OF THE AGREEMENT FOR CDBG-DR PROGRAM
MANAGEMENT AND IMPLEMENTATION STAFF AUGMENTATION**

THIS FIRST AMENDMENT OF THE AGREEMENT FOR CDBG-DR PROGRAM MANAGEMENT AND IMPLEMENTATION STAFF AUGMENTATION is made and entered into by and between the Lee County Board of County Commissioners, a political subdivision of the State of Florida ("County") and Hunt, Guillot & Associates, LLC ("Vendor"), collectively, the "Parties."

WHEREAS, the County entered into an Agreement for the purchase of a broad range of services under its Community Development Block Grant Disaster Recovery (CDBG-DR) allocation to include program management staff augmentation, grant compliance and monitoring activities, environmental reviews, project implementation, and administrative coordination and support through Solicitation No. RFP230391BAG with Vendor on the 23rd day of October, 2023 ("Agreement"); and,

WHEREAS, after execution of the Agreement it was determined that the County did not require the continued build out of the GrantTRAX application that had initially been accounted for in the pricing provided in the "Pricing for Software" section of the Exhibit C. Fee Schedule of the Agreement, and that no future tasks for GrantTRAX will be initiated by the County via Task Orders; and,

WHEREAS, because the County no longer requires the continued build out of the GrantTRAX application, and will not be issuing further Task Orders for the GrantTRAX application, the Parties mutually agree to reduce the Unit Price for the GrantTRAX application in the "Pricing for Software" section of the Exhibit C. Fee Schedule of the Agreement; and,

WHEREAS, the Parties desire to modify the Agreement to reduce the Unit Price for the GrantTRAX application in the "Pricing for Software" section of the Exhibit C. Fee Schedule of the Agreement, pursuant to Article XVI. MISCELLANEOUS of the Agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Effective upon full execution of this Amendment by all Parties, the “Total System Implementation, Licensing and Support Cost for 3 Years: VistaTRAK & GrantTRAX” Unit Price in the “Years 1-3 Software Costs” portion of the “Pricing for Software” section of the Exhibit C. Fee Schedule of the Agreement” shall be reduced by \$132,000.00.
2. Effective upon full execution of this Amendment by all Parties, the “Software Support, Maintenance and All System Updates and Upgrades: VistaTRAK & GrantTRAX” Unit Price in the “Software Costs - Optional Renewal Year 1 Costs,” “Software Costs - Optional Renewal Year 2 Costs,” and “Software Costs - Optional Renewal Year 3 Costs” portions of the “Pricing for Software” section of the Exhibit C. Fee Schedule of the Agreement” shall be reduced by \$38,743.00 each.
3. Effective upon full execution of this Amendment by all Parties, the “Pricing for Software” section of the Exhibit C. Fee Schedule of the Agreement shall be superseded by:

Pricing for Software

For the first year of the contract, the system implementation, licensing, and support fees will be paid in accordance with the milestone tasks defined by Task Orders authorized by the County under this Agreement. For all future contract years, the Vendor shall submit an annual invoice for licensing fees. A Task Order will not be required for provision and invoicing of software licensing. No fees shall exceed the unit prices for software provided below.

<i>Years 1-3 Software Costs</i>		
Description	Unit of Measure	Unit Price
Total System Implementation, Licensing and Support Cost for 3 Years: VistaTRAK & GrantTRAX	Flat Rate	\$736,136.00
<i>Software Costs - Optional Renewal Year 1</i>		
Description	Unit of Measure	Unit Price
Software Support, Maintenance and All System Updates and Upgrades: VistaTRAK & GrantTRAX	Flat Rate	\$99,029.00
<i>Software Costs - Optional Renewal Year 2</i>		
Description	Unit of Measure	Unit Price
Software Support, Maintenance and All System Updates and Upgrades: VistaTRAK & GrantTRAX	Flat Rate	\$99,029.00
<i>Software Costs - Optional Renewal Year 3</i>		
Description	Unit of Measure	Unit Price
Software Support, Maintenance and All System Updates and Upgrades: VistaTRAK & GrantTRAX	Flat Rate	\$99,029.00

RFP230391BAG
CDBG-DR Program Management and Implementation Staff Augmentation
Hunt, Guillot & Associates, LLC - Amendment No. 1

IN WITNESS WHEREOF, this First Amendment of the Agreement has been signed and sealed, in duplicate, by the respective parties hereto. Each individual signing this Amendment directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Amendment on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding amendment on behalf of such party with respect to the matters contained herein and as stated herein.

WITNESS:

Hunt, Guillot & Associates, LLC

Signed By: *Lisa Oldenburg*

Signed By: *Jack Hunt*

Print Name: Lisa Oldenburg

Print Name: Jack Hunt

Title: Principal

Date: 3/22/2025

LEE COUNTY

**BOARD OF COUNTY COMMISSIONERS
OF LEE COUNTY, FLORIDA**

Signed by: *Cecil Pendergrass*
773513F34F2140B...

Print Name: Cecil Pendergrass

Title: County Commissioner DS

Date: 4/16/2025 | 1:39 PM EDT

ATTEST:
CLERK OF THE CIRCUIT COURT

Signed by: *Melissa Butler*
34140A3DDE374A2
BY: DEPUTY CLERK



APPROVED AS TO FORM FOR THE
RELIANCE OF LEE COUNTY ONLY:

DocuSigned by: *Amanda L. Swindle*
EC9B5A5584DD473...
BY: OFFICE OF THE COUNTY ATTORNEY