

MEMORANDUM

To: PROJECT FILE, MINUTES OF MEETING
From: Procurement Management
RE: RFP230341JJB: Glass Recovery Cyclone Retrofit

**Presentation/Telephone Interview Minutes of the Proposal
Evaluations Committee Meeting**

MEETING DATE: August 9, 2023,

BEGINNING TIME: 1:00 PM

ATTENDEES:

COMMITTEE MEMBERS: Tim Lamontagne, Caleb Gonzalez, William Burdick, Leah Chin, Marc Washburn

PROCUREMENT ANALYST: Jake Bond

At 1:00 PM, the Proposal Evaluations Committee meeting was called to order by Jake Bond, Procurement Management Representative. Introductions were put on the record by everyone in attendance.

Interview/Presentations were completed with the TWO firms.

Discussions were held by the committee members, as well as invited participants with respect to each presentation from the TWO (2) firms.:

- Strategic Materials, Inc.
- Van Dyk Baler Corp. dba VAN DYK Recycling Solutions

Following the discussions, the consensus of the committee was to recommend the following order of ranking:

1. Strategic Materials, Inc.
2. Van Dyk Baler Corp. dba VAN DYK Recycling Solutions

The chair entertained a motion to approve the ranking and to forward the committee's recommendation to the number 1 ranked firm. The motion was made by Tim Lamontagne and seconded by Marc Washburn, and then called and carried with no further questions.

The meeting was adjourned by the chair at 1:55 PM.