



Kevin Ruane
District One

Cecil L. Pendergrass
District Two

David Mulicka
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner, II
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

November 21, 2025

Mr. James Riczo
Metrotrans Incorporated
P.O. Box 150309
Cape Coral, FL 33915

SUBJECT: Renewal of Annual Contract No. RFP230066SML
 Body Removal Services for Medical Examiner

Dear Mr. Riczo:

This is to inform you that Lee County has agreed to renew the above-mentioned contract for an additional one (1) year period, from 5/17/26 through 5/16/27.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File

239-533-8871

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Subject: Renewal of Annual Contract RFP230066SML
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Dave Harner, II
County Manager

Richard Wm. Wesch
County Attorney

Dear Mr. Riczo:

Donna Marie Collins
*County Hearing
Examiner*

The above-referenced annual contract will expire on May 16, 2026, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (5/17/26 – 5/16/27). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by 11/5/25, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

X a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced project.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

_____ b. I am not interested in extending this contract for an additional one-year period. Why?

Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

Vendor:

James Riczo
Signature

President/CEO

Title

November 5, 2025

Date

Lee County:

Signed by:
Mary G Tucker

770F0BDB59DA44D...
Signature of Authorized Official

Procurement Management Director

Title

11/21/2025 | 9:09 AM EST

Date