



AGENDA ITEM REPORT

DATE: June 7, 2022
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Environmental Maintenance - Countywide

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP220164JJB, Environmental Maintenance – Annual, for general environmental maintenance work throughout the County, on an as needed basis, for an initial term of three years to the following vendors: A+ Environmental Restoration, LLC, EarthBalance Corporation, Mettauier Environmental, Inc., Sandhill Environmental Services, LLC, Walker Exotic Tree Eradication & Mitigation, LLC and Woods and Wetlands, Inc. Expenditures will be on an as needed basis, as approved in the departments’ annual adopted budgets. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments’ annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards competitively solicited contracts to each of the six responsive and responsible proposers for general environmental maintenance work:

- A+ Environmental Restoration, LLC,
- EarthBalance Corporation,
- Mettauier Environmental, Inc.,
- Sandhill Environmental Services, LLC,
- Walker Exotic Tree Eradication & Mitigation, LLC, and
- Woods and Wetlands, Inc.

The work will be on an as-needed basis for an initial 3 year term. The contracts may be renewed for up to 3 additional years. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval. Expenditures for these services during Fiscal Year 2020-2021 were \$1,932,638.69.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On February 18, 2022, Procurement Management issued a Request for Proposals No. RFP220164JJB for Environmental Maintenance - Annual. On the solicitation deadline of March 23, 2022, Procurement Management received twelve submittals.

 An evaluation meeting was held on April 15, 2022, during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as: Qualifications of Company, Company Relevant Experience & Reference, Plan of Approach and Personnel. Based on the information submitted by the proposers the Committee reached a consensus to recommend the award of contracts to the following vendors: A+ Environmental Restoration, LLC, EarthBalance Corporation, Mettauier Environmental, Inc., Sandhill Environmental Services, LLC, Walker Exotic Tree Eradication & Mitigation, LLC and Woods and Wetlands, Inc.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	

F)	Fund: Program: Project: Account Strings:
G)	Fund Type?
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
A+ Environmental Restoration, LLC Contract	5/16/2022	Contract
Earthbalance Corporation Contract	5/16/2022	Contract
Mettauer Environmental Inc Contract	5/16/2022	Contract
Sandhill Environmental Services LLC Contract	5/16/2022	Contract
Walker Exotic Tree Eradication & Mitigation LLC Contract	5/16/2022	Contract
Woods and Wetlands, Inc. Contract	5/16/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	5/26/2022 - 10:03 AM
Budget Services	Henkel, Anne	Approved	5/26/2022 - 2:09 PM
Budget Services	Winton, Peter	Approved	5/26/2022 - 2:14 PM
County Attorney	Swindle, Amanda	Approved	5/27/2022 - 10:23 AM
County Manager	Winton, Peter	Approved	5/31/2022 - 9:18 AM