

AGENDA ITEM REPORT

DATE: August 15, 2023
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Approve Contract Amendment for Countywide Roof Repair, Replacement, Related Services

I. MOTION REQUESTED

A) Approve Amendment No. 1 to the contracts with Advanced Roofing, Inc., West Coast Florida Enterprises, Inc., Target Builders Construction Management, Inc., and Service Works of Ft. Lauderdale, LLC, under Solicitation No. RFP210427NAT, for countywide roof repair, replacement, and related roofing services, to increase the threshold for County Project Authorizations (CPAs) up to \$300,000.00 to comply with Lee County Ordinance No. 22-06.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Advanced Roofing, Inc., West Coast Florida Enterprises, Inc., Target Builders Construction Management, Inc., and Service Works of Ft. Lauderdale, LLC, up to increase the threshold for County Project Authorizations (CPAs) up to \$300,000.00 to comply with Lee County Ordinance No. 22-06. The vendors provide roof repair, replacement, and related roofing services on an as-needed basis. Expenditures for these services during Fiscal Year 21-22 were \$606,706. The projected expenditure for the Fiscal Year 22-23 is \$435,000.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On January 18, 2022, the Board of County Commissioners awarded RFP210427NAT, Roof Repair, Replacement, and Related Services, to Advanced Roofing, Inc., West Coast Florida Enterprises, Inc., Target Builders Construction Management, Inc., and Service Works of Ft. Lauderdale, LLC, to provide roof repair, replacement, and related roofing services on an as-needed basis. The original term of the contract was three years, with an option to renew for up to three additional years.

On March 1, 2022, a Public Hearing was held, and the Board approved an Amendment to Procurement Ordinance 18-22, now known as Procurement Ordinance 22-06. The Amendment aligned County spend threshold requirements for construction projects with Florida Statute 355.20, which allows for non-sealed bids for Construction projects up to \$300,000.

The continuing contract for roofing was previously set at a threshold of \$200,000. This contract amendment aligns the County's continuing roofing contract threshold with Procurement Ordinance 22-06.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Various Program: Project: Account Strings:	
G)	Fund Type?	General Fund, Other: Library, Enterprise

H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budget.
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V. RECOMMENDATION
Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Tucker, Mary	Approved	8/3/2023 - 12:39 PM
Facilities Construction and Management	Guirguis, Ehab	Approved	8/4/2023 - 10:57 AM
Budget Services	Guttery, Angela	Approved	8/4/2023 - 1:10 PM
Budget Services	Winton, Peter	Approved	8/4/2023 - 3:50 PM
County Attorney	Lira, Louis C.	Approved	8/4/2023 - 4:23 PM
County Manager	Codie, Robert	Approved	8/7/2023 - 9:05 AM