



Kevin Ruane  
*District One*

Cecil L. Pendergrass  
*District Two*

David Mulicka  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner, II  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

May 14, 2025

Ms. Cristine Borowski  
EarthBalance Corporation  
99 Nesbit Street  
Punta Gorda, FL 33950

SUBJECT:      Renewal of Annual Contract No. RFP220164JJB  
Environmental Maintenance

Dear Ms. Borowski:

This is to inform you that Lee County has agreed to renew the above-mentioned contract for an additional one (1) year period, from 6/7/25 through 6/6/26.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
District One

November 8, 2024

239-533-8871

Cecil L. Pendergrass  
District Two

Ray Sandelli  
District Three

Brian Hamman  
District Four

Mike Greenwell  
District Five

Dave Harner  
County Manager

Richard Wesch  
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Donna Marie Collins  
County Hearing  
Examiner

Ms. Cristine Borowski  
EarthBalance Corporation  
99 Nesbit Street  
Punta Gorda, FL 33950

Subject: Renewal of Annual Contract RFP220164JJB  
Environmental Maintenance

Dear Ms. Borowski:

The above-referenced annual contract will expire on June 6, 2025, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (6/7/25 – 6/6/26). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by **November 25, 2024**, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

☒ a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

☐ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

**Vendor:**

*Cristine Borowski*

Signature

Vice President of Business Management

Title

November 11, 2024

Date

**Lee County:**

Signed by:  
*Mary G Jucker*

770F0BDB59DA44D...  
Signature of Authorized Official

Procurement Management Director

Title

5/13/2025 | 3:27 PM EDT

Date